



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

BURNSVILLE HEADSTART

License #: 1034

Director: LINDA INLOW

Inspection Date: 04/07/2022

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** At least one staff member with valid CPR/First Aid certification is onsite. (Rule 1.8.1 Page 38)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During review of records, CCFI observed that no staff had a valid CPR/First Aid. All staff's certification expired in January 2022, which is over three months. Facility must have someone at the facility at all times that has a CPR/First Aid certification. The facility will have someone CPR/First Aid certified at the facility by May 6, 2022. Once received, the facility will send copy to CCFI.
Person Responsible: Director **Date for Completion:** May 6, 2022
2. **POC:** During review of records, CCFI observed three children that need an updated 121. The facility will have updated copies on file at the facility by April 21st. Once received, copies will be sent to CCFI. If the children do not have updated 121s on file at the facility by April 21st, they cannot return until they do.
Person Responsible: Director **Date for Completion:** April 21, 2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Preschool Classroom Violations Cited

Room 1 - Unit 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Room 2 - Unit 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Linda Inlow". The script is cursive and fluid.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Kristin Taylor". The script is cursive and fluid.