



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

THE GIVING TREE II

License #: 7665

Director: SANDRA GAHAGAN

Inspection Date: 05/16/2022

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During review of records, CCFI observed six children that need an updated 121. The facility will have updated 121s on file at the facility by May 30th. Once received, facility will send copies to CCFI. If facility does not have copies by May 30th, the children cannot return until they do.
Person Responsible: Director **Date for Completion:** May 30, 2022
2. **POC:** During review of records, CCFI observed that Caregiver #2 and Caregiver #3 did not have a letter of suitability on file. Caregiver #2 was alone with nine children in Room 4. Caregiver #3 was alone with five children in Room 6. Per Director, she had mailed and paid for the fingerprints last week. CCFI confirmed with fingerprint unit and the fingerprints were received today. Director emailed Child Abuse Forms to fingerprint unit while CCFI was at the facility. Director went to Room 4 with Caregiver #2 and Caregiver #5 went to Room 6 with Caregiver #3. Inspection was conducted during nap time. Director and caregivers understand that Caregiver #2 and Caregiver #3 cannot be left alone with children until facility has letters of suitability on file.
Person Responsible: Director **Date for Completion:** Today, May 16, 2022

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Room 6 - Classroom Number: 6

No violations cited.

Infant Classroom - Classroom Number: 6

Toddler Classroom Violations Cited

Room 4 - Classroom Number: 4

No violations cited.

Toddler Classroom - Classroom Number: 4

Room 5 - Classroom Number: 5

No violations cited.

Toddler Classroom - Classroom Number: 5

Preschool Classroom Violations Cited

Room 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Room 3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

School Age Room Violations Cited

Room 2 - Classroom Number: 2

No violations cited.

School Age Room - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

[Handwritten signature]

MSDH Licensure Representative Signature

Kristen Taylor