Oak Forest Head Start
3023 Ridgeland Drive,Jackson, MS
39212 P.601-371-1415
Lic No. 25C4IH-4255

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County Hinds Date 2.8.21

Facility Name License Number #4255

Purpose Mid-year / TA Capacity 150

All Items In Red Are Critical	In	Out	COS	N/A
Qualified director present	✓			
Proper staff to child ratio present				✓
Room and playground capacity met				✓
Center capacity met				✓
License/complaint visible	✓			
Certified food manager	✓			
Sanitation Approved				
Garbage and garbage bins maintained	✓			
Vector control maintained	✓			
Water system approved and functioning	✓			
Waste water system approved and functioning	✓			
Food service approved	✓			

Possible Monetary Penalty

	Monetary Penalty
1.	$
2.	$
3.	$
4.	$
5.	$

Age/Child/Staff Name
1. 3yr. · 0 · 2 CG
2. 2yr. · 0 · 2 CG
3. 3/4yr. 0 · 2 CG
4. 3/4yr. 0 · 2 CG
5. 3/4yr. 0 · 1 CG
6. 3/4yr. 0 · 1 CG
7. Infant.

Other Items - Must be corrected	In	Out	COS	N/A
Children's belongings separated/stored				✓
Evacuation plans posted	✓			
Menus posted and served	✓			
Plan of activities	✓			
Building and Grounds				
Walls, ceilings, floors, toys, equipment clean and in good repair	✓			
Lighting approved	✓			
Heating/cooling approved	✓			
Ventilation adequate	✓			
Glass approved and shielded	✓			
Telephone on premises, available, and functioning	✓			
Electrical outlets protected	✓			
Large appliances located properly	✓			
Sinks and toilets working properly	✓			
Hot water at all sinks, not to exceed 120°	✓	✓		
Children barred from kitchen	✓			
Vending machine snacks meet nutritional guidelines, if present				✓
Exits, doors and fastening devices single action approved and in good working order	✓			
Exits unobstructed	✓			
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	✓			
First aid kits stocked and easily accessible	✓			
Playground area clean, shaded, well drained and equipped and fence in good repair	✓			
Playground equipment meets standards	✓			
Pool area clean, fenced, and adequately maintained				✓
Diaper changing stations adequate in number and each fully supplied (number 1)	✓			

Center Director/Individual Elizabeth Flores Child Care Representative Aziela Ellis

White Copy - Facility File *Yellow Copy - Facility Operator*

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 5

Oak Forest Head Start
3023 Ridgeland Drive,Jackson, MS
39212 P.601-371-1415
Lic No. 25C4IH-4255

Date 02-08-2021

Name

License No. #4255

Address

Center/Organization/Individual

Purpose Mid-year / TA

Director

Mileage Start

Mileage End —

County Hinds

Telephone No.

Time In 7:25 a.m.

Time Out 9:35 a.m.

Total Time

Findings/Comments Upon arrival the LO met w/ the director Elizabeth Freeman.

The purpose of the visit is to conduct a mid-year inspection and to provide a technical assistance w/ the facility.

Facility new appointed director has the (3) required mandatory state trainings but will retake them since its been 2014, received once open available dates for the month of April.

Subchapter 6: RECORDS
Deficiency: Rule 1.6.3(8) States in part, each facility shall maintain a notebook containing copies of MSDH Certificate of Immunization (MSDH Form #121) for both staff and students on file at the facility.

Findings: While viewing the files at the facility the LO-observed (2) staff w/ no MSDH Form #121 on file. TA was provided w/ the director that an updated MSDH Form 121 must be on file for both (2) staff. Staff cannot return to the facility until an copy of MSDH form #121 is on file. Please submit a copy to the LO through email in (14) days, Friday, February 26, 2021. (1) COS AE

LO left a green survey card w/ the director Elizabeth Freeman.

Class I II violations may result in a monetary penalty.
Repeated violations may result in the doubling of a monetary penalty, suspension or revocation of license.

Elizabeth Freeman
Center Director/Designee/Individual

Azelda Ellis
Child Care Representative

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Yellow Copy - Operator

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MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 2·8·2021

Facility Name _____ License No. _____

Deficiency: Rule 1.5.2 (3) states in part "Unless otherwise voided, the letter confirming an employee's Suitability for Employment is valid for a period of five years. However, if there is **no break in service from the submitting licensed provider of origin and/or the same campus,** as specified on the suitability letter, the Letter of Suitability will remain valid for as long as the individual remains employed at the licensed facility of origin."

Findings: While viewing the facility files, the LO observed (1) staff w/ Expired LOS on file.
TA: was provided w/ the director on all staff must have a valid MSDH LOS on file at the facility.

P.O.C
1. What measures will you put into place to correct the violation and how will you prevent recurrence of the violation? 2. Who will be responsible for monitoring violation from recurrence?3. What is the date of completion?

