



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

MID-TOWN HEAD START CENTER

License #: 1048

Director: CHARLOTTE JOHNSON

Inspection Date: 09/22/2022

Annual/Mid Inspection

Inspector: Jemeria Davis

### Program Administration Violations Cited

1. **Out of Compliance:** Facility has a qualified Director or Director Designee onsite. (Rule 1.5.3 Page 22)
2. **Out of Compliance:** At least one staff member with valid CPR/First Aid certification is onsite. (Rule 1.8.1 Page 38)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
4. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

#### Plan of Correction

1. **POC:** Per staff R. Cooper, she will follow up with Ms. Tucker or Ms. Johnson at HCHR central office to get access to the files and have them present on site at the facility. Ms. Cooper was able to provide her letter of suitability and MSDH 121 form.  
**Person Responsible:** R. Cooper **Date for Completion:** 8/23/2022

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

### Playground Violations Cited

No violations cited.

## Preschool Classroom Violations Cited

3 Year Olds - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

### Legend

- COS: Corrected on Site
- POC: Plan of Correction

### Child Care Director Signature

A handwritten signature in black ink that reads "R. Cooper". The letters are cursive and fluid.

### MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "J. Dennis". The signature is written in a cursive style with a large initial "J".