

# CHILD CARE ENCOUNTER

Name Bolivar Co. Head Start County Bolivar  
(Center/ Organization/ Individual)  
 Address 1406 Hwy 8 Date 12-20-00  
Cleveland, 38732  
 Phone \_\_\_\_\_ Time \_\_\_\_\_  
 License Number pending

## REQUEST\ENCOUNTER:

~ Initial measurement of new facility -  
 ~ Facility is still under construction.  
 ~ Initial maximum capacity is 83 children. Final  
 capacity will be determined when remodeling is  
 completed & facility is set-up.

## COMMENTS:

R. Little Kathleen Hobbs  
(Center Director/ Individual) (Child Care Representative)

White Copy - Child Care    Yellow Copy - County File    Pink Copy - Center/ Individual

Mississippi State Department of Health  
CHILD CARE FACILITY SURVEY REPORT

A. Identification

County Bolivar Date 1/5/01  
Name of Facility Bolivar Co Headstart #3 Facility Telephone No. 662 846-7580  
Facility Address 1408 Hwy 8 Cleveland ms 38732  
(Street and No.) (City) (State) (Zip Code)

B. Organization

1. If facility is privately owned,

Name of Owner Bolivar Co Headstarts  
Address \_\_\_\_\_  
(Street and No.) (City) (State) (Zip Code)

2. If owner does not operate the facility,

Name of Operator or Director Paige Norquist Age 31  
(Name of responsible person on premises)  
Address 1113 Avey St. Cleveland ms 38732  
(Street and No.) (City) (State) (Zip Code)

3. Name of Sponsor \_\_\_\_\_

Address \_\_\_\_\_  
(Street and No.) (City) (State) (Zip Code)

C. Enrollment and Staff

1. Does operator understand staff - child ratio? ☒ Yes ☐ No  
2. Are all staff members over 16 years of age? ☒ Yes ☐ No If no staff, does operator understand all staff persons must be at least 16 years of age? ☐ Yes ☐ No

D. Physical Plant

1. Type of building: ☐ Residence ☐ Church ☒ Commercial ☐ Other ☐ New ☐ Existing

2. Type of construction: ☐ Frame ☒ Frame-Brick Veneer ☐ Masonry ☐ Other

3. Total number of floors 2 Number of floors used for child care 1

NOTE: No children may be housed above or below the floor of exit discharge.

Total number of rooms used for child care 4 Number of lavatories 5 Number of toilets 5

5. Number of square feet of usable space exclusive of kitchen, halls, toilets, storage area 3122

6. Are there at least 2 exits from each floor, remote from each other? ☒ Yes ☐ No

7. Are there any corridors which have dead ends in excess of 20 feet? ☐ Yes ☒ No

8. Are all fire exit doors a minimum of 32 inches? ☒ Yes ☐ No Do they open outward? ☒ Yes ☐ No  
Equipped with opening hardware? ☒ Yes ☐ No Are exit doors easily opened? ☒ Yes ☐ No

9. Are children adequately protected from indoor hazards such as open stairways, unprotected heaters or stoves, unscreened windows, other? ☒ Yes ☐ No

10. Is the facility adequately lighted? ☒ Yes ☐ No Adequately heated? ☒ Yes ☐ No

What type of heating is used? Central  
Does heating system meet the minimum licensing requirements? ☒ Yes ☐ No

11. How many fire extinguishers are in the building? 6 Give location, type and size of each in hallways & exits  
8lb 10oz dry chemical



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12. Is a tag attached to each extinguisher showing date of service? ☒ Yes ☐ No Date Dec 2000  
 Person Servicing Dixie
13. Is there a fire alarm system, sprinkler system or smoke alarms in the building? ☒ Yes ☐ No
14. Number of square feet of usable outdoor play area 7431 Is there a 4 ft. barrier around outside play area? ☒ Yes ☐ No  
 Type of barrier Chain link fence
15. Are there hazards such as open well, swimming pool, broken glass, stacks of lumber, lawn equipment, pets, other on the outside play area? ☐ Yes ☐ No

E. Sanitation

1. Does the facility comply with all requirements of the State Department of Health's "Regulations Governing Food Service Sanitation"? ☐ Yes ☒ No  
 If not, list deficiencies food will be catered from other center  
CL #1 until dishwasher is completed. Hot water is  
Available
2. What type of dishwashing is used? 3 comp sink commercial dishwasher

F. Evaluation

1. Does the facility comply with all the State Department of Health's "Regulation Governing Licensure of Child Care Facilities"? ☐ Yes ☐ No
2. Does operator have copies of the "Regulation Governing Licensure of Child Care Facilities" and "Minimum Standards for Nutritional Care in Child Care Facilities"? ☒ Yes ☐ No
3. What is the maximum number of children? 83 ~~90~~ but will have 71
4. Do you recommend licensure as a Child Care Facility? ☒ Yes ☐ No
5. If you do not recommend licensure, what recommendations do you make? Food service permit will  
not be issued until dishwasher is completely installed.  
Install several carbon monoxide detectors

Sanitarian's Signature C Isom

G. Director Statement

1. I understand that a recommendation for licensure does not constitute approval for licensure. ☐ Yes ☐ No
2. I understand that I am not to have children in my center until temporary license is received. ☐ Yes ☐ No
3. I understand the Child Care Regulations and Nutrition Regulations concerning compliance in the areas of Health, Nutrition and Records. ☐ Yes ☒ No

