



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County AttalaDate 12/4/19Facility Name 3 Step DaycareLicense Number 04CBPF-6901Purpose Mid-yearCapacity 30

All Items In Red Are Critical

Qualified director present
 Proper staff to child ratio present
 Room and playground capacity met
 Center capacity met
 License/complaint visible
 Certified food manager

In	Out	COS	N/A
☐	☒	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐

Sanitation Approved

Garbage and garbage bins maintained
 Vector control maintained
 Water system approved and functioning
 Waste water system approved and functioning
 Food service approved

In	Out	COS	N/A
☒	☐	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐
☒	☐	☐	☐

Possible Monetary Penalty

1. Supervising Review Monetary Penalty \$
 2. Supervisor Review \$
 3. \$
 4. \$
 5. \$

	Age/Child/Staff Name
1.	<u>infants/4/one caregiver</u>
2.	<u>three to two/13/one caregiver - one caregiver</u>
3.	<u>one/10/one caregiver</u>
4.	
5.	
6.	
7.	

Other Items - Must be corrected

	In	Out	COS	N/A
Children's belongings separated/stored	☒	☐	☐	☐
Evacuation plans posted	☒	☐	☐	☐
Menus posted and served	☒	☐	☐	☐
Plan of activities	☒	☐	☐	☐

Building and Grounds

Walls, ceilings, floors, toys, equipment
 clean and in good repair

In	Out	COS	N/A
☐	☒	☐	☐

Lighting approved

In	Out	COS	N/A
☒	☐	☐	☐

Heating/cooling approved

In	Out	COS	N/A
☒	☐	☐	☐

Ventilation adequate

In	Out	COS	N/A
☒	☐	☐	☐

Glass approved and shielded

In	Out	COS	N/A
☒	☐	☐	☐

Telephone on premises, available,
 and functioning

In	Out	COS	N/A
☒	☐	☐	☐

Electrical outlets protected

In	Out	COS	N/A
☐	☒	☐	☐

Large appliances located properly

In	Out	COS	N/A
☒	☐	☐	☐

Sinks and toilets working properly

In	Out	COS	N/A
☐	☒	☐	☐

Hot water at all sinks, not to
 exceed 120°

In	Out	COS	N/A
☒	☐	☐	☐

Children barred from kitchen

In	Out	COS	N/A
☒	☐	☐	☐

Vending machine snacks meet

In	Out	COS	N/A
☐	☐	☐	☒

nutritional guidelines, if present

In	Out	COS	N/A
☐	☐	☐	☒

Exits, doors and fastening devices
 single action approved and in good
 working order

In	Out	COS	N/A
☒	☐	☐	☐

Exits unobstructed

In	Out	COS	N/A
☒	☐	☐	☐

Required smoke detectors, carbon
 monoxide monitors, fire extinguishers
 and thermometers placed properly and
 in good working order

In	Out	COS	N/A
☒	☐	☐	☐

First aid kits stocked and easily accessible

In	Out	COS	N/A
☒	☐	☐	☐

Playground area clean, shaded, well
 drained and equipped and fence in good
 repair

In	Out	COS	N/A
☒	☐	☐	☐

Playground equipment meets standards

In	Out	COS	N/A
☐	☐	☐	☒

Pool area clean, fenced, and adequately
 maintained

In	Out	COS	N/A
☐	☐	☐	☒

Diaper changing stations adequate in
 number and each fully supplied

In	Out	COS	N/A
☒	☐	☐	☐

(number 2)

Center Director/Individual

Nancy Burrows

Child Care Representative

Shirley

White Copy - Facility File

Yellow Copy - Facility Operator

Mississippi State Department of Health

12-10-08

Form No. 281



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 3Date 12/4/19

Name <u>3 Step Daycare</u>	License No. <u>04CBPF-6901</u>
Address <u>1129 N. Natchez St. Kosciusko MS 39090</u>	
Center/Organization/Individual	
Purpose <u>Mid-year</u>	Director <u>Nancy Burroughs</u>
Mileage Start	Mileage End
County <u>Attala</u>	Telephone No. <u>662-792-4180</u>
Time In <u>1:02</u>	Time Out <u>3:53</u>
Total Time	

Findings/Comments Met with Adrain Burroughs upon arrival. Director Nancy arrived at 1:06.

