



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

TIKES 2 TOTS FAMILY CHILDCARE

License #: 5893

Director: KIMBERLY LANGSTON

Inspection Date: 02/27/2023

Annual/Mid Inspection

Inspector: Jemeria Davis

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Rule 1.6.3 (5)-Facility had no records of monthly fire/disaster evacuation drills. Facility will submit the next three months drills to licensing official and complete a drill by 3/3/2023. Rule 1.6.3 (2)(3)-Facility had no updated staff or student roster. Licensing official informed owner/director an alphabetical staff roster and children roster must be in the facility binder at all times and must match records on file (121 forms and letter of suitability). Staff roster must include full name, date of birth and date of hire. Student roster must include full name and date of enrollment. Rule 1.5.8 (2)-Licensing official observed under 15 contact hours for 2 staff. Per the director, all staff will have 15 contact hours from an approved child care trainer and will submit documentation before 4/30/2023. Licensing official emailed provider a list of approved staff development courses. Rule 1.5.2 (1)-Licensing official observed 1 staff with no letter of suitability on file. Licensing official informed owner/director staff must leave the facility immediately. Staff shall not return back to work until a valid letter of suitability is provided.

Person Responsible: Owner/Director **Date for Completion:** 3/3/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Infants - Classroom Number: 1

No violations cited.

Infant Classroom - Classroom Number: 1

Twos Classroom Violations Cited

2 Year Olds - Classroom Number: 3

No violations cited.

Twos Classroom - Classroom Number: 3

Preschool Classroom Violations Cited

3 Year Olds - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "H. Lang", written in a cursive style.

MSDH Licensure Representative Signature

Johns
A. S. S.