



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County 45CERFSA-7064
Lifekids Weekday Ministry
670 Highland Colony Pkwy
 Facility Name Ridgeland, MS 39157

Date 05/30/2019License Number 45CERFSA-7064Purpose Renewal Technical AssistanceCapacity 150

All Items In Red Are Critical

	In/	Out	COS	N/A
Qualified director present	☒	☐	☐	☐
Proper staff to child ratio present (TA)	☒	☐	☐	☐
Room and playground capacity met	☒	☐	☐	☐
Center capacity met	☒	☐	☐	☐
License/complaint visible	☒	☐	☐	☐
Certified food manager	☒	☐	☐	☐

Sanitation Approved

	In/	Out	COS	N/A
Garbage and garbage bins maintained	☒	☐	☐	☐
Vector control maintained	☒	☐	☐	☐
Water system approved and functioning	☒	☐	☐	☐
Waste water system approved and functioning	☒	☐	☐	☐
Food service approved	☒	☐	☐	☐

Possible Monetary Penalty

	Monetary Penalty
1. <u>Supervisory review</u>	\$ <u> </u>
2. <u>required</u>	\$ <u> </u>
3. <u> </u>	\$ <u> </u>
4. <u> </u>	\$ <u> </u>
5. <u> </u>	\$ <u> </u>

	Age/Child/Staff Name
1.	<u>1yr. olds 7 Caregiver #1, #2</u>
2.	<u>2yrs, 3yrs, 4yrs 54 Caregiver #3,</u>
3.	<u>#4, #5, #6, #7</u>
4.	<u>Infants 10 Caregiver #8, #9, #10, #11</u>
5.	<u>Creepers 7 Caregiver #12, #13</u>
6.	<u>Schoolage 5 Caregiver #14</u>
7.	<u>Schoolage 8 Caregiver #15</u>
8.	<u>Schoolage 8 Caregiver #16</u>
9.	<u>Schoolage 6 Caregiver #17</u>

Center Director/Individual Kandis Mason

Other Items - Must be corrected

	In/	Out	COS	N/A
Children's belongings separated/stored	☒	☐	☐	☐
Evacuation plans posted	☒	☐	☐	☐
Menus posted and served	☒	☐	☐	☐
Plan of activities	☒	☐	☐	☐

Building and Grounds

	In/	Out	COS	N/A
Walls, ceilings, floors, toys, equipment clean and in good repair (TA)	☒	☐	☐	☐
Lighting approved	☒	☐	☐	☐
Heating/cooling approved	☒	☐	☐	☐
Ventilation adequate	☒	☐	☐	☐
Glass approved and shielded	☒	☐	☐	☐
Telephone on premises, available, and functioning	☒	☐	☐	☐
Electrical outlets protected	☒	☐	☐	☐
Large appliances located properly	☒	☐	☐	☐
Sinks and toilets working properly	☒	☐	☐	☐
Hot water at all sinks, not to exceed 120°	☒	☐	☐	☐
Children barred from kitchen	☒	☐	☐	☐
Vending machine snacks meet nutritional guidelines, if present	☐	☐	☐	☒
Exits, doors and fastening devices single action approved and in good working order	☒	☐	☐	☐
Exits unobstructed	☒	☐	☐	☐
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	☒	☐	☐	☐
First aid kits stocked and easily accessible	☒	☐	☐	☐
Playground area clean, shaded, well drained and equipped and fence in good repair	☒	☐	☐	☐
Playground equipment meets standards	☒	☐	☐	☐
Pool area clean, fenced, and adequately maintained	☐	☐	☐	☒
Diaper changing stations adequate in number and each fully supplied (number <u>4</u>)	☒	☐	☐	☐

Child Care Representative (Signature) M. C. C. F. I. I.



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 5Date 05/30/2019

Name	45CERFSA-7064 Lifekids Weekday Ministry	License No.	45CERFSA-7064
Address	670 Highland Colony Pkwy Ridgeland, MS 39157	Center/Organization/Individual	
Purpose	Renewal / Technical Assistance	Director	Kandy Mason
Mileage Start		Mileage End	
County	Madison	Telephone No.	601-790-0808
Time In	11:53 am	Time Out	3:50 pm
		Total Time	

Findings/Comments Upon arrival, MSDH licensing official Tonya Broger met with Kandy Mason, Director #1. The purpose of the visit was acknowledged and the following observations were made:

- No critical violations were observed regarding the facility building and grounds.
- Technical assistance was provided regarding the observed renovations.
- No critical violations were observed regarding the facility Kitchen / Food prep area.
- Staff records: The facility will have 7 days to provide verification of the requested staff FBI LOS (2) and Form 121 (2).
- Children's records: The facility will have 7 days to provide verification of the requested children's Form 121's (10).
- A green survey card was provided to Director #1.

