



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

HIGHLAND BAPTIST LEARNING CENTER

License #: 0641

Director: SHANNON JORDAN

Inspection Date: 02/07/2022

Annual/Mid Inspection

Inspector: Lakisha Dean-Everett

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During the facility review 3 children were found without a valid 121 form. Children with no 121 form may not return to the facility until one is on file. The director will be responsible for ensuring all children in the facility have a valid 121 on file . The date for expected completion for compliance is February 17, 2022.

Person Responsible: Shannon **Date for Completion:** 10 Days

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Infants - Classroom Number: 116

No violations cited.

Infant Classroom - Classroom Number: 116

Toddler Classroom Violations Cited

One Year Olds - Classroom Number: 118

No violations cited.

Toddler Classroom - Classroom Number: 118

One Year Olds - Classroom Number: 117

No violations cited.

Toddler Classroom - Classroom Number: 117

Twos Classroom Violations Cited

Two Year Olds - Classroom Number: 119

No violations cited.

Twos Classroom - Classroom Number: 119

Two Year Olds - Classroom Number: 112

No violations cited.

Twos Classroom - Classroom Number: 112

Preschool Classroom Violations Cited

3 Year Olds - Classroom Number: 113

No violations cited.

Preschool Classroom - Classroom Number: 113

4 Year Olds - Classroom Number: 114

No violations cited.

Preschool Classroom - Classroom Number: 114

4 Year Olds - Classroom Number: 115

No violations cited.

Preschool Classroom - Classroom Number: 115

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Shannon C Ford

MSDH Licensure Representative Signature

L. Gereth
L. Gray