



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

GREENTREE LEARNING CENTER

License #: 7341

Director: SHELIA MCKENNY

Inspection Date: 04/12/2023

Annual/Mid Inspection

Inspector: Tiffany Slay

### Program Administration Violations Cited

1. **COS:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

#### Plan of Correction

1. **POC:** License Official observed, while reviewing documents, no staff roster was available to check staff information. Director wrote out a roster for LO to use. LO provided technical assistance to the director explaining, a alphabetical roster of all staff should be available at all times during normal business hours. This violation was corrected on site, but license official explained to Director that a monetary penalty will be assessed if roster is not available for the next inspection.

**Person Responsible:** Director    **Date for Completion:**

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

### Playground Violations Cited

No violations cited.

## Preschool Classroom Violations Cited

Three - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

Four/Five - Classroom Number: 4

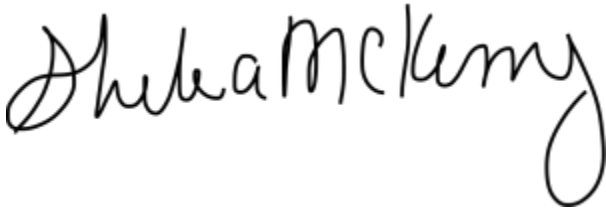
No violations cited.

Preschool Classroom - Classroom Number: 4

### Legend

- COS: Corrected on Site
- POC: Plan of Correction

### Child Care Director Signature

A handwritten signature in black ink, appearing to read "Shubam Kumar". The signature is written in a cursive style with a large, looping 'S' at the beginning and a long, sweeping tail at the end.

### MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to read "Tiffany". The signature is written in a cursive style with a large, looping 'T' at the beginning and a long, sweeping tail at the end. Below the main signature, there is a smaller, more stylized signature or mark.