Della J. Caugills Early Head Start-
Lic. 25CCIHE-5941
3383 TERRY RD
Jackson, MS 39212
601-371-4270

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County: Hinds
Date: 06·07·2021
Facility Name:
License Number: #5941
Purpose: Renewal Inspection / TA
Capacity: 32

All Items In Red Are Critical	In	Out	COS	N/A
Qualified director present	✓			
Proper staff to child ratio present				✓
Room and playground capacity met				✓
Center capacity met				✓
License/complaint visible	✓			
Certified food manager		✓		
Sanitation Approved				
Garbage and garbage bins maintained	✓			
Vector control maintained	✓			
Water system approved and functioning	✓			
Waste water system approved and functioning	✓			
Food service approved	✓			

Possible Monetary Penalty

	Monetary Penalty
1.	$
2.	$
3.	$
4.	$
5.	$

Age/Child/Staff Name
1. A+B. Infant. 2 CG
2. C+D. Toddlers.
3. E+F. Toddlers. 4 CG
4. G+H. 2/3. 5 CG
5.
6.
7.

Other Items - Must be corrected	In	Out	COS	N/A
Children's belongings separated/stored				✓
Evacuation plans posted	✓			
Menus posted and served	✓			
Plan of activities	✓			
Building and Grounds				
Walls, ceilings, floors, toys, equipment clean and in good repair	✓			
Lighting approved	✓			
Heating/cooling approved	✓			
Ventilation adequate	✓			
Glass approved and shielded	✓			
Telephone on premises, available, and functioning	✓			
Electrical outlets protected	✓			
Large appliances located properly	✓			
Sinks and toilets working properly	✓			
Hot water at all sinks, not to exceed 120°	✓			
Children barred from kitchen	✓			
Vending machine snacks meet nutritional guidelines, if present				✓
Exits, doors and fastening devices single action approved and in good working order	✓			
Exits unobstructed	✓			
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	✓			
First aid kits stocked and easily accessible	✓			
Playground area clean, shaded, well drained and equipped and fence in good repair	✓			
Playground equipment meets standards	✓			
Pool area clean, fenced, and adequately maintained				✓
Diaper changing stations adequate in number and each fully supplied (number 4)	✓			

Center Director/Individual: Terry Johnson
Child Care Representative: Azzeda Ellis

White Copy - Facility File *Yellow Copy - Facility Operator*

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MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 5

Date 06.07.2021

Name

License No. #5941

Address

Center/Organization/Individual

Purpose Renewal Inspection / TA

Director Terry Johnson

Mileage Start

Mileage End

County Hinds

Telephone No.

Time In 7:23 a.m.

Time Out 9:15 a.m.

Total Time

Findings/Comments Upon arrival the LO. met w/ the director Terry Johnson.

The purpose of this visit is to conduct a renewal inspection and to provide technical assistance.

Subchapter 13: NUTRITION AND MEALS
Rule 1.13.6(2) Food Safety and Food Manager: Each child care facility must have a Certified Food Manager meeting the standards set forth in Rule 1.2.2 (1)(g).

Findings: Based on observation during the review of facility filing system on-line and facility files, the facility failed to maintain a valid Food manager certification. Provider food manager expired on January 21, 2021.
TA: LO. explained the director that each facility must have a certified Food Manager. Also to make notes on sticky when Tummy Safe expires, to keep up w/when certificates expires.

P.O.C
1. What measures will you put into place to correct the violation and how will you prevent recurrence of the violation? 2. Who will be responsible for monitoring violation from recurrence?3. What is the date of completion?

The facility has already taken the online Tummy Safe modules completed on: May 14, 2021. LO. received certificates on today's visit. Agency have registered both director and kitchen staff to take the Tummy Safe exam. Director stated she hope to have the test completed before July 1, 2021.

Azelda Ellis

Center Director/Designee/Individual

Child Care Representative

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Yellow Copy - Operator

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Child Care Encounter (Continuation)

Date 06·07·2021

Facility Name

License No. #5941

Please submit copies of updated food manager certifications once completed.

Please refer to pg. #289 per Renewal process.

Have a Happy Summer!

Keep up the great work! :)

Reminder: CPR·First·Aid certificates expires 11·7·21.

LO- Licensing Official
COS-Corrected on Site
TA-Technical Assistance
POC-Plan of Correction
LOS-Letter of Suitability

LO: left a green survey card w/ the director Terry Johnson.

Class I II violations may result in a monetary penalty.
Repeated violations may result in the doubling of a monetary penalty, suspension or revocation of license.

Terry Johnson
Center Director/Designee/Individual

Azelda Ellis
Child Care Representative

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Yellow Copy - Operator

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MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