Center Director's Signature Pamela Norquist

OK to operate  
pending license

1/08/01

Cynthia Reese  
Licensing Official

White: Child Care-State Office

Pink: Facility Copy

Yellow: Sanitation Copy

Mississippi State Department of Health  
CHILD CARE SURVEY DATA — PART I

COUNTY Bolivar SANITARIAN I.D. NO. 4845  
DATE 1/05/01  
FACILITY OPERATOR NAME Patricia Norquay  
FACILITY NAME Bolivar Co Headstart #3  
ADDRESS/PHONE 1405 Hwy 8  
Cleola, ms 38732

FAMILY DAY CARE HOME ☐

DAY CARE CENTER ☒

- I. A. Amount of usable indoor square feet measured: 3122  
B. Amount of usable outdoor square feet measured: 17,431. 52900  
C. Number of toilets noted: 5  
D. Number of lavatories noted: 5

Maximum number of allowable children 9083 (41)

The following indicated items shall be completed for licensure:

II. Building and Grounds  
Outdoor Play Area

- \_\_\_\_\_ A. Install two (2) remote outward opening doors (minimum 32 inches wide). One near the front and one at the rear.  
\_\_\_\_\_ B. Clean: (a) walls (b) floors (c) ceiling.  
\_\_\_\_\_ C. Repair walls.  
\_\_\_\_\_ D. Paint walls.  
\_\_\_\_\_ E. Replace floor.  
\_\_\_\_\_ F. Install plug covers in all wall outlets.  
\_\_\_\_\_ G. Install an approved play area with a barrier of a minimum height of four (4) feet containing at least seventy (70) square feet per child.  
\_\_\_\_\_ H. Clean play area of hazardous or potentially hazardous objects. when weather permits  
CCS \_\_\_\_\_ I. Install barriers at kitchen entrance.  
\_\_\_\_\_ J. Install barriers at stairways.  
\_\_\_\_\_ K. Install handrails at steps.  
\_\_\_\_\_ L. Install barriers at low windows or full length glass doors.

III. Kitchen

- ☒ A. In the kitchen, install:  
\_\_\_\_\_ (a) A three (3) compartment sink.  
\_\_\_\_\_ (b) A dishwasher with a sanitizing cycle.  
\_\_\_\_\_ B. Install a two (2) compartment sink.  
\_\_\_\_\_ C. Install a separate handwashing lavatory.  
\_\_\_\_\_ D. Install a hood over the stove vented to the outside air.  
\_\_\_\_\_ E. Provide overhead light with a shield.  
\_\_\_\_\_ F. Remove laundry equipment from the kitchen.  
\_\_\_\_\_ G. Install adequate refrigeration with thermometer provided.



IV. Heating

- \_\_\_\_\_ A. Install proper heating (see page 20 of the "Regulations Governing Licensure of Child Care Facilities").

Gas heaters, if used, must meet the following requirements:

The flame shall be recessed and enclosed with a guard so designed that clothing or other inflammable material cannot be ignited.

Each heater shall be equipped with automatic shut-off valve.

Each heater shall be vented to the outside.

Each heater shall be approved by Underwriters Laboratory of American Gas Association.

- \_\_\_\_\_ B. Remove unapproved gas heaters throughout the building (space heaters).  
 \_\_\_\_\_ C. Protect floor furnaces with a barrier.  
 \_\_\_\_\_ D. Heating shall be adequate to maintain a temperature between 68 degrees and 72 degrees at child height. Accurate thermometers shall be hung throughout the facility.

V. Furniture and Equipment

- \_\_\_\_\_ A. Equipment shall be sturdy and safe and shall not have sharp edges, splinters, protruding nails, etc.  
 \_\_\_\_\_ B. Paint on toys shall be lead-free and nonpoisonous.  
 \_\_\_\_\_ C. Chairs and tables shall be of a size appropriate to the size of the children.  
 \_\_\_\_\_ D. Individual hooks or compartments provided for each child.

VI. Fire Safety

- \_\_\_\_\_ A. An adequate number of ABC type fire extinguishers provided, hung, tagged, and signed by a competent inspector.  
 \_\_\_\_\_ B. Each employee should understand procedure for using extinguishers.  
 \_\_\_\_\_ C. Post fire evacuation plan.

VII. General

- \_\_\_\_\_ A. Additional lighting must be installed.  
 \_\_\_\_\_ B. Install a telephone. 846-7580  
 \_\_\_\_\_ C. Individual cots or nap pads (waterproof) must be provided.  
 X \_\_\_\_\_ D. Facility in compliance with local fire, building and zoning ordinances.  
 \_\_\_\_\_ E. Provide diaper changing area.

VIII. Other

Dishwasher will be completely installed by next week.  
 Until then food will be catered from #1  
 install several carbon monoxide detectors

IX. In Addition, the Following Requirements Shall be Met:

1. The information in the section labeled Records and Reports of the Regulations Governing the Licensure of a Child Care Facility must be kept on file at all times.
2. A certificate of inspection and approval by the fire department and the local health department must be obtained.
3. Notice of compliance with local zoning and building ordinances if applicable.

\* This inspection is valid for three (3) months only.

X. R. Norgaust

C. S. S. S.

Received by

H P Environmentalist