



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

TLC LEARNING CENTER

License #: 4912

Director: NORMA TRIGGS

Inspection Date: 10/25/2022

Annual/Mid Inspection

Inspector: Dana Jones

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

Plan of Correction

1. **POC:** Licensing observed facility designee with expired LOS. Licensing provided TA according to Childcare Fingerprint Registry and the importance of having an updated letter of suitability. Facility will be given 60 days to complete and submit an updated letter of suitability.
Person Responsible: Norma Triggs, Owner/ Director **Date for Completion:** 60 Days From Today's Date
2. **POC:** Licensing observed three (3) children with expired MSDH 121 forms. Facility is asked to submit updated MSDH 121s within 14 days. Licensing explained to facility that children cannot return to facility without an updated MSDH 121 form.
Person Responsible: Norma Triggs, Owner/Director **Date for Completion:** 14 Days

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

1. **Out of Compliance:** Are there any substitutions shown on menus? (These shall be of comparable food value and shall be recorded on the menu and dated)

Playground Violations Cited

No violations cited.

Twos Classroom Violations Cited

Two-Four Year Old Classroom - Classroom Number: 3

1. **Out of Compliance:** Proper room capacity maintained. (Rule 1.11.2 Page 53)

Twos Classroom - Classroom Number: 3

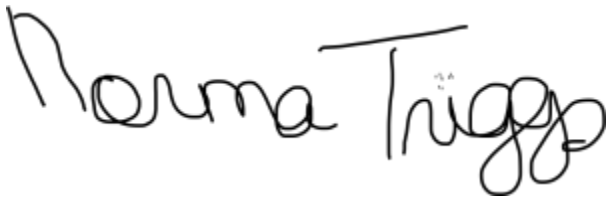
1. **POC:** Licensing observed facility over room capacity. Facility was measured with a capacity of 7, however 14 children were observed with one caregiver. Per Owner N. Triggs, she does not have a floater and she cannot be at two places at one time. Per Ms. Triggs her daughter assists her, however her daughter was observed in the kitchen preparing lunch. Facility is asked to maintain room capacity at all times per Childcare Regulations.

Person Responsible: Norma Triggs, Owner/Director **Date for Completion:** ASAP

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Norma Triggs". The signature is written in a cursive style with a large initial 'N' and a distinct 'T'.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Dana Jones". The signature is written in a cursive style with a large initial 'D' and a distinct 'J'.