



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

FIRST UNITED METHODIST EARLY LEARNING CTR. 1

License #: 2538

Director: LAYNE CARROLL

Inspection Date: 07/14/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

### Program Administration Violations Cited

1. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
2. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

### Plan of Correction

1. **POC:** Base on observations and review of facility records, annual Fire Survey form #333 was not complete prior to renewal inspection. Person responsible for maintaining record deficiencies will be Layne Carroll, director. Compliance due for completion by 08/31/2023.  
**Person Responsible:** Layne Carroll **Date for Completion:** Due By 08/31/2023
2. **POC:** Base on observations and review of facility record, The licensing official observed staff in need of contact hours for the current licensure year. Person responsible for maintaining record deficiencies will be Layne Carroll, director. Compliance due for completion by 09/30/2023.  
**Person Responsible:** Layne Carroll **Date for Completion:** Due By 09/30/2023
3. **POC:** Rule 1.6.3 (8) states in part, ???Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed two employees record lacked a current MSDH 121 form. Person responsible for maintaining record deficiencies will be Layne Carroll, director. Compliance due for completion by 07/28/2023.  
**Person Responsible:** Layne Carroll **Date for Completion:** Due By 07/28/2023

## Kitchen Violations Cited

No violations cited.

## Nutritional Guidelines Violations Cited

No violations cited.

## Playground Violations Cited

1. **Out of Compliance:** All bolts on equipment and fences are no more than two threads beyond the nut.  
(Rule 1.11.9 Page 59)

## Twos Classroom Violations Cited

RM 0 MULTIPURPOSE - Classroom Number: 0

No violations cited.

Twos Classroom - Classroom Number: 0

## Preschool Classroom Violations Cited

RM 107 (THREE YR. OLDS ) - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

Rm 108 - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

## Legend

- COS: Corrected on Site
- POC: Plan of Correction

## Child Care Director Signature



## MSDH Licensure Representative Signature

Jammy Jones

Paula Zuer