



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

HIGHLAND BAPTIST CHILD DEVELOPMENT CENTER

License #: 0932

Director: JESSELYN HARPER

Inspection Date: 01/19/2023

Annual/Mid Inspection

Inspector: Miski Brown

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
3. **Out of Compliance:** Facility has appropriate number of operational toilets and handwashing lavatories. A ratio of 1:15 is required. Each sink is supplied with hot and cold running water, soap, and individual towers for drying. Each toilet is supplied with toilet paper. (Rule 1.11.5 Page 56)

Plan of Correction

1. **POC:** During the record review 3 staff were found with out letters of suitability. Staff with no letters of suitability can not be at the facility. The violation was corrected by the licensing official sending the 3 staff home. The staff can not return to the facility until valid letters is on file. The director assistant called the Mississippi Department of Health Fingerprinting office the finger print letters were in pending status. The assistant director was able to corect this violation by moving extra staff around the facility and using a floater from the infant classroom. All classrooms were in capacity and ratio.
Person Responsible: Jesselyn Harper **Date for Completion:** 14
2. **POC:** During the facility review 4 sinks were found in need of repair. The sinks in the down stairs restrooms on the two year old hallway did not have hot water. The bathrooms upstairs did not have hot water. A follow-up will be conducted in 14 days.
Person Responsible: Jesselyn Harper **Date for Completion:** 14

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Classroom 1000 - Classroom Number: 1000

No violations cited.

Infant Classroom - Classroom Number: 1000

Classroom 1002 - Classroom Number: 1002

No violations cited.

Infant Classroom - Classroom Number: 1002

Classroom 1004 - Classroom Number: 1004

No violations cited.

Infant Classroom - Classroom Number: 1004

Toddler Classroom Violations Cited

Classroom 1001 - Classroom Number: 1001

No violations cited.

Toddler Classroom - Classroom Number: 1001

Classroom 1002 - Classroom Number: 1002

No violations cited.

Toddler Classroom - Classroom Number: 1002

Classroom 1004 - Classroom Number: 1004

No violations cited.

Toddler Classroom - Classroom Number: 1004

Twos Classroom Violations Cited

classroom 40 - Classroom Number: 40

No violations cited.

Twos Classroom - Classroom Number: 40

Classroom 42 - Classroom Number: 42

No violations cited.

Twos Classroom - Classroom Number: 42

Classroom 44 - Classroom Number: 44

No violations cited.

Twos Classroom - Classroom Number: 44

Classroom 41 - Classroom Number: 41

No violations cited.

Twos Classroom - Classroom Number: 41

Preschool Classroom Violations Cited

Casroom 184 - Classroom Number: 184

No violations cited.

Preschool Classroom - Classroom Number: 184

Classroom 182 - Classroom Number: 182

No violations cited.

Preschool Classroom - Classroom Number: 182

Classroom 174 - Classroom Number: 174

No violations cited.

Preschool Classroom - Classroom Number: 174

Classroom 175 - Classroom Number: 175

No violations cited.

Preschool Classroom - Classroom Number: 175

Classroom 170 - Classroom Number: 170

No violations cited.

Preschool Classroom - Classroom Number: 170

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



MSDH Licensure Representative Signature

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