



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection

County OktibbehaDate 11/16/2020Facility Name Creative Learning CenterLicense Number 53CEPFL6830Purpose Program RenewalCapacity 150

All Items In Red Are Critical

	In	Out	COS	N/A
Qualified director present	☒	☐	☐	☐
Proper staff to child ratio present	☒	☐	☐	☐
Room and playground capacity met	☒	☐	☐	☐
Center capacity met	☒	☐	☐	☐
License/complaint visible	☒	☐	☐	☐
Certified food manager	☒	☐	☒	☐

Sanitation Approved

Garbage and garbage bins maintained	☒	☐	☐	☐
Vector control maintained	☒	☐	☐	☐
Water system approved and functioning	☒	☐	☐	☐
Waste water system approved and functioning	☒	☐	☐	☐
Food service approved	☒	☐	☐	☐

Possible Monetary Penalty

	Monetary Penalty
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____

Age/Child/Staff Name

1.	<u>SEE ENCOUNTER PG 21</u>
2.	
3.	
4.	
5.	
6.	
7.	

Other Items - Must be corrected

	In	Out	COS	N/A
Children's belongings separated/stored	☒	☐	☐	☐
Evacuation plans posted	☒	☐	☐	☐
Menus posted and served	☒	☐	☐	☐
Plan of activities	☒	☐	☐	☐

Building and Grounds

Walls, ceilings, floors, toys, equipment clean and in good repair

Lighting approved	☒	☐	☐	☐
Heating/cooling approved	☒	☐	☐	☐
Ventilation adequate	☒	☐	☐	☐
Glass approved and shielded	☒	☐	☐	☐
Telephone on premises, available, and functioning	☒	☐	☐	☐

Electrical outlets protected	☒	☐	☐	☐
Large appliances located properly	☒	☐	☐	☐
Sinks and toilets working properly	☒	☐	☐	☐
Hot water at all sinks, not to exceed 120°	☒	☐	☐	☐

Children barred from kitchen	☒	☐	☐	☐
Vending machine snacks meet nutritional guidelines, if present	☐	☐	☐	☒
Exits, doors and fastening devices single action approved and in good working order	☒	☐	☐	☐

Exits unobstructed	☒	☐	☐	☐
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	☒	☐	☐	☐

First aid kits stocked and easily accessible	☒	☐	☐	☐
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Playground area clean, shaded, well drained and equipped and fence in good repair	☒	☐	☐	☐
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Playground equipment meets standards	☒	☐	☐	☐
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Pool area clean, fenced, and adequately maintained	☐	☐	☐	☒
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Diaper changing stations adequate in number and each fully supplied (number _____)	☒	☐	☐	☐
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Center Director/Individual Michelle KilgerChild Care Representative Paula L. Davis



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District IVDate 11/16/20

Name Creative Learning Center License No. 530CEPF-6830
 Address 106 E. Lampkin Street, Starkville, MS 39759
 Center/Organization/Individual
 Purpose Program Renewal Director Michelle Kilgore
 Mileage Start 3 Mileage End 3
 County Oktibbeha Telephone No. 662-323-0111
 Time In 8:31 Time Out 12:30 Total Time

Findings/Comments Here to conduct a program renewal inspection.
Subchapter 6 -
Violations: Facility Records, Rule 1.6.3(8) states in part,
"Each facility shall maintain a notebook containing
copies of the MSDH Certificate of Immunization
Compliance (MSDH form # 121) for both staff
and children at the facility..."

Findings: Based on observations and review of staff
and children records, the facility failed to assure
that they had a current MSDH 121 on each
employee and child. Record review revealed
one (1) employee and six (6) children records
lacked a current MSDH 121 form.

Plan of Correction:

1. What measures will you, as a facility, put into place to correct
the immediate violation and how will you prevent recurrence
of the violation? I will request current labs for staff & children and
submit as soon as possible.

Child Care Questionnaire was provided to Ms. Michelle Kilgore at the exit conference.

"Class I & II violations may result in a monetary penalty. Reported violations may result
in the doubling of the monetary penalty, suspension or revocation of the license."

Michelle Kilgore
 Center Director/Designee/Individual

Julie Seare
 Child Care Representative

White Copy - Facility File
 Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 11/16/20

Facility Name

Creative Learning Center

License No.

53CEBF-6830

2) Who will be responsible for monitoring to prevent recurrence of the violation? Michelle Kilgore

3) What is the ^(date) expected completion for compliance? Due by Nov. 20, 2020. Please submit by email Scan. - Okay 11/20/20

Violation: Subchapter 5: Personnel Requirements, Rule 1.5.2 states.... "All operators, employees and prospective employees of a child care facility and any individual residing in a residence licensed as a child care facility shall have a criminal history records check, (fingerprinting) a child abuse registry check and a sex offender registry check."

