



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

MEADOWBROOK PRESCHOOL

License #: 3878

Director: Sandy Brooks

Inspection Date: 09/26/2022

Annual/Mid Inspection

Inspector: Denise Love

Program Administration Violations Cited

No violations cited.

Plan of Correction

1. **POC:** During the inspection, the licensing official observed 4 staff without a current letter of suitability. A phone call was made to the fingerprint unit who informed the licensing official that the DocuSign form for the child abuse registry was missing. Technical assistance was given during the inspection on how to complete these forms. These forms were completed during the inspection. Once the caregivers letters of suitability has been completed online they should be printed off and placed in their files.

Person Responsible: Sandy Brooks **Date for Completion:** Sept 29, 2022

2. **POC:** During the inspection, the licensing official observed that three children need a MSDH 121 form on file (out of state forms on file). There were five expired children 121 forms on file. Technical assistance was given on placing the current MSDH 121 forms on file by the timeframe given. During the inspection the licensing official observed that the fire and disaster drills had not been completed. Technical assistance was given on completing these drills by the timeframe given.

Person Responsible: Sandy Brooks **Date for Completion:** Oct 14, 2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Plan of Correction

1. **POC:** There is a bolt on the wooden border that is exposed. Recommendation to remove the bolt or hammer it down.

Person Responsible: Sandy Brooks **Date for Completion:** Three Days (09/29/2022)

Infant Classroom Violations Cited

6-12 Months - Classroom Number: 103

No violations cited.

Infant Classroom - Classroom Number: 103

1. **POC:** During observation LO observed there were no infant bottles in the refrigerator. The caregiver stated the formula is prepared in the classroom. Recommendation to inform the parents that bottles must be prepared before arrival to the facility.

Person Responsible: Sandy Brooks **Date for Completion:** 09/26/2022

Toddler Classroom Violations Cited

12-24 Months - Classroom Number: 106

No violations cited.

Toddler Classroom - Classroom Number: 106

18-24 Months - Classroom Number: 104

No violations cited.

Toddler Classroom - Classroom Number: 104

12-24 Months - Classroom Number: 105

No violations cited.

Toddler Classroom - Classroom Number: 105

Twos Classroom Violations Cited

Two Year Olds - Classroom Number: 108

No violations cited.

Twos Classroom - Classroom Number: 108

Two Year Olds - Classroom Number: 107

No violations cited.

Twos Classroom - Classroom Number: 107

Two Year Olds - Classroom Number: 109

No violations cited.

Twos Classroom - Classroom Number: 109

Preschool Classroom Violations Cited

Four Year Olds - Classroom Number: 207

No violations cited.

Preschool Classroom - Classroom Number: 207

Three Year Olds - Classroom Number: 205

No violations cited.

Preschool Classroom - Classroom Number: 205

Three Year Olds - Classroom Number: 209

No violations cited.

Preschool Classroom - Classroom Number: 209

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



MSDH Licensure Representative Signature

