



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

THE POTTER'S HOUSE

License #: 5201

Director: NIKKI MITCHELL

Inspection Date: 09/07/2023

Annual/Mid Inspection

Inspector: Tera German

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
2. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
3. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

Plan of Correction

1. **POC:** Provider will send in Form 333 and menus for approval. Qualifications, applications, and documentation of new employee orientation will be added to staff's files. Three staff with missing MSDH 121 shall not return to facility until a valid 121 is on file at facility. Two children with expired MSDH 121 shall have updated 121 within 14 days. One child with invalid 121 shall have valid form within 14 days. Remaining contact hours will be sent in by November 1, 2023.

Person Responsible: Director **Date for Completion:**

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Playground fence is less than 3 ½ inches from ground surface, in good repair with no gaps and secure gate latch. (Rule 1.11.9(8) Page 60)
2. **Out of Compliance:** All bolts on equipment and fences are no more than two threads beyond the nut. (Rule 1.11.9 Page 59)
3. **Out of Compliance:** All toys and equipment is in good repair (i.e., not broken or deteriorating). (Rule 1.10.2(2) Page 46)
4. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Plan of Correction

1. **POC:** 1. Bolts on swinging bridge will be cut back. 2. Overgrowth on fence will be removed. 3. Gap in fence will be repaired.
Person Responsible: Director **Date for Completion:** September 11, 2023

Infant Classroom Violations Cited

Infants - Classroom Number: 1

1. **Out of Compliance:** All linens and bed coverings are changed immediately if soiled. All linens and bed covers are changed at least two times per week. (Rule 1.17.2 Page 79)
2. **Out of Compliance:** Appropriate individual rest equipment is provided and must be: clean, covered with waterproof cover, and sanitized immediately if soiled or at least weekly after child's use. Rest equipment must be spaced a minimum of 24 inches apart. A minimum of 36 inches is recommended. (Rule 1.10.9 Page 47)

Infant Classroom - Classroom Number: 1

1. **POC:** Soiled sheets will be removed immediately
Person Responsible: Director **Date for Completion:** September 7, 2023

Toddler Classroom Violations Cited

Ones - Classroom Number: 4

1. **COS:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)
2. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)
3. **COS:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)

Toddler Classroom - Classroom Number: 4

1. **POC:** Thermometer will be placed on wall at child's height
Person Responsible: Director **Date for Completion:** September 11, 2023

Twos Classroom Violations Cited

Twos - Classroom Number: 3

1. **Out of Compliance:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)
2. **Out of Compliance:** A proper diaper changing station is provided which includes: (a) hot & cold running water, (b) smooth, easily cleanable surface, (c) plastic, lined and covered garbage receptacle, (d) sanitizing & disinfecting solution. Handwashing sink is used only for handwashing. (Rule 1.16.1 Page 77)

Twos Classroom - Classroom Number: 3

1. **POC:** 1. Evacuation route will be placed on wall. 2. Non diaper changing items will be removed off diaper changing station.

Person Responsible: Director **Date for Completion:** September 7, 2023

Twos - Classroom Number: 2

1. **Out of Compliance:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)
2. **Out of Compliance:** Ceiling, Floor, and/or floor covering is properly installed, kept clean, in good condition, and in good repair. (Rule 1.11.1(8) Page 51)

Twos Classroom - Classroom Number: 2

1. **POC:** 1. Evacuation route will be placed on wall 2. Stained ceiling tile will be replaced.

Person Responsible: Director **Date for Completion:** September 11, 2023

Preschool Classroom Violations Cited

Threes - Classroom Number: 5

1. **Out of Compliance:** Proper room capacity maintained. (Rule 1.11.2 Page 53)
2. **COS:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)
3. **COS:** Individual hooks or compartments are provided for each child to store personal possessions. Hooks are spaced so belongings do not touch and are at a height suitable to prevent injury. (Rule 1.10.5 Page 47)

Preschool Classroom - Classroom Number: 5

1. **POC:** Room was measured for 12 children. There are 13 children present in this room. Room is over capacity by one child. This was corrected by moving one child to another classroom.

Person Responsible: Director **Date for Completion:** September 7, 2023

K3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

K4 - Classroom Number: 7

No violations cited.

Preschool Classroom - Classroom Number: 7

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Rosalyn
Mitchell

MSDH Licensure Representative Signature

Lora
Herman

Erica
Jenkins