



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

EDWARDS HEAD START CENTER

License #: 3301

Director: LATOYA JONES

Inspection Date: 03/01/2022

Follow-Up Inspection

Inspector: Tera German

### Program Administration Violations Cited

1. **Out of Compliance:** Facility has a qualified Director or Director Designee onsite. (Rule 1.5.3 Page 22)
2. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
4. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)

#### Plan of Correction

1. **POC:** Due to no Director nor Designee present, POC will be completed by upper management for HCHRA. Upon completion, POC will be attached to Inspection Report and uploaded for public view.  
**Person Responsible:**    **Date for Completion:**

### Playground Violations Cited

1. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
2. **Out of Compliance:** Wood surfaces are smooth and properly treated (documentation is provided of wood treatment). (CPSC 2.5.5 Page 12)
3. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

#### Plan of Correction

1. **POC:** This POC will be completed by HCHRA upper management due to no director nor designee being present.  
**Person Responsible:**    **Date for Completion:**

### Infant Classroom Violations Cited

Early Head Start - Classroom Number: 5

1. **COS:** Television not permitted in infant classroom. (Rule 1.9.6 Page 42)

Infant Classroom - Classroom Number: 5

### **Preschool Classroom Violations Cited**

Threes - Classroom Number: 4

1. **COS:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)

Preschool Classroom - Classroom Number: 4

Threes And Fours - Classroom Number: 8


No violations cited.

Preschool Classroom - Classroom Number: 8

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**

  
Staff signed due to  
No designee or director  
present.

### **MSDH Licensure Representative Signature**

Jana  
Hörner

J. Banz