



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

BRICKFIRE PROJECT DAY CARE # 1

License #: 1443

Director: HELEN TAYLOR

Inspection Date: 05/12/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** Current menu is posted. (Rule 1.4.6(C) Page 18)
2. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
3. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
4. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on review of facility records, the Two-Week Cycle of Menus Form 444 , was not complete at the annual renewal inspection. Person responsible for maintaining compliance of record deficiencies will be Mrs. Helen, Taylor, Operator. Compliance due for completion by 06/30/2023.
Person Responsible: Helen Taylor **Date for Completion:** Due By 06/30/2023
2. **POC:** Based on review of facility records, the Fre Survey Form 333, was not complete at the annual renewal inspection. Person responsible for maintaining compliance of record deficiencies will be Mrs. Helen, Taylor, Operator. Compliance due for completion by 06/30/2023.
Person Responsible: Helen Taylor **Date for Completion:** Due By 06/30/2023
3. **POC:** Based on review of facility records, the licensing official observed staff in need of contact hours for the current licensure year. Person responsible for maintaining compliance of record deficiencies will be Mrs. Helen, Taylor, Operator. Compliance due for completion by 07/31/2023.
Person Responsible: Helen Taylor **Date for Completion:** Due By 07/31/2023
4. **POC:** Rule 1.6.3 (8) states in part, ???Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Base on

observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed seven (7) child records lacked a current MSDH 121 form. Person responsible for maintaining compliance of record deficiencies will be Mrs. Helen, Taylor, Operator. Compliance due for completion by 05/26/2023. (14 Days Grace-Period) Note: If a valid MSDH Form 121 has not been provided after 14 days; the children cannot be on the premises until a valid Form 121 is on file with the facility.

Person Responsible: Helen Taylor **Date for Completion:** Due By 05/26/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Toddler Classroom Violations Cited

RM 2 - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Twos Classroom Violations Cited

Rm 4 - Classroom Number: 4

No violations cited.

Twos Classroom - Classroom Number: 4

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



MSDH Licensure Representative Signature

Confetti Quilt