Addendum: 4:12pm. Per supervisory instruction, the children ages One (1) yr to Four (4) yrs old may not be housed on the second floor (due to renovations). The Facility Director #1 has been instructed to make reasonable accommodations for housing the children for May 31, 2019. MSDH staff observed Room 101, 102, and office conference room to be used for these ages. Staff and children will return. Class I and Class II violations may result in a monetary penalty. Repeated violations may result in the doubling of penalties, suspension or revocation of the license.

Center Director/Designee/Individual

Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

Date 5/30/2019

Facility Name Life Kids Weekday Ministry License No. 45 CE RFSA-7064

to the 1st floor / ground level on June 3, 2019, for the children may not return until renovations are completed.

Subchapter 4:

Rule 1.4.4 Changes in Facility Operations, states "The operator shall immediately notify the licensing agency of any major changes affecting areas of the child care operations. Such changes include, but are not limited to operator, director, location, physical plant, or number of children served."

Findings: Upon arrival, MSDH licensing staff was informed that, due to renovations on the ground floor, all classrooms and children had been re-located to the second floor (which is normally the school-age/after school area). Per observations made, the three (3) upstairs classrooms were been used to house the One (1) year olds, two (2) year olds, and Three - Four (3-4 year olds) combined. MSDH staff observed seven (7) one year olds with two caregivers preparing for nap, on individual mats. MSDH staff observed the children watching a movie on a small electronic (phone) device. Technical assistance was given to Director #1 regarding Subchapter 9, Rule 1.9.6.(4), which states television viewing is not allowed for children under the age of two (2) yrs of age. Also, MSDH staff observed a diaper changing area and storage area in the room. However, there was not a diapering/handwashing sink in the room. Director #1 stated that the staff uses disposable wipes, lysol, and cleaning products, along with utilizing the restroom out in that area.

MSDH staff observed the classroom designated for the two (2) yr, and three (3) - Four (4) year olds. MSDH staff observed individual floor/nap mats in the three year old room, along with storage areas. MSDH staff observed storage areas in the three (3) - Four (4) room, the nap mats for this age group was placed in the large play area.

MSDH staff observed fifty-four children, ages two - four years of age with five staff in the large open area sitting at tables preparing to be served lunch. Per Subchapter 8, Rule 1.8.2 (3) in mixed age groups

Kandice Mason
Center Director/Designee

Gracie CCFII
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 5/30/2019Facility Name Life Kids Weekday MinistryLicense No. 45CERF3A-7064

the youngest child determines the ratio. The ratio for two year olds is twelve (12) children to one (1) staff. The ratio was in compliance per MSDH regulatory guidelines. (Table #1 - 10 children, Table #2 - 13 children, Table #3 - 8 children, Table #4 - 8 children, Table #5 - 6 children, Table #6 - 2 children, Table #7 - 7 children (2yrs only))

MSDH staff observed the restroom #1 and restroom #2, which had been blocked off to eliminate the children's access, were operational and had gloves, wipes, towels and soap. Technical assistance provided to Director #1 regarding supervision during restroom use.

Per Director #1, all school ages are housed in the large theater area on the same floor. MSDH staff observed a large room with several adult sized tables and w/ chairs and ~~it~~ stored children's belongings. Director #1 stated the the afterschools were on a field trip and would return to the building at approx 3:00pm.

MSDH staff observed restroom #3 and restroom #4 which was being utilized by the school-age children.

MSDH staff observed the infants and crawlers in Room 208. The room contained cribs⁽¹⁾, swing seats, storage area, diaper changing area⁽²⁾, crock pots⁽²⁾ (out of reach of children), trays, and refrigerators⁽²⁾, and a food prep sink. Please note, no ~~ch~~ diaper changing sink was present in the room. MSDH staff observed disposable wipes, ly sol, clorox wipes, and individually stored diapering items. Restrooms #3 and #4 were located outside of the doors of Room 208.

MSDH observed ten (10) infants with four (4) staff and seven (7) crawlers ~~total~~ with two (2) staff.

