Mrs Sheila's Clubhouse
735 Pittman Dr.
Mendenhall, MS
39114
(601) 847-9945 License # 5285
Capacity 60

'ATE DEPARTMENT OF HEALTH

Facility Inspection

County Simpson Date 4.1.21

Facility Name License Number

Purpose Renewal Capacity

All Items In Red Are Critical	In	Out	COS	N/A
Qualified director present	✓			
Proper staff to child ratio present	✓			
Room and playground capacity met	✓			
Center capacity met	✓			
License/complaint visible	✓			
Certified food manager	✓			

Sanitation Approved	In	Out	COS	N/A
Garbage and garbage bins maintained	✓			
Vector control maintained	✓			
Water system approved and functioning	✓			
Waste water system approved and functioning	✓			
Food service approved	✓			

Possible Monetary Penalty

	Monetary Penalty
1.	$
2.	$
3.	$
4.	$
5.	$

Age/Child/Staff Name	
1. 1yrs old	(7)
2. 2yrs old	(9)
3. 3yrs old	(13)
4. 4/5yrs old	(14)
5.	
6.	
7.	

Other Items - Must be corrected	In	Out	COS	N/A
Children's belongings separated/stored	✓			
Evacuation plans posted	✓			
Menus posted and served	✓			
Plan of activities	✓			
Building and Grounds				
Walls, ceilings, floors, toys, equipment clean and in good repair	✓			
Lighting approved	✓			
Heating/cooling approved	✓			
Ventilation adequate	✓			
Glass approved and shielded	✓			
Telephone on premises, available, and functioning	✓			
Electrical outlets protected		~~✓~~	✓	
Large appliances located properly	✓			
Sinks and toilets working properly	✓			
Hot water at all sinks, not to exceed 120°	✓			
Children barred from kitchen				✓
Vending machine snacks meet nutritional guidelines, if present	✓			
Exits, doors and fastening devices single action approved and in good working order	✓			
Exits unobstructed	✓			
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	✓			
irst aid kits stocked and easily accessible	✓			
layground area clean, shaded, well rained and equipped and fence in good epair	✓			
layground equipment meets standards	✓			
ool area clean, fenced, and adequately aintained	✓			
Diaper changing stations adequate in number and each fully supplied (number 2)	✓			

Center Director/Individual Sheila Shows Child Care Representative Tiffany Shay

White Copy - Facility File *Yellow Copy - Facility Operator*

MISSISSIPPI STATE DEPARTMENT OF HEALTH

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ounter

District 5

Date 4.1.21

Name

License No.

Address

Center/Organization/Individual

Purpose Renewal

Director Sheila Shows

Mileage Start

Mileage End

County Simpson

Telephone No.

Time In 10:15

Time Out

Total Time

Findings/Comments Arrived at the facility met w/ the director Ms Shows, acknowledge reason for today's visit was to conduct a Renewal inspection.

After a tour of the facility, the following violations were observed.

Subchapter: Playground Safety Standards

Deficiency: CPSC 2.4.2(8) Inadequate surfacing

Finding: Facility has two composit structures on the playground with No surfacing.

POC: Director explained that as soon as the weather permit that she will hire someone come and install the surfacing on the Playground. LO has provided TA by explaining to the director that the children can not play on the structures until adequate surfacing is installed. Follow-up will be conducted. Facility has until April 16, 2021 to have surfacing install.

Sheila Shows
Center Director/Designee/Individual

Child Care Representative

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Yellow Copy - Operator

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 4.1.21

Facility Name Mrs. Sheila's Clubhouse License No. 5285

Subchapter 11: Building + Grounds

Deficency: 1.11.1 (16) "States," unused electrial outlets shall be protected by a safety cover.

Finding: LO observed in three classroom uncover electrial outlets. LO provided TA by explaining that electrial outlets shall be protected by a safety cover.

POC: Director has extra electrial outlet cover in her office on hands, and replaced the EOC while LO was present. this violation was corrected on site April 1, 2021.

Needed documents:
Menus
fire safety form
Contact hrs for staff

* Please send information about Life guard for Pool *

"Class I and II violations may result in a monetary penalty. Repeated violations may result in the doubling of a monetary penalty, suspension, or revocation of the license."