Findings: Based on observation, staff interview and record review, the facility failed to conduct the required criminal history records check, etc. on one employee. This employee letter of suitability expired on 9/24/20, under a different facility of origin.

Plan of Correction:

1) What measures will you, as a facility, put into place to correct the immediate violation and how will you prevent recurrence of the violation? The staff member will be fingerprinted ASAP. I will send the suitability letter when it clears.

Michelle Kilgore
Center Director/Designee/Individual

Paula Lee
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 11/16/20

Facility Name Creative Learning Center License No. 53E3F-6030

2) Who will be responsible for monitoring to prevent recurrence of the violation? Michelle Kilgore

3) What is the date of expected completion for compliance? Due by Jan. 18, 2021 (60 days)

Technical Assistance: Conduct bi-weekly record review to ensure each expired document is up-to-date. send parent/staff memo with a three day turnaround due date.

Please submit the following: Tummy Safe Certificate renewal once received.

Renewal (online) application, renewal fee, fire survey form 333 and two week cycle of menues form 244 (provided) due by December 31, 2020.

Employees 15 mandatory staff contact training hour certificates are due for approval by Jan. 31, 2021.

Center Director/Designee/Individual

Poulsen Ziliox
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 11/16/20

Facility Name

Creative Learning Center

License No.

530EP2F6830

Room #	Age of Children	# of Children Present	Caregivers #	CAPACITY
101	Infant	6	1 & 2	11
102	Infant - 1yrs	7	3 & 4	12
103	Infant - 2yrs	3	5	10
104	1	3	6	10
105	1-2yrs	6	7 & 8	12
106	1-2yrs.	2	9	10
* 107	2yrs	7	10	10
* 108	2yrs	8	11	11
109	2-3yrs	8	12	10
110	3yrs	9	13	10
111	3-4yrs	8	14	10
112	3-4yrs	8	15	11
113	4-5yrs	21	16	12
114	4 yrs	4	17	11

Michelle Kilger
Center Director/Designee/Individual

Paula Beebe
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Program Review

 Facility Name Creative Learning Center License No. 6830 Date 11/16/20

- | | Yes | No | N/A | |
|-----|-------------------------------------|--------------------------|--------------------------|--|
| 1. | ☒ | ☐ | ☐ | Policies and procedures (Parent's Handbook) {Rule 1.4.1} |
| 2. | ☒ | ☐ | ☐ | Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)} |
| 3. | ☒ | ☐ | ☐ | Approved arrival and departure procedures {Rule 1.4.1 (2)} |
| 4. | ☒ | ☐ | ☐ | Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)} |
| 5. | ☒ | ☐ | ☐ | Attendance records for children and staff {Rule 1.6.3 (1)} |
| 6. | ☒ | ☐ | ☐ | Current alphabetical roster of children (includes date of birth) {Rule 1.6.3 (2)} |
| 7. | ☒ | ☐ | ☐ | Current staff roster (includes date of birth & date of hire) {Rule 1.6.3 (3)} |
| 8. | ☒ | ☐ | ☐ | Monthly records of fire/disaster drills {Rule 1.6.3 (5)} |
| 9. | ☒ | ☐ | ☐ | Medication record with date, time, signature for 90 days {Rule 1.6.3 (6)} |
| 10. | ☒ | ☐ | ☐ | Immunization Records for Children and Staff {Rule 1.6.3 (8)} |
| 11. | ☒ | ☐ | ☐ | Personnel records (attach employee's records form) {Rule 1.6.4} |
| 12. | ☒ | ☐ | ☐ | Volunteer records {Rule 1.6.5 & Rule 1.6.6} |
| 13. | ☒ | ☐ | ☐ | Children records (attach children's records form) {Rule 1.6.7} |
| 14. | ☒ | ☐ | ☐ | Reports of serious occurrences made as required {Rule 1.7.1} |
| 15. | ☒ | ☐ | ☐ | Communicable diseases reported as required {Rule 1.7.3} |
| 16. | ☒ | ☐ | ☐ | Daily written reports provided to parents for infants and toddlers {Rule 1.7.4} |
| 17. | ☒ | ☐ | ☐ | Staff present who hold valid CPR and First Aid Certification {Rule 1.8.1 (4) & (5)} |
| 18. | ☒ | ☐ | ☐ | Age appropriate program of activities posted in each room {Subchapter 9} |
| 19. | ☒ | ☐ | ☐ | Required toys present in infant room {Rule 1.10.1 (2)} |
| 20. | ☒ | ☐ | ☐ | Required toys present in toddler room {Rule 1.10.1 (3)} |
| 21. | ☒ | ☐ | ☐ | Required toys present preschool room {Rule 1.10.1 (4)} |
| 22. | ☒ | ☐ | ☐ | Licensed pest control contractor {Rule 1.11.14} |
| 23. | ☒ | ☐ | ☐ | Pets present (proof of immunization as required, signed by veterinarian) {Rule 1.12.6} |
| 24. | ☒ | ☐ | ☐ | Appropriate discipline policy followed {Subchapter 14} |
| 25. | ☒ | ☐ | ☐ | Appropriate transportation policy followed {Subchapter 15} |
| 26. | ☒ | ☐ | ☐ | Infant feeding schedules posted (Appendix C, VII) |