Director provided staff w/ fingerprint card, staff left while LO was at the facility to get prints done, take prints to the HR department and they will have all completed for process. Once a clear prints comes back please place the valid copy in the staff folder and send the LO a copy of valid cleared prints through email.
Director stated (B) staff w/ no MSDH 121 form, will bring her updated copy on tomorrow, a copy will be sent to the LO through email.

Director stated classroom (C) is still under repair to be work on, waiting on the inspector who repaired the floor to give them the okay to used classroom.

LO- Licensing Official
COS-Corrected on Site
TA-Technical Assistance
POC-Plan of Correction
LOS-Letter of Suitability

Children are still doing virtual learning at the Agency.

Elizabeth Freeman — Center Director/Designee/Individual
Azlika Ellis — Child Care Representative

White Copy - Facility File
Yellow Copy - Operator

Food Service Facility Inspection Results

PIMS ID	Facili		Date
#4255	Oak Forest Head Start 3023 Ridgeland Drive,Jackson, MS 39212 P.601-371-1415 Lic No. 25C4IH-4255		2.8.2021

CRITICAL VIOLATIONS	CORRECTION PLAN AND SCHEDULE
No Critical Violation on today's visit.	

A

Jonnette Jones — Certified Manager

S/S 5.17.22 — Licence Number

☑ 92020 Scheduled	☐ 92010 Permit No Charge
☐ 92030 Followup	☐ 92015 Permit 1 $30.00
☐ 92040 Complaint	☐ 92011 Permit 2 $100.00
☐ 92050 Consultation	☐ 92012 Permit 3 $150.00
☐ 92070 Plan Review/Const.	☐ 92013 Permit 4 $200.00
☐ 92080 No Inspection	
☐ 92090 Restaurant Training	
Permit Date	Environmentalist Code

Please Remit within 10 days to:

Facility Signature	Elizabeth Hairston
Environmentalist Signature	Asela Ellis

White Copy - Facility
Yellow Copy - PIMS
Pink Copy- Environmentalist

Child Care Licensure Playground Checklist

Center Name Oak Forest H.S. Inspection Date 2.8.2021

YES	NO	N/A		
☑	☐	☐	1.	Playground fence less than 3 ½" from surface. *(Rule 1.11.9 (8), pg 60)* In good repair, with no gaps? *(Rule 1.11.9 (8), pg 60)*
☑	☐	☐	2.	2 entrances/exits, with one being remote from the building? *(Rule 1.11.9 (8), pg 60)*
☑	☐	☐	3.	Is surfacing adequate? If not, where is it inadequate? *(CPSC 2.4.2, pg 9-10 & 4.3)*
☑	☐	☐	4.	AC units, high-voltage cabling/wires inaccessible? *(Rule 1.11.9 (5), pg 59)*
☑	☐	☐	5.	No standing water present on playground or in/on playground equipment or walkways? *(CPSC 2.4.2.2(5), pg 10 & Rule 1.11.11 (4), pg 61)*
☑	☐	☐	6.	Toys & equipment in good repair? (none broken/deteriorating) *(Rule 1.10.2 (2), pg 46)*
☑	☐	☐	7.	Sidewalks provide smooth walking surface? (no trip hazards) *(CPSC 3.6, pg 16-17)*
☑	☐	☐	8.	All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? *(Rule 1.11.9 (5), pg 59)*
☑	☐	☐	9.	Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? *(CPSC 3.4, 3.5, pg 16)*
☑	☐	☐	10.	Are use zones adequate? If not, where are they inadequate? *(CPSC 5.3.9, pg 41)*
☐	☐	☑	11.	If swings are present, are S-hooks in good repair? If not, state deficiency *(CPSC 3.2, pg 14 2.5.2, pg 1 & 5.3.8.1, pg 37)*
☑	☐	☐	12.	If slide is present, is exit height/exit zone adequate? If not, state deficiency *(CPSC5.3.6.4-5 pgs 34-35,*
☑	☐	☐	13.	Are spring rockers a minimum of 6 ft. apart? *(ASTM 9.5.1.2 & CPSC 5.3.7. pg 36-37)*
☑	☐	☐	14.	Is age-appropriate equipment being used? If not, state which pieces are inappropriate *(Rule 1.10.2, pg 4 & CPSC 2.2.6, pg 6)*
☑	☐	☐	15.	Is playground area clean & free of hazards? If not, state deficiency. *(Rule 1.11.11 (1), pg 6*
☑	☐	☐	16.	Is adequate shade present on the playground? *(Rule 1.11.9 (7), pg 60 & CPSC 2.1.1, pg 5)*
☑	☐	☐	17.	Are concrete footings located at least 6" beneath the surface? *(Rule 1.10.2 (2), pg 46 & CPSC 3.6, pg 16-17)*
☑	☐	☐	18.	Is wood smooth? Documentation provided that wood has been properly treated. *(CPSC 2.5.5, pg 15)*

Director Elizabeth Freeman Licensing Official Azelda Ellis