



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

SACRED HEART FAMILY CENTER

License #: 7777

Director: IDA O'LEARY

Inspection Date: 10/12/2022

Annual/Mid Inspection

Inspector: Tonya Broger

Program Administration Violations Cited

1. **Out of Compliance:** Current menu is posted. (Rule 1.4.6(C) Page 18)
2. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
3. **Out of Compliance:** Parent is provided with following information: (1) operation information, (2) arrival and departure procedures, (3) program activity information, (4) health and emergency procedures, (5) state regulations. A parent handbook may be used for this purpose. See Rule 1.4.1 for complete list of all required policy information. (Rule 1.4.1 Page 15)
4. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
5. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
6. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
7. **Out of Compliance:** If facility doesn't provide liability insurance, a statement is in the child's record signed by the parent. (Rule 1.4.1 Page 15)

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Playground fence is less than 3 ½ inches from ground surface, in good repair with no gaps and secure gate latch. (Rule 1.11.9(8) Page 60)
2. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)

Plan of Correction

1. **POC:** The facility will be required to provide verification of the playground renovations, including the placement of additional surfacing materials and fence repairs, per Appendix D Playground Safety.

Person Responsible: Ida O'Leary, Director , Father Guy Wilson, Director Designee **Date for Completion:** 30 Days

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Martin B. [Signature]
Guy Wilson, Jr. 1-11

MSDH Licensure Representative Signature

[Signature] CCFI