Facility Name _____ License No. #5944 Date 06·07·2021

	Yes	No	N/A	
1.	✓			**Policies and procedures *(Parent's Handbook)*** {Rule 1.4.1}
2.	✓			Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)}
3.	✓			Approved arrival and departure procedures {Rule 1.4.1 (2)}
4.	✓			Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)}
5.	✓			Attendance records for children and staff {Rule 1.6.3 (1)}
6.	✓			Current alphabetical roster of children *(includes date of birth)* {Rule 1.6.3 (2)}
7.	✓			Current staff roster *(includes date of birth & date of hire)* {Rule 1.6.3 (3)}
8.	✓			Monthly records of fire/disaster drills {Rule 1.6.3 (5)}
9.			✓	**Medication record with date, time, signature for 90 days** {Rule 1.6.3 (6)}
10.	✓			Immunization Records for Children and Staff {Rule 1.6.3 (8)}
11.	✓			**Personnel records** *(attach employee's records form)* {Rule 1.6.4}
12.			✓	Volunteer records {Rule 1.6.5 & Rule 1.6.6}
13.	✓			**Children records** *(attach children's records form)* {Rule 1.6.7}
14.	✓			**Reports of serious occurences made as required** {Rule 1.7.1}
15.	✓			**Communicable diseases reported as required** {Rule 1.7.3}
16.			✓	Daily written reports provided to parents for infants and toddlers {Rule 1.7.4}
17.	✓			**Staff present who hold valid CPR and First Aid Certification** {Rule 1.8.1 (4) & (5)}
18.	✓			Age appropriate program of activities posted in each room {Subchapter 9}
19.	✓			Required toys present in infant room {Rule 1.10.1 (2)}
20.	✓			Required toys present in toddler room {Rule 1.10.1 (3)}
21.			✓	Required toys present preschool room {Rule 1.10.1 (4)}
22.	✓			Licensed pest control contractor {Rule 1.11.14}
23.			✓	Pets present *(proof of immunization as required, signed by veterinarian)* {Rule 1.12.6}
24.	✓			**Appropriate discipline policy followed** {Subchapter 14}
25.	✓			**Appropriate transportation policy followed** {Subchapter 15}
26.	✓			Infant feeding schedules posted *(Appendix C, VII)*

Comments/Recommendations ____ Go online to www.healthyms.com to complete your online application and pay fees and print your license on or before July 31, 2021 to avoid late fees and reinstatement fees.

Please submit the following for your Renewal process:
*Fire Form #333
*2, 4, or 6 weeks menus
*Zoning Letter (Hinds County Only)
*Contact hours
* Etc.

☐ Pass –
License to be issued: ☐ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

Terry Johnson
☐ Director ☐ Designee

Azalda Evans
Child Care Representative

Food Service Facility Inspection Results

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PIMS ID	Facility Name		Date
# 5941			06·07·2021

CRITICAL VIOLATIONS	CORRECTION PLAN AND SCHEDULE
# Food Manager Certification	7 Facility has taken the Online Tummy Safe modules completed on: May 14, 2021. 7 Agency have registered both director and kitchen staff to take the Tummy Safe exam. 7 LO-explained to the director to make notes on sticky when Tummy Safe expires, to keep up w/ when certicates expires. 7 Please submit updated copies of Tummy Safe certicates to LO once completed.

☐ 92020 Scheduled	☑ 92010 Permit No Charge
☐ 92030 Followup	☐ 92015 Permit 1 $30.00
☐ 92040 Complaint	☐ 92011 Permit 2 $100.00
☐ 92050 Consultation	☐ 92012 Permit 3 $150.00
☐ 92070 Plan Review/Const.	☐ 92013 Permit 4 $200.00
☐ 92080 No Inspection	
☐ 92090 Restaurant Training	
Permit Date	Environmentalist Code
Please Remit within 10 days to:	

Certified Manager

Licence Number

Facility Signature	Kelly Johnson
Environmentalist Signature	Joseph Ellis

White Copy - Facility
Yellow Copy - PIMS
Pink Copy- Environmentalist

ıre Playground Checklist

Center Name Della J. Caugills Early Head Start- Lic. 25CCIHE-5941 3383 TERRY RD Jackson, MS 39212 601-371-4270 Inspection Date 06.21.2021

YES	NO	N/A		
✓			1.	Playground fence less than 3 ½" from surface. *(Rule 1.11.9 (8), pg 60)* In good repair, with no gaps? *(Rule 1.11.9 (8), pg 60)*
✓			2.	2 entrances/exits, with one being remote from the building? *(Rule 1.11.9 (8), pg 60)*
✓			3.	Is surfacing adequate? If not, where is it inadequate? *(CPSC, 2.4.2, pg 9-10 & 4.3)*
✓			4.	AC units, high-voltage cabling/wires inaccessible? *(Rule 1.11.9 (5), pg 59)*
✓			5.	No standing water present on playground or in/on playground equipment or walkways? *(CPSC 2.4.2.2(5), pg 10 & Rule 1.11.11 (4), pg 61)*
✓			6.	Toys & equipment in good repair? (none broken/deteriorating) *(Rule 1.10.2 (2), pg 46)*
✓			7.	Sidewalks provide smooth walking surface? (no trip hazards) *(CPSC 3.6, pg 16-17)*
✓			8.	All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? *(Rule 1.11.9 (5), pg 59)*
✓			9.	Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? *(CPSC 3.4, 3.5, pg 16)*
✓			10.	Are use zones adequate? If not, where are they inadequate? *(CPSC 5.3.9, pg 41)*
		✓	11.	If swings are present, are S-hooks in good repair? If not, state deficiency *(CPSC 3.2, pg 14 2.5.2, pg 1 & 5.3.8.1, pg 37)*
✓			12.	If slide is present, is exit height/exit zone adequate? If not, state deficiency *(CPSC5.3.6.4-5 pgs 34-35)*
		✓	13.	Are spring rockers a minimum of 6 ft. apart? *(ASTM 9.5.1.2 & CPSC 5.3.7. pg 36-37)*
✓			14.	Is age-appropriate equipment being used? If not, state which pieces are inappropriate *(Rule 1.10.2, pg 4 & CPSC 2.2.6, pg 6)*
✓			15.	Is playground area clean & free of hazards? If not, state deficiency. *(Rule 1.11.11 (1), pg 6)*
✓			16.	Is adequate shade present on the playground? *(Rule 1.11.9 (7), pg 60 & CPSC 2.1.1, pg 5)*
✓			17.	Are concrete footings located at least 6" beneath the surface? *(Rule 1.10.2 (2), pg 46 & CPSC 3.6, pg 16-17)*
✓			18.	Is wood smooth? Documentation provided that wood has been properly treated. *(CPS 2.5.5, pg 15)*

Director _____ Licensing Official _____