



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

SACRED HEART FAMILY CENTER

License #: 7777

Director: IDA O'LEARY

Inspection Date: 04/19/2023

Annual/Mid Inspection

Inspector: Tonya Broger

Program Administration Violations Cited

1. **Out of Compliance:** Current menu is posted. (Rule 1.4.6(C) Page 18)
2. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
3. **Out of Compliance:** Parent is provided with following information: (1) operation information, (2) arrival and departure procedures, (3) program activity information, (4) health and emergency procedures, (5) state regulations. A parent handbook may be used for this purpose. See Rule 1.4.1 for complete list of all required policy information. (Rule 1.4.1 Page 15)
4. **Out of Compliance:** Safe sleep policy is in place. (Rule 1.9.4 Page 41)
5. **Out of Compliance:** Sun safe practices are used during outdoor activities scheduled between 10:00 a.m. and 2:00 p.m. during period from April 1 to September 15. (Rule 1.9.5 Page)
6. **Out of Compliance:** A separate space for children who are ill or injured is provided. (Rule 1.11.1(6) Page 51)
7. **Out of Compliance:** Facility has a qualified Director or Director Designee onsite. (Rule 1.5.3 Page 22)
8. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
9. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
10. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
11. **Out of Compliance:** All volunteer records are present and up-to-date. (Rule 1.6.5 Page 31)
12. **Out of Compliance:** All drivers are appropriately licensed. (Rule 1.15.2 Page 75)
13. **Out of Compliance:** All vehicles have current licenses and registrations. (Rule 1.15.2 Page 75)
14. **Out of Compliance:** Transportation policy which ensures the (1) proper loading and unloading of children is present, (2) proper occupant restraint in vehicles is present, (3) proper staff-to-child ratios are maintained at all times during transportation is present. (Rule 1.15.2 Page 75)

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

1. **Out of Compliance:** An approved menu posted in the food preparation area.

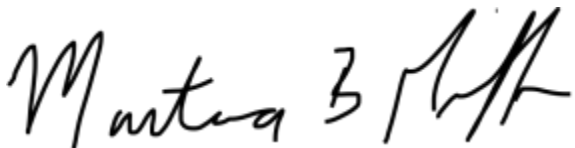
Playground Violations Cited

No violations cited.

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "Monica B. [unclear]".

MSDH Licensure Representative Signature

A handwritten signature in black ink, consisting of a large, stylized loop followed by a horizontal line.