



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

BIG MINDS LITTLE HEARTS ACADEMY

License #: 7732

Director: HOPE DONALSON

Inspection Date: 10/19/2022

Annual/Mid Inspection

Inspector: Joycelyn Woods

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
2. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
3. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

Plan of Correction

1. **POC:** Staff and Students have 14 days to submit form 121's to facility. Director will send licensing official 2 staff and 9 students with expired form 121 by Nov. 2, 2022.
Person Responsible: Porchia Amiker **Date for Completion:** 11.2.2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Infant Room - Classroom Number: 5

No violations cited.

Infant Classroom - Classroom Number: 5

Toddler Classroom Violations Cited

Toddlers - Classroom Number: 4

No violations cited.

Toddler Classroom - Classroom Number: 4

Twos Classroom Violations Cited

Twos - Classroom Number: 2

No violations cited.

Twos Classroom - Classroom Number: 2

Preschool Classroom Violations Cited

3&4 - Classroom Number: 7

No violations cited.

Preschool Classroom - Classroom Number: 7

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



MSDH Licensure Representative Signature

Joseph W. Breckinridge

Allen