Comments/Recommendations

- ☒ Pass –
 License to be issued: ☒ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

 Director Michelle Hilge Designee

 Child Care Representative Paula Lee Seis

Food Service Facility Inspection Results

PIMS ID 6830	Facility Name, Address Creative Learning Center	Date 11/16/20
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CRITICAL VIOLATIONS

CORRECTION PLAN AND SCHEDULE

PASS

Breakfast (Served)
French Toast
Apple Sauce
Milk

- ☐ 92020 Scheduled
- ☐ 92030 Followup
- ☐ 92040 Complaint
- ☐ 92050 Consultation
- ☐ 92070 Plan Review/Const.
- ☐ 92080 No Inspection
- ☐ 92090 Restaurant Training

- ☒ 92010 Permit No Charge
- ☐ 92015 Permit 1 \$30.00
- ☐ 92011 Permit 2 \$100.00
- ☐ 92012 Permit 3 \$150.00
- ☐ 92013 Permit 4 \$200.00

Permit Date

Environmental Code

Please Remit within 10 days to:

682

Michelle Kilgore **Tammy Sato**
 Certified Manager Licence Number

Facility Signature

Environmental Signature

White Copy - Facility
 Yellow Copy - PIMS
 Pink Copy - Environmentalist

Child Care Licensure Playground Checklist

Center Name

Creative Learning Center

Inspection Date

11/16/20

YES NO N/A

- ☒ ☐ ☐ 1. Playground fence less than 3 1/2" from surface. (Rule 1.11.9 (8), pg 60) In good repair, with no gaps? (Rule 1.11.9 (8), pg 60)
- ☒ ☐ ☐ 2. 2 entrances/exits, with one being remote from the building? (Rule 1.11.9 (8), pg 60)
- ☒ ☐ ☐ 3. Is surfacing adequate? If not, where is it inadequate? (CPSC, 2.4.2, pg 9-10 & 4.3)
- ☒ ☐ ☐ 4. AC units, high-voltage cabling/wires inaccessible? (Rule 1.11.9 (5), pg 59)
- ☒ ☐ ☐ 5. No standing water present on playground or in/on playground equipment or walkways? (CPSC 2.4.2.2(5), pg 10 & Rule 1.11.11 (4), pg 61)
- ☒ ☐ ☐ 6. Toys & equipment in good repair? (none broken/deteriorating) (Rule 1.10.2 (2), pg 46)
- ☒ ☐ ☐ 7. Sidewalks provide smooth walking surface? (no trip hazards) (CPSC 3.6, pg 16-17)
- ☒ ☐ ☐ 8. All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? (Rule 1.11.9 (5), pg 59)
- ☒ ☐ ☐ 9. Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? (CPSC 3.4, 3.5, pg 16)
- ☒ ☐ ☐ 10. Are use zones adequate? If not, where are they inadequate? (CPSC 5.3.9, pg 41)
- ☐ ☐ ☒ 11. If swings are present, are S-hooks in good repair? If not, state deficiency
(CPSC 3.2, pg 14; 2.5.2, pg 1 & 5.3.8.1, pg 37)
- ☒ ☐ ☐ 12. If slide is present, is exit height/exit zone adequate? If not, state deficiency
(CPSC 5.3.6.4-5 pgs 34-35)
- ☐ ☐ ☒ 13. Are spring rockers a minimum of 6 ft. apart? (ASTM 9.5.1.2 & CPSC 5.3.7, pg 36-37)
- ☒ ☐ ☐ 14. Is age-appropriate equipment being used? If not, state which pieces are inappropriate
(Rule 1.10.2, pg 46 & CPSC 2.2.6, pg 6)
- ☒ ☐ ☐ 15. Is playground area clean & free of hazards? If not, state deficiency.
(Rule 1.11.11 (1), pg 61)
- ☒ ☐ ☐ 16. Is adequate shade present on the playground? (Rule 1.11.9 (7), pg 60 & CPSC 2.1.1, pg 5)
- ☒ ☐ ☐ 17. Are concrete footings located at least 6" beneath the surface? (Rule 1.10.2 (2), pg 46 & CPSC 3.6, pg 16-17)
- ☐ ☐ ☒ 18. Is wood smooth? Documentation provided that wood has been properly treated. (CPSC 2.5.5, pg 15)

Director

Michelle Hagar

Licensing Official

PAULETTE ELLIOTT,

more items per center states per item