



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

HIGHLAND BAPTIST CHILD DEVELOPMENT CENTER

License #: 0932

Director: JESSELYN HARPER

Inspection Date: 10/27/2021

Annual/Mid Inspection

Inspector: Miski Brown

### Program Administration Violations Cited

1. **COS:** Safe sleep policy is in place. (Rule 1.9.4 Page 41)
2. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
4. **Out of Compliance:** Facility has appropriate number of operational toilets and handwashing lavatories. A ratio of 1:15 is required. Each sink is supplied with hot and cold running water, soap, and individual towers for drying. Each toilet is supplied with toilet paper. (Rule 1.11.5 Page 56)

### Plan of Correction

1. **POC:** During the record review 5 staff were found without up-to-date letters of suitability. The staff was not left alone with children. The director/ owner will send off the letters of suitability for each staff to the MSDH finger prints. Please submit within 14 days. A policy will be put into place to ensure that all letters of suitability are kept up-to-date. Please submit policy to licensing official within 14 days.  
**Person Responsible:** Jeselyn Harper **Date for Completion:** 14
2. **POC:** During the facility the director/ owner will be responsible for ensuring that the hot water is repaired on the 2-year-old hallway and the upstairs boys, girls and classroom 185. A maintenance check list will be developed to ensure compliance. Please notify the licensing official when the water is repaired. Completion date for compliance is Nov. 10, 2021.  
**Person Responsible:** Jeselyn Harper **Date for Completion:** 14

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

## Playground Violations Cited

1. **Out of Compliance:** Playground fence is less than 3 ½ inches from ground surface, in good repair with no gaps and secure gate latch. (Rule 1.11.9(8) Page 60)

### Plan of Correction

1. **POC:** The gate on the play ground is in need of repair. The gate is in need of a brace. The director/owner will be responsible for ensuring that the gate is repaired. The director /owner will develop a maintenance plan to ensure compliance with the MSDH regulations.

**Person Responsible:** Jesslyn Harper    **Date for Completion:** 14

## Infant Classroom Violations Cited

Classroom 1000 - Classroom Number: 1000

No violations cited.

Infant Classroom - Classroom Number: 1000

Class room # 1002 - Classroom Number: 1002

No violations cited.

Infant Classroom - Classroom Number: 1002

Room #1004 - Classroom Number: 1004

No violations cited.

Infant Classroom - Classroom Number: 1004

## Toddler Classroom Violations Cited

Room 1001 - Classroom Number: 1001

No violations cited.

Toddler Classroom - Classroom Number: 1001

Room 1003 - Classroom Number: 12

No violations cited.

Toddler Classroom - Classroom Number: 12

Room 1005 - Classroom Number: 1005

No violations cited.

Toddler Classroom - Classroom Number: 1005

## Twos Classroom Violations Cited

Class room 40 - Classroom Number: 40

No violations cited.

Twos Classroom - Classroom Number: 40

classroom 41 - Classroom Number: 41

No violations cited.

Twos Classroom - Classroom Number: 41

Classroom 44 - Classroom Number: 44

No violations cited.

Twos Classroom - Classroom Number: 44

### **Preschool Classroom Violations Cited**

class room 186 - Classroom Number: 186

No violations cited.

Preschool Classroom - Classroom Number: 186

Room 185 - Classroom Number: 185

1. **COS:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)

Preschool Classroom - Classroom Number: 185

class room 182 - Classroom Number: 7

1. **COS:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)

Preschool Classroom - Classroom Number: 7

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**



### **MSDH Licensure Representative Signature**

