



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

SOUTH CALHOUN HEAD START

License #: 2741

Director: VENELLA CROWLEY

Inspection Date: 09/08/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
2. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)

Plan of Correction

1. **POC:** Based on review of records, the Fire Survey Form 333, was not completed prior to the annual renewal Inspection. Person responsible for maintaining compliance of record deficiencies will be Mrs. Venella Crowley, Director. Compliance due for completion by 10/31/2023.
Person Responsible: Venella Crowley **Date for Completion:** Due By 10/31/2023
2. **POC:** Rule 1.5.8 (2) states in part, "All child care staff, directors, director designees, and caregivers shall be required to complete 15 contact hours of staff development, accrued during the licensure year, annually." Findings: The licensing official observed staff in need of contact hours for the current licensure year. Person responsible for maintaining compliance of record deficiencies will be Mrs. Venella Crowley, Director. Compliance due for completion by 11/30/2023.
Person Responsible: Venella Crowley **Date for Completion:** Due By 11/30/2023
3. **POC:** Rule 1.2.8 1. Renewal of License: The licensing agency shall issue licenses that may be renewed annually. The licensing agency shall mail a renewal notice, at least 75 days prior to the expiration date of the license, to the address of the operator registered with the licensing agency. The operator shall: a. Complete the renewal form. b. Submit any and all certificates of inspection and approval required by the licensing agency. c. Enclose the renewal fee. d. File the above with the licensing agency at least 30 days prior to the expiration date on the license.
Person Responsible: Venella Crowley **Date for Completion:** Due By 11/30/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **COS:** Playground fence is less than 3 ½ inches from ground surface, in good repair with no gaps and secure gate latch. (Rule 1.11.9(8) Page 60)

Plan of Correction

1. **POC:** PROPOSED PLAYGROUND #3 UNDERGOING RENOVATIONS/INSTALLATION OF EQUIPMENT, POUR-IN PLACE SURFACING AND REQUIRED FENCING TO ENCLOSE AREA FROM PARKING LOT. WILL CONDUCT TECHNICAL ASSISTANCE TO MEASURE THIS AREA ONCE COMPLETE. CHILDREN WILL UTILIZE PRESCHOOL PLAYGROUND AREA #2 AND EHS PLAYGROUND AREA #1 ONLY, AS INDICATED ON THE MAXIMUM CAPACITY WORKSHEET FORM 28.

Person Responsible: VERNELLA CROWLEY **Date for Completion:** Immediately

Twos Classroom Violations Cited

RM 5 (EHS) - Classroom Number: 5

No violations cited.

Twos Classroom - Classroom Number: 5

Preschool Classroom Violations Cited

RM 4 - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

RM 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

RM 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Voneda Crawley

MSDH Licensure Representative Signature

Paulette Quinto