



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

MRS. SHEILA'S CLUBHOUSE

License #: 5285

Director: SHEILA SHOWS

Inspection Date: 10/27/2021

Annual/Mid Inspection

Inspector: Tiffany Slay

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
3. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

Plan of Correction

1. **POC:** License official (LO) observed while reviewing records, one staff with no letter of suitability and one staff with missing MMR shot and three children with expired MSDH form 121. Director stated that she will inform all the parents of the children with expired 121's that they must have updated forms in the facility by Nov. 10, 2021. Director also stated that she will have the staff with the missing MMR shots go to the local health department to get the missing MMR shots before the end of the week, Oct. 29, 2021. Copies of that staff updated immunization record can be faxed or emailed to LO. Staff with no letter of suitability must not be left alone with children until a valid letter of suitable is on file at the facility.

Person Responsible: Director **Date for Completion:**

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)

Plan of Correction

1. **POC:** License official (LO) observed on playground grass growing through the surfacing. LO provided technical assistance by explaining to director that any composite structure must have and maintains the adequate amount of surfacing at all times. Director stated that she was planning to change the current surfacing pea gravel to the rubber mulch. LO stated that once rubber mulch was put into place to call LO to inspect the composite structure area before the children are allowed to use the equipment. LO inform director that the children can not use composite structure until the adequate amount of surfacing is installed. Director was been give until Nov. 12, 2021 to have surfacing in compliance. Follow up will be conduct.
Person Responsible: Director **Date for Completion:** Nov. 12, 2021

Toddler Classroom Violations Cited

One - Classroom Number: 5

No violations cited.

Toddler Classroom - Classroom Number: 5

1. **POC:** License official (LO) observed in one yr old classroom, thermometer on the wall was broken, children sippy cups were not labeled with child's names, electrical cord from a night light was accessible to children. LO provided technical assistance by explaining the rules for all violations. Caregiver removed the night light, placed it out of the reach of the children. Removed broken thermometer and replaced it with a new one and labeled all children sippy cups with each child's name. All violations was corrected on site Oct. 27, 2021.
Person Responsible: Director **Date for Completion:** Oct. 27, 2021

Twos Classroom Violations Cited

Two - Classroom Number: 6

No violations cited.

Twos Classroom - Classroom Number: 6

Preschool Classroom Violations Cited

Three - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

Fours - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Shirley Shome

MSDH Licensure Representative Signature

Tiffany
P. S.