Subchapter 8: Staffing

Deficiency: Rule 1.8.1(3) states in part "a child care facility employee shall be present to whom administrative & supervisory responsibilities have been assigned. The employee shall meet the minimum qualifications of a director or director designee." Findings: The licensing official did not observe a qualified designee on site upon arrival.

Plan of Correction: Per Director she will send A. Burroughs to take 3 trainings and provide copies of qualification to be Designee. The trainings will be completed by Jan. 15, 2020. Qualifications will be submitted by Dec 13, 2019.

Subchapter 8: Staffing

Deficiency: Rule 1.8.2(2) "Staff to-child ratio shall be met at all times." Findings: The licensing official observed 10 one-year old children in toddler classroom with one caregiver. The Ratio was over by one.

Plan of Correction: Per Director she will make sure that all staff is where they should be at all times. Director will correct this violation by 12/5/19. This violation will be monitored daily by Director.

Nancy Burroughs
Center Director/Designee/Individual

Shelby
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 12/4/19

Facility Name 3 Step Daycare

License No. 04CBPF-6901

Subchapter 11: Buildings and Grounds

Deficiency: Rule 1.11.5(4) All handwashing sinks shall have both hot and cold running water. Hot water temp. shall not exceed 120 degrees Fahrenheit.

Findings: The licensing official observed one hand washing sink in bathroom with no hot or cold running water. This handwashing sink is part of the maximum capacity of the facility. This violation was cited on 7/25/19.

Plan of Correction: Per Director sink will be fixed by the end of the day (12/4/19).

This violation will be corrected by Dec 5, 2019. Director and all staff will monitor all sinks for running hot and cold water daily.

Subchapter 16: Diapering and Toileting

Deficiency: Rule 1.16.1 states in part "The diaper-changing sink may not be used for washing/rinsing cups, baby bottles, food, dishes, utensils, pacifiers, etc."

Findings: The licensing official observed staff rinsing infant bottles at diaper-sink.

Plan of Correction: Per Director she needs to do some training with staff and some one on one with staff. No staff will use diapering sink for rinsing bottles or anything else. This will be completed by Dec 5, 2019. Director will monitor this violation daily.

Subchapter 10: Equipment, Toys, and Materials

Deficiency: Rule 1.10.7 states in part "The facility shall provide a crib or other similarly commercially purchased bed unit, approved & designated for the purpose of sleeping."

Findings: The licensing official observed a three-month old infant in the infant where no cribs were available. Infant was laying in shared place (swing).

Plan of Correction: Per Director a crib will be added to classroom. The crib will be added by the end of today (12/4/19). Director will provide cribs for any any infants under 8 months of age.

Nancy Burns
Center Director/Designee/Individual

Shirley
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 12/4/19

Facility Name 3 Step Daycare

License No. 04CBPF-6901

Subchapter 11: Buildings and Grounds

Deficiency: Rule 1.11.4(16) Unused electrical outlets shall be protected by a safety plug cover.

Findings: The licensing official observed outlets unprotected throughout the facility.

Plan of Correction: Per Director she will place safety plug cover in all unprotected outlets. This will be completed by 12/4/19. Directors along with all staff will monitor daily for unprotected outlets in facility.

The licensing official observed a special needs child ~~being~~ being dropped off by school bus. Director could not find the IEP for the child (Rule 1.20.4) nor is there any staff that has training for the child (Rule 1.20.3).

A customer service card was provided to Director.

If any questions/concerns please contact the child care licensing agency at 662-455-9429 or 601-364-2827.

"Class I and Class II violations may result in a monetary penalty. Repeated violations may result in the doubling of a monetary penalty, suspension or revocation of the license."