Kandis Mason
Center Director/Designee/Individual

(Signature) CCFI
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 5/30/2019

Facility Name Life Kids Weekday Ministry License No. 45CERFSA-7064

— Technical assistance was provided to Director #1 regarding the reporting of any changes to operations for the facility. A written statement regarding the renovations for the week of May 28 - May 31, 2019 was requested. The facility will have 2 days to provide this documentation.

— Per Director #1, the facility had received several reports regarding observed possible deficiencies from concerned citizens and parents. A written statement regarding these matters was requested from Director #1. The facility will have 2 days to provide this documentation.

— Subchapter 20: Facility Adaptation

Rule 1.20.2, states, "A child special needs shall have an individual activity plan. The individual activity plan shall have been developed by a person with a bachelor or advanced degree in a discipline dealing with disabilities, as appropriate. The individual activity plan shall be reviewed, at a minimum once every 12 months.

Rule 1.20.3 Caregiver staff development, states, "Caregivers serving children with special needs shall receive staff development related to the specific needs of the children served.

Findings: Based on observations, made during a tour of the building, the facility currently serves children with special needs. Per Director #1, the facility currently accommodates and/or provides child care services for three children. Per Director #1, two staff hold educational qualifications regarding children with special needs.

Technical assistance was provided to Director #1 regarding the obtaining of documentation, including individual activity plans for each child, staff development for the staff who provides care for the children, and obtaining documentation regarding background check for outside agency staff who come into the facility to work with the children.

Kandice Mason
Center Director/Designee/Individual

(Signature) CCFA
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

Facility Name _____ License No. #7064 Date 05/30/2019

	Yes	No	N/A	
1.	☒	☐	☐	Policies and procedures (Parent's Handbook) {Rule 1.4.1}
2.	☒	☐	☐	Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)}
3.	☒	☐	☐	Approved arrival and departure procedures {Rule 1.4.1 (2)}
4.	☐	☒	☐	Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)} (TA)
5.	☒	☐	☐	Attendance records for children and staff {Rule 1.6.3 (1)}
6.	☒	☐	☐	Current alphabetical roster of children (includes date of birth) {Rule 1.6.3 (2)}
7.	☒	☐	☐	Current staff roster (includes date of birth & date of hire) {Rule 1.6.3 (3)} (TA - update needed)
8.	☒	☐	☐	Monthly records of fire/disaster drills {Rule 1.6.3 (5)} (5/19/2019)
9.	☒	☐	☐	Medication record with date, time, signature for 90 days {Rule 1.6.3 (6)}
10.	☐	☒	☐	Immunization Records for Children and Staff {Rule 1.6.3 (8)} (TA)
11.	☒	☐	☐	Personnel records (attach employee's records form) {Rule 1.6.4}
12.	☐	☐	☒	Volunteer records {Rule 1.6.5 & Rule 1.6.6}
13.	☒	☐	☐	Children records (attach children's records form) {Rule 1.6.7}
14.	☐	☐	☒	Reports of serious occurrences made as required {Rule 1.7.1}
15.	☐	☐	☒	Communicable diseases reported as required {Rule 1.7.3}
16.	☒	☐	☐	Daily written reports provided to parents for infants and toddlers {Rule 1.7.4}
17.	☒	☐	☐	Staff present who hold valid CPR and First Aid Certification {Rule 1.8.1 (4) & (5)}
18.	☒	☐	☐	Age appropriate program of activities posted in each room {Subchapter 9}
19.	☒	☐	☐	Required toys present in infant room {Rule 1.10.1 (2)}
20.	☒	☐	☐	Required toys present in toddler room {Rule 1.10.1 (3)}
21.	☒	☐	☐	Required toys present preschool room {Rule 1.10.1 (4)}
22.	☒	☐	☐	Licensed pest control contractor {Rule 1.11.14}
23.	☐	☐	☒	Pets present (proof of immunization as required, signed by veterinarian) {Rule 1.12.6}
24.	☒	☐	☐	Appropriate discipline policy followed {Subchapter 14}
25.	☒	☐	☐	Appropriate transportation policy followed {Subchapter 15}
26.	☐	☐	☒	Infant feeding schedules posted (Appendix C, VII) (Not posted due to renovations)

Comments/Recommendations The facility will need to provide: Verification of the request child and staff Form 121's, staff FBI LOS, and staff contact hrs (15 for all staff). Also, provide 2 to 4 weeks menus, and Form 333 Fire Inspection Report.

