



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility InspectionCounty HolmesDate 2/20/20Facility Name A Step Ahead LearningLicense Number 26CCPF3A-7316Purpose RenewalCapacity 12**All Items In Red Are Critical**

	In	Out	COS	N/A
Qualified director present	☒	☐	☐	☐
Proper staff to child ratio present	☒	☐	☐	☐
Room and playground capacity met	☒	☐	☐	☐
Center capacity met	☒	☐	☐	☐
License/complaint visible	☒	☐	☐	☐
Certified food manager	☒	☐	☐	☐

Sanitation Approved

Garbage and garbage bins maintained	☒	☐	☐	☐
Vector control maintained	☒	☐	☐	☐
Water system approved and functioning	☒	☐	☐	☐
Waste water system approved and functioning	☒	☐	☐	☐
Food service approved	☒	☐	☐	☐

Possible Monetary Penalty

	Monetary Penalty
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

	Age/Child/Staff Name
1.	<u>Three / 3 / one caregiver</u>
2.	<u>infant / 2 / one caregiver</u>
3.	
4.	
5.	
6.	
7.	

Other Items - Must be corrected

	In	Out	COS	N/A
Children's belongings separated/stored	☒	☐	☐	☐
Evacuation plans posted	☒	☐	☐	☐
Menus posted and served	☐	☒	☐	☐
Plan of activities	☒	☐	☐	☐

Building and Grounds

Walls, ceilings, floors, toys, equipment clean and in good repair	☒	☐	☐	☐
Lighting approved	☒	☐	☐	☐
Heating/cooling approved	☒	☐	☐	☐
Ventilation adequate	☒	☐	☐	☐
Glass approved and shielded	☒	☐	☐	☐
Telephone on premises, available, and functioning	☒	☐	☐	☐

Electrical outlets protected	☒	☐	☐	☐
Large appliances located properly	☒	☐	☐	☐
Sinks and toilets working properly	☒	☐	☐	☐
Hot water at all sinks, not to exceed 120°	☒	☐	☐	☐
Children barred from kitchen	☒	☐	☐	☐
Vending machine snacks meet nutritional guidelines, if present	☐	☐	☐	☒
Exits, doors and fastening devices single action approved and in good working order	☒	☐	☐	☐

Exits unobstructed	☒	☐	☐	☐
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	☐	☒	☐	☐

First aid kits stocked and easily accessible	☐	☐	☐	☐
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Playground area clean, shaded, well drained and equipped and fence in good repair <u>standing water</u>	☐	☐	☐	☒
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Playground equipment meets standards	☐	☐	☐	☒
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Pool area clean, fenced, and adequately maintained	☐	☐	☐	☒
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Diaper changing stations adequate in number and each fully supplied (number 1)Center Director/Individual Jacqueline SimpsonChild Care Representative Shirley

White Copy - Facility File

Yellow Copy - Facility Operator

Mississippi State Department of Health

12-10-08

Form No. 281



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 3Date 2/20/20

Name <u>A Step Ahead Learning Center</u>	License No. <u>260CPESA73K6</u>
Address <u>3795 Rathell Rd Lexington, MS 39095</u>	
Center/Organization/Individual	
Purpose <u>Renewal</u>	Director <u>Jacqueline Simpson</u>
Mileage Start _____	Mileage End _____
County <u>Holmes</u>	Telephone No. <u>662-450-8088</u>
Time In <u>11:53</u>	Time Out <u>1:57</u>
Total Time _____	

Findings/Comments This visit is for Renewal inspection for child care license.Subchapter 11: Buildings and GroundRule 1.11.1(2) All child care facility buildings shall meet all fire safety standards listed on the MSDH form #333 and all applicable local fire safety standards and/or ordinances.Findings: The licensing official observed smoking detector beeping in the front of facility near toddler classroom.Plan of Correction: Director will change/replace batteries in smoke detector on today (2/20/20). Director/owner will monitor to ensure this violation does not happen again.Subchapter 4: Facility Policy & ProceduresRule 1.4.6 Posting of information: Please see ~~Rule~~ Rule 1.4.6, pg 18 of the Regulations.Plan of Correction: Per Director a copy of menu will be posted in kitchen and accessible to employees and parents.Subchapter 5: Personnel RequirementsRule 1.5.2(2) At no time shall the facility allow individual to provide unsupervised care or be left alone with a child until receives notification from (MSDH). Findings: The licensing official observed staff (Young) alone in classroom with two children. Per Director she was monitoring both classrooms, LO informed that one staff could not monitor two classrooms please see Rule 1.8.2(5). If provided by requested children be moved into one classroom at which time, they were at 11:58.Jacqueline Simpson
Center Director/Designee/Individual[Signature]
Child Care RepresentativeWhite Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 2/20/20

Facility Name A Step Ahead Learning Center License No. 26 CC PESA-7316

Subchapter 12: Health, Hygiene, and Safety

Rule 1.12.5 - Please see pg 65 of the Regulations.

