



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

CREATIVE ARTS CHRISTIAN ACADEMY, INC.

License #: 0563

Director: MAY SARTIN

Inspection Date: 01/15/2023

Annual/Mid Inspection

Inspector: Tonya Broger

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
2. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)
3. **Out of Compliance:** Insurance adequately covers transportation of children. (Rule 1.15.2 Page 75)
4. **Out of Compliance:** Transportation policy which ensures the (1) proper loading and unloading of children is present, (2) proper occupant restraint in vehicles is present, (3) proper staff-to-child ratios are maintained at all times during transportation is present. (Rule 1.15.2 Page 75)

Plan of Correction

1. **POC:** The facility will be required to provide verification of a valid Form 121 for nine children.
Person Responsible: May Sartin, Owner **Date for Completion:** 10 Days
2. **POC:** Based on a review of the facility records, the facility must provide verification of a valid drivers license for all drivers, documentation of the current transportation insurance, and an updated facility transportation policy.
Person Responsible: May Sartin, Owner **Date for Completion:** Immediate

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
2. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)
3. **Out of Compliance:** Wood surfaces are smooth and properly treated (documentation is provided of wood treatment). (CPSC 2.5.5 Page 12)
4. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Infant Classroom Violations Cited

Infant - Classroom Number: 3

No violations cited.

Infant Classroom - Classroom Number: 3

Toddler Classroom Violations Cited

12-18 Month Olds - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

18-24 Months - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Twos Classroom Violations Cited

Two Year Olds - Classroom Number: 4

1. **Out of Compliance:** Proper room capacity maintained. (Rule 1.11.2 Page 53)

Twos Classroom - Classroom Number: 4

1. **POC:** The facility must maintain the maximum capacity for room #4 is 10 per the facility measurements documented on 08.17.2006, the maximum capacity for room #4 is 10.

Person Responsible: May Sartin, Owner **Date for Completion:** Immediate

Preschool Classroom Violations Cited

Three Year Olds -A - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

Four Year Olds-B - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



Handwritten signature of HESSIE MING. The signature is written in cursive, with the first name 'Hessie' and the last name 'Ming' clearly visible.

MSDH Licensure Representative Signature



Handwritten signature of the MSDH Licensure Representative. The signature is written in cursive, with the first name 'Jill' and the last name 'Curtis' clearly visible.