Nancy Bennett
Center Director/Designee/Individual

Shelia B.
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator

Food Service Facility Inspection Results

PIMS ID 04CBPF-6901	Facility Name, Address 3 Step Daycare 1189 N. Natchez St Kosciusko, MS 39090	Date 12/4/19
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CRITICAL VIOLATIONS

CORRECTION PLAN AND SCHEDULE

36. Permit/last inspection posted

Director/owner will post the current Permit/last inspection in ~~conspicuously~~ conspicuously in the child care facility.

"B"

- | | |
|--|--|
| ☐ 92020 Scheduled | ☒ 92010 Permit No Charge |
| ☐ 92030 Followup | ☐ 92015 Permit 1 \$30.00 |
| ☐ 92040 Complaint | ☐ 92011 Permit 2 \$100.00 |
| ☐ 92050 Consultation | ☐ 92012 Permit 3 \$150.00 |
| ☐ 92070 Plan Review/Const. | ☐ 92013 Permit 4 \$200.00 |
| ☐ 92080 No Inspection | |
| ☐ 92090 Restaurant Training | |

Permit Date

Environmental Code

833

Please Remit within 10 days to:

Brenda Burrough
Certified Manager

Turnmy Safe
Licence Number **10/12/14**

Facility Signature

Environmental Signature

White Copy - Facility
Yellow Copy - PIMS
Pink Copy - Environmentalist

Child Care Licensure Playground Checklist

Center Name 3 Step Daycare

Inspection Date 12/4/19

YES NO N/A

- ☒ ☐ ☐ 1. Playground fence less than 3 1/2" from surface. (Rule 1.11.9 (8), pg 48) In good repair, with no gaps? (Rule 1.11.9 (8), pg 48)
- ☒ ☐ ☐ 2. 2 entrances/exits, with one being remote from the building? (Rule 1.11.9 (8), pg 48)
- ☐ ☐ ☒ 3. Is surfacing adequate? If not, where is it inadequate? (CPSC, 2.4.2, pg8)
No playground equipment
- ☒ ☐ ☐ 4. AC units, high-voltage cabling/wires inaccessible? (Rule 1.11.9 (5), pg 47)
- ☒ ☐ ☐ 5. No standing water present on playground or in/on playground equipment or walkways? (CPSC 2.4.2.2-5, pg 10)
- ☐ ☐ ☒ 6. Toys & equipment in good repair? (none broken/deteriorating) (Rule 1.10.2 (2), pg 36)
- ☐ ☐ ☒ 7. Sidewalks provide smooth walking surface? (no trip hazards) (CPSC 3.6, pg 15)
- ☒ ☐ ☐ 8. All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? (Rule 1.11.9 (5), pg 47)
- ☒ ☐ ☐ 9. Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? (CPSC 3.4, 3.5, pg 15)
- ☐ ☐ ☒ 10. Are use zones adequate? If not, where are they inadequate? (CPSC 5.3.9, pg 40)
- ☐ ☐ ☒ 11. If swings are present, are S-hooks in good repair? If not, state deficiency
_____ (CPSC 3.2, pg13)
- ☐ ☐ ☒ 12. If slide is present, is exit height/exit zone adequate? If not, state deficiency
_____ (CPSC 5.3.6.4-5 pgs 34-35)
- ☐ ☐ ☒ 13. Are spring rockers a minimum of 6 ft. apart? (ASTM 9.5.1.2, pg 15)
- ☐ ☐ ☒ 14. Is age-appropriate equipment being used? If not, state which pieces are inappropriate
_____ (Rule 1.10.2, pg 36)
- ☐ ☒ ☐ 15. Is playground area clean & free of hazards? If not, state deficiency.
#17 _____ (Rule 1.11.11 (1), pg 49)
- ☒ ☐ ☐ 16. Is adequate shade present on the playground? (CPSC 2.1.1, pg 5)
- ☐ ☒ ☐ 17. Are concrete footings located at least 6" beneath the surface? (Rule 1.10.2 (2), pg 36)
- ☐ ☐ ☒ 18. Is wood smooth? Documentation provided that wood has been properly treated. (CPSC 2.5.5)

Director

Nancy Burroughs

Licensing Official

Shuch