☒ Pass - Pending	
License to be issued: ☒ Regular ☐ Probational ☐ Restricted	
☐ Fail	
Follow-up within _____ days	
☒ Director ☐ Designee	 Child Care Representative

Food Service Facility Inspection Results

PIMS ID	Facility Name, Address Life Kids Weekday Ministry 670 Highland Colony Parkway Ridgeland, MS 39157	Date 5/30/2019
---------	---	-------------------

CRITICAL VIOLATIONS

- No critical violations were observed during the inspection.
- Technical assistance regarding general cleaning and trash removal.
- Letter grade "A" received

CORRECTION PLAN AND SCHEDULE

☐ 92020 Scheduled ☐ 92030 Followup ☐ 92040 Complaint ☐ 92050 Consultation ☐ 92070 Plan Review/Const. ☐ 92080 No Inspection ☐ 92090 Restaurant Training	☐ 92010 Permit No Charge ☐ 92015 Permit 1 \$30.00 ☐ 92011 Permit 2 \$100.00 ☐ 92012 Permit 3 \$150.00 ☐ 92013 Permit 4 \$200.00
Permit Date	Environmental Code TB, DS
Please Remit within 10 days to:	

Amanda Barnes
Certified Manager

Travis Sale
Licence Number

Exp. 01/30/2024

Facility Signature <u>Kendra S. Mason</u>
Environmental Signature <u>YB</u>

White Copy - Facility
Yellow Copy - PIMS
Pink Copy - Environmentalist

Please note: The current renovations for play area #2 are ongoing. MSDH observed additional fencing being added during the site visit. The expected date of completion is 05/31/2019.

Child Care Licensure Playground Checklist

Center Name Lifekids Weekday Ministry #7064 Inspection Date 5/30/19

YES NO N/A

- ☒ ☐ ☐ 1. Playground fence less than 3 1/2" from surface. (Rule 1.11.9 (8), pg 60) In good repair, with no gaps? (Rule 1.11.9 (8), pg 60)
- ☒ ☐ ☐ 2. 2 entrances/exits, with one being remote from the building? (Rule 1.11.9 (8), pg 60)
- ☒ ☐ ☐ 3. Is surfacing adequate? If not, where is it inadequate? (CPSC, 2.4.2, pg 9-10 & 4.3)
- ☒ ☐ ☐ 4. AC units, high-voltage cabling/wires inaccessible? (Rule 1.11.9 (5), pg 59)
- ☒ ☐ ☐ 5. No standing water present on playground or in/on playground equipment or walkways (CPSC 2.4.2.2 (5), pg 10 & Rule 1.11.11 (4), pg 61)
- ☒ ☐ ☐ 6. Toys & equipment in good repair? (none broken/deteriorating) (Rule 1.10.2 (2), pg 46)
- ☒ ☐ ☐ 7. Sidewalks provide smooth walking surface? (no trip hazards) (CPSC 3.6, pg 16-17)
- ☒ ☐ ☐ 8. All bolts on equipment & fence < 2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? (Rule 1.11.9 (5), pg 59)
- ☒ ☐ ☐ 9. Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? (CPSC 3.4, 3.5, pg 16)
- ☒ ☐ ☐ 10. Are use zones adequate? If not, where are they inadequate? (CPSC 5.3.9, pg 41)
- ☐ ☐ ☒ 11. If swings are present, are S-hooks in good repair? If not, state deficiency _____ (CPSC 3.2, pg 2.5.2, pg 1 & 5.3.8.1, pg 3)
- ☒ ☐ ☐ 12. If slide is present, is exit height/exit zone adequate? If not, state deficiency _____ (CPSC 5.3.6.4-5 pgs 3)
- ☐ ☐ ☒ 13. Are spring rockers a minimum of 6 ft. apart? (ASTM 9.5.1.2 & CPSC 5.3.7. pg 36-4)
- ☒ ☐ ☐ 14. Is age-appropriate equipment being used? If not, state which pieces are inappropriate _____ (Rule 1.10.2, & CPSC 2.2.6, pg 1)
- ☒ ☐ ☐ 15. Is playground area clean & free of hazards? If not, state deficiency _____ (Rule 1.11.11 (1), pg 1)
- ☒ ☐ ☐ 16. Is adequate shade present on the playground? (Rule 1.11.9 (7), pg 60 & CPSC 2.1.1, pg 4)
- ☒ ☐ ☐ 17. Are concrete footings located at least 6" beneath the surface? (Rule 1.10.2 (2), pg 4, CPSC 3.6, pg 16-17)
- ☐ ☐ ☐ 18. Is wood smooth? Documentation provided that wood has been properly treated. (Rule 2.5.5, pg 15)

Director Kendall Moore Licensing Official [Signature]