Findings: The licensing official did not observe facility with the required first aid kit need for facility.

Plan of Correction: Director will purchase a first aid kit by 2/23/20.

Subchapter 5: Personnel Requirements

Rule 1.5.8 - Please see page 26 of the Regulations

Findings: The licensing official did not observe any staff with the required 15 contact hours.

TA provided on how to use the heathys.com to see upcoming provider trainings and how to register online.

If any questions or concerns please contact the licensing agency at 662-483-9429 / 601-364-2827.

A customer service card was provided to Director/Owner. Contact card for licensing official was also provided to Director.

Fire safety form 323 and contact hours must be submitted for child care license can be issued.

Class I and Class II violations may result in a monetary penalty. Repeated violations may result in the doubling of a monetary penalty, suspension, or revocation of the license."

Jacqueline Simpson
Center Director/Designee/Individual

Shirley D.
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

Facility Name A Step Ahead Learning License No. 26CCPFA 736 Date 2/20/20

- | | Yes | No | N/A | |
|-----|-------------------------------------|-------------------------------------|-------------------------------------|--|
| 1. | ☒ | ☐ | ☐ | Policies and procedures (<i>Parent's Handbook</i>) {Rule 1.4.1} |
| 2. | ☒ | ☐ | ☐ | Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)} |
| 3. | ☒ | ☐ | ☐ | Approved arrival and departure procedures {Rule 1.4.1 (2)} |
| 4. | ☐ | ☒ | ☐ | Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)} |
| 5. | ☒ | ☐ | ☐ | Attendance records for children and staff {Rule 1.6.3 (1)} |
| 6. | ☒ | ☐ | ☐ | Current alphabetical roster of children (<i>includes date of birth</i>) {Rule 1.6.3 (2)} |
| 7. | ☒ | ☐ | ☐ | Current staff roster (<i>includes date of birth & date of hire</i>) {Rule 1.6.3 (3)} |
| 8. | ☒ | ☐ | ☐ | Monthly records of fire/disaster drills {Rule 1.6.3 (5)} |
| 9. | ☐ | ☐ | ☒ | Medication record with date, time, signature for 90 days {Rule 1.6.3 (6)} |
| 10. | ☐ | ☐ | ☐ | Immunization Records for Children and Staff {Rule 1.6.3 (8)} |
| 11. | ☒ | ☐ | ☐ | Personnel records (<i>attach employee's records form</i>) {Rule 1.6.4} |
| 12. | ☐ | ☐ | ☒ | Volunteer records {Rule 1.6.5 & Rule 1.6.6} |
| 13. | ☒ | ☐ | ☐ | Children records (<i>attach children's records form</i>) {Rule 1.6.7} |
| 14. | ☐ | ☐ | ☒ | Reports of serious occurrences made as required {Rule 1.7.1} |
| 15. | ☐ | ☐ | ☒ | Communicable diseases reported as required {Rule 1.7.3} |
| 16. | ☐ | ☒ | ☐ | Daily written reports provided to parents for infants and toddlers {Rule 1.7.4} |
| 17. | ☒ | ☐ | ☐ | Staff present who hold valid CPR and First Aid Certification {Rule 1.8.1 (4) & (5)} |
| 18. | ☒ | ☐ | ☐ | Age appropriate program of activities posted in each room {Subchapter 9} |
| 19. | ☒ | ☐ | ☐ | Required toys present in infant room {Rule 1.10.1 (2)} |
| 20. | ☒ | ☐ | ☐ | Required toys present in toddler room {Rule 1.10.1 (3)} |
| 21. | ☒ | ☐ | ☐ | Required toys present preschool room {Rule 1.10.1 (4)} |
| 22. | ☐ | ☐ | ☒ | Licensed pest control contractor {Rule 1.11.14} |
| 23. | ☐ | ☐ | ☒ | Pets present (<i>proof of immunization as required, signed by veterinarian</i>) {Rule 1.12.6} |
| 24. | ☒ | ☐ | ☐ | Appropriate discipline policy followed {Subchapter 14} |
| 25. | ☒ | ☐ | ☐ | Appropriate transportation policy followed {Subchapter 15} |
| 26. | ☐ | ☐ | ☒ | Infant feeding schedules posted (<i>Appendix C, VII</i>) |

Comments/Recommendations Pass Pending due to no staff contact
hours, fire inspection.

