



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

OKTIBBEHA COUNTY HEAD START CENTER

License #: 1915

Director: ALBERTINA BELL

Inspection Date: 02/15/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed two (2) children record's lacked a current MSDH 121 form. Person responsible for maintaining compliance on record deficiencies will be Mrs. Albertina Bell, Director. Compliance due for completion by 03/01/2023. (Notation: Both children are scheduled for immunizations on 02/15/2023 according to documentation on file; neither child was present during site-visit.)

Person Responsible: Albertina Bell **Date for Completion:** Due By 03/01/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Twos Classroom Violations Cited

2 Rm J (EHS) - Classroom Number: 2

No violations cited.

Twos Classroom - Classroom Number: 2

Preschool Classroom Violations Cited

11 Rm K - Classroom Number: 11

No violations cited.

Preschool Classroom - Classroom Number: 11

7 Rm A - Classroom Number: 7

No violations cited.

Preschool Classroom - Classroom Number: 7

8 Rm D - Classroom Number: 8

No violations cited.

Preschool Classroom - Classroom Number: 8

9 Rm B - Classroom Number: 9

No violations cited.

Preschool Classroom - Classroom Number: 9

10 Rm C - Classroom Number: 10

No violations cited.

Preschool Classroom - Classroom Number: 10

6 Rm F - Classroom Number: 6

No violations cited.

Preschool Classroom - Classroom Number: 6

5 Rm E - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

4 Rm H - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

3 Rm G - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

1 Rm I - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "A. Bell". The letters are cursive and fluid.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Jennifer Zindt". The signature is written in a cursive, flowing style.