Sheila Shows
Center Director/Designee/Individual

Tiffany Ray
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

Facility Name Mrs. Sheila Clubhouse License No. 5285 Date 4.1.21

	Yes	No	N/A	
1.	☑	☐	☐	**Policies and procedures *(Parent's Handbook)*** {Rule 1.4.1}
2.	☑	☐	☐	Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)}
3.	☑	☐	☐	Approved arrival and departure procedures {Rule 1.4.1 (2)}
4.	☑	☐	☐	Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)}
5.	☑	☐	☐	Attendance records for children and staff {Rule 1.6.3 (1)}
6.	☑	☐	☐	Current alphabetical roster of children *(includes date of birth)* {Rule 1.6.3 (2)}
7.	☑	☐	☐	Current staff roster *(includes date of birth & date of hire)* {Rule 1.6.3 (3)}
8.	☑	☐	☐	Monthly records of fire/disaster drills {Rule 1.6.3 (5)}
9.	☐	☐	☑	**Medication record with date, time, signature for 90 days** {Rule 1.6.3 (6)}
10.	☑	☐	☐	Immunization Records for Children and Staff {Rule 1.6.3 (8)}
11.	☑	☐	☐	**Personnel records** *(attach employee's records form)* {Rule 1.6.4}
12.	☐	☐	☑	Volunteer records {Rule 1.6.5 & Rule 1.6.6}
13.	☑	☐	☐	**Children records** *(attach children's records form)* {Rule 1.6.7}
14.	☑	☐	☐	**Reports of serious occurences made as required** {Rule 1.7.1}
15.	☑	☐	☐	**Communicable diseases reported as required** {Rule 1.7.3}
16.	☑	☐	☐	Daily written reports provided to parents for infants and toddlers {Rule 1.7.4}
17.	☑	☐	☐	**Staff present who hold valid CPR and First Aid Certification** {Rule 1.8.1 (4) & (5)}
18.	☑	☐	☐	Age appropriate program of activities posted in each room {Subchapter 9}
19.	☐	☐	☑	Required toys present in infant room {Rule 1.10.1 (2)}
20.	☑	☐	☐	Required toys present in toddler room {Rule 1.10.1 (3)}
21.	☑	☐	☐	Required toys present preschool room {Rule 1.10.1 (4)}
22.	☑	☐	☐	Licensed pest control contractor {Rule 1.11.14}
23.	☐	☐	☑	Pets present *(proof of immunization as required, signed by veterinarian)* {Rule 1.12.6}
24.	☑	☐	☐	**Appropriate discipline policy followed** {Subchapter 14}
25.	☑	☐	☐	**Appropriate transportation policy followed** {Subchapter 15}
26.	☐	☐	☑	Infant feeding schedules posted *(Appendix C, VII)*

Comments/Recommendations _____

☐ Pass –
License to be issued: ☐ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

Sheila Shows
☑ Director ☐ Designee

Tiffany
Child Care Representative

Food Service Facility Inspection Results

PIMS ID	Facility Name, Address	Date
		4.1.21

CRITICAL VIOLATIONS	CORRECTION PLAN AND SCHEDULE
No critical violations observed during this visit	

☐ 92020 Scheduled	☑ 92010 Permit No Charge
☐ 92030 Followup	☐ 92015 Permit 1 $30.00
☐ 92040 Complaint	☐ 92011 Permit 2 $100.00
☐ 92050 Consultation	☐ 92012 Permit 3 $150.00
☐ 92070 Plan Review/Const.	☐ 92013 Permit 4 $200.00
☐ 92080 No Inspection	
☐ 92090 Restaurant Training	
Permit Date	Environmentalist Code
Please Remit within 10 days to:	

Sheila Shaw
Certified Manager

SS exp 2/24
Licence Number

Facility Signature	Sheila Shaw
Environmentalist Signature	Tiffany Stay

White Copy - Facility
Yellow Copy - PIMS
Pink Copy- Environmentalist

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C

e Playground Checklist

Inspection Date 4.1.21

YES	NO	N/A		
☑	☐	☐	1.	Playground fence less than 3 ½" from surface. *(Rule 1.11.9 (8), pg 48)* In good repair, with no gaps? *(Rule 1.11.9 (8), pg 48)*
☑	☐	☐	2.	2 entrances/exits, with one being remote from the building? *(Rule 1.11.9 (8), pg 48)*
☐	☑	☐	3.	Is surfacing adequate? If not, where is it inadequate? *(CPSC, 2.4.2, pg8)* Playground equipmant w/ NO Surfacing
☑	☐	☐	4.	AC units, high-voltage cabling/wires inaccessible? *(Rule 1.11.9 (5), pg 47)*
☑	☐	☐	5.	No standing water present on playground or in/on playground equipment or walkways? *(CPSC 2.4.2.2-5, pg 10)*
☑	☐	☐	6.	Toys & equipment in good repair? (none broken/deteriorating) *(Rule 1.10.2 (2), pg 36)*
☑	☐	☐	7.	Sidewalks provide smooth walking surface? (no trip hazards) *(CPSC 3.6, pg 15)*
☑	☐	☐	8.	All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? *(Rule 1.11.9 (5), pg 47)*
☑	☐	☐	9.	Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? *(CPSC 3.4, 3.5, pg 15)*
☑	☐	☐	10.	Are use zones adequate? If not, where are they inadequate? *(CPSC 5.3.9, pg 40)*
☐	☐	☑	11.	If swings are present, are S-hooks in good repair? If not, state deficiency *(CPSC 3.2, pg13)*
☑	☐	☐	12.	If slide is present, is exit height/exit zone adequate? If not, state deficiency *(CPSC5.3.6.4-5 pgs 34-35)*
☑	☐	☐	13.	Are spring rockers a minimum of 6 ft. apart? *(ASTM 9.5.1.2, pg 15)*
☑	☐	☐	14.	Is age-appropriate equipment being used? If not, state which pieces are inappropriate *(Rule 1.10.2, pg 36)*
☑	☐	☐	15.	Is playground area clean & free of hazards? If not, state deficiency. *(Rule 1.11.11 (1), pg 49)*
☑	☐	☐	16.	Is adequate shade present on the playground? *(CPSC 2.1.1, pg 5)*
☑	☐	☐	17.	Are concrete footings located at least 6" beneath the surface? *(Rule 1.10.2 (2), pg 36)*
☑	☐	☐	18.	Is wood smooth? Documentation provided that wood has been properly treated. *(CPSC 2.5.5)*

Director Sheila Shows Licensing Official