



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

JONESTOWN HEAD START

License #: 0242

Director: MARY COX

Inspection Date: 09/20/2021

Annual/Mid Inspection

Inspector: Thelma Shegog

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on review of the facility records, the facility failed to have MSDH Form 121's in compliance for 1 staff and 1 child. These MSDH Form 121's were missing from notebook during inspection. Recommend monthly review of facility records to ensure compliance in maintained in timely manner. Director is responsible for maintaining compliance of this violation.
Person Responsible: Director **Date for Completion:** 14 Days

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Preschool Classroom Violations Cited

Four - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Three - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Mary Cox". The letters are cursive and fluid, with a large loop on the 'y' and a distinct 'C' for the last name.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Thelma Shaggy". The signature is written in a cursive style, with the first name "Thelma" and the last name "Shaggy" clearly legible.