- ☐ Pass - Pass Pending
 License to be issued: ☐ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

Jacqueline Simpson
☐ Director ☐ Designee

Shelby
 Child Care Representative

Child Care Licensure Playground Checklist

Center Name A Step Ahead Learning Inspection Date 2/20/2020

YES NO N/A

- | | | | | |
|--------------------------|--------------------------|--------------------------|-----|--|
| ☐ | ☐ | ☐ | 1. | Playground fence less than 3 1/2" from surface. (Rule 1.11.9 (8), pg 60) In good repair, with no gaps? (Rule 1.11.9 (8), pg 60) |
| ☐ | ☐ | ☐ | 2. | 2 entrances/exits, with one being remote from the building? (Rule 1.11.9 (8), pg 60) |
| ☐ | ☐ | ☐ | 3. | Is surfacing adequate? If not, where is it inadequate? (CPSC, 2.4.2, pg 9-10 & 4.3) |
| ☐ | ☐ | ☐ | 4. | AC units, high-voltage cabling/wires inaccessible? (Rule 1.11.9 (5), pg 59) |
| ☐ | ☐ | ☐ | 5. | No standing water present on playground or in/on playground equipment or walkways? (CPSC 2.4.2.2(5), pg 10 & Rule 1.11.11 (4), pg 61) |
| ☐ | ☐ | ☐ | 6. | Toys & equipment in good repair? (none broken/deteriorating) (Rule 1.10.2 (2), pg 46) |
| ☐ | ☐ | ☐ | 7. | Sidewalks provide smooth walking surface? (no trip hazards) (CPSC 3.6, pg 16-17) |
| ☐ | ☐ | ☐ | 8. | All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? (Rule 1.11.9 (5), pg 59) |
| ☐ | ☐ | ☐ | 9. | Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? (CPSC 3.4, 3.5, pg 16) |
| ☐ | ☐ | ☐ | 10. | Are use zones adequate? If not, where are they inadequate? (CPSC 5.3.9, pg 41) |
| ☐ | ☐ | ☐ | 11. | If swings are present, are S-hooks in good repair? If not, state deficiency
<div style="text-align: right;">(CPSC 3.2, pg 14;
2.5.2, pg 1 & 5.3.8.1, pg 37)</div> |
| ☐ | ☐ | ☐ | 12. | If slide is present, is exit height/exit zone adequate? If not, state deficiency
<div style="text-align: right;">(CPSC 5.3.6.4-5 pgs 34-35)</div> |
| ☐ | ☐ | ☐ | 13. | Are spring rockers a minimum of 6 ft. apart? (ASTM 9.5.1.2 & CPSC 5.3.7. pg 36-37) |
| ☐ | ☐ | ☐ | 14. | Is age-appropriate equipment being used? If not, state which pieces are inappropriate
<div style="text-align: right;">(Rule 1.10.2, pg 46
& CPSC 2.2.6, pg 6)</div> |
| ☐ | ☐ | ☐ | 15. | Is playground area clean & free of hazards? If not, state deficiency.
<div style="text-align: right;">(Rule 1.11.11 (1), pg 61)</div> |
| ☐ | ☐ | ☐ | 16. | Is adequate shade present on the playground? (Rule 1.11.9 (7), pg 60 & CPSC 2.1.1, pg 5) |
| ☐ | ☐ | ☐ | 17. | Are concrete footings located at least 6" beneath the surface? (Rule 1.10.2 (2), pg 46 & CPSC 3.6, pg 16-17) |
| ☐ | ☐ | ☐ | 18. | Is wood smooth? Documentation provided that wood has been properly treated. (CPSC 2.5.5, pg 15) |

Director Jacqueline Simpson Licensing Official Shirley G

* Playground not inspected due to Rain *

Food Service Facility Inspection Results

PIMS ID 26CCPTSA-1316	Facility Name, Address A Step Ahead Learning Center 3795 Rathell Rd Lexington MS 39005	Date 2/20/20
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CRITICAL VIOLATIONS

CORRECTION PLAN AND SCHEDULE

<i>Food Program</i>	<i>PASS</i> <i>11/11</i>
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☐ 92020 Scheduled ☐ 92030 Followup ☐ 92040 Complaint ☐ 92050 Consultation ☐ 92070 Plan Review/Const. ☐ 92080 No Inspection ☐ 92090 Restaurant Training	☒ 92010 Permit No Charge ☐ 92015 Permit 1 \$30.00 ☐ 92011 Permit 2 \$100.00 ☐ 92012 Permit 3 \$150.00 ☐ 92013 Permit 4 \$200.00
Permit Date	Environmental Code <i>SG3</i>
Please Remit within 10 days to:	

J. Simpson
Certified Manager

Tommy Sate
Licence Number
2/1/18

Facility Signature <i>Jaqueline Simpson</i>
Environmental Signature <i>[Signature]</i>

White Copy - Facility
Yellow Copy - PIMS
Pink Copy - Environmentalist