



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

LIL' TOTS ACADEMY

License #: 1817

Director: TONYA WATTS

Inspection Date: 10/26/2021

Annual/Mid Inspection

Inspector: Amanda Smith

Program Administration Violations Cited

1. **Out of Compliance:** Facility has a qualified Director or Director Designee onsite. (Rule 1.5.3 Page 22)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
3. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
4. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)
5. **Out of Compliance:** Facility has appropriate number of operational toilets and handwashing lavatories. A ratio of 1:15 is required. Each sink is supplied with hot and cold running water, soap, and individual towers for drying. Each toilet is supplied with toilet paper. (Rule 1.11.5 Page 56)

Plan of Correction

1. **POC:** For Renewal: App Fee Fire Menus (if children are going to continue attending at this site)
Person Responsible: Adrian Crosby **Date for Completion:** Renewal
2. **POC:** Ms. Crosby will ensure that the Director Designee/Director has full access to facility files.
Deficiency: Rule 1.5.7 (3) stars: ???When the director designee is in charge of the facility, they shall have full access to all documents of the facility that are necessary for the licensing agency to conduct an inspection or complaint investigation. These documents shall include, but are not limited to, staff records, children???'s records, safety inspections, and any other material or documents required by the inspecting official.??? Findings: Based on observations made during records review, Director of record Ms. Tonya Watts' CDA Credential expired in 2019. Per Ms. Watts she is currently in the process of renewing it. Due to the fact her CDA is expired, she can only function as Designee. However, Ms. Watts did not have access to facility records. Records were not located within the physical confines of the facility. This caused the facility to not have a Director or Designee on site.
Person Responsible: Adrian Crosby **Date for Completion:** Immediately
3. **POC:** Ms. Crosby will ensure that all facility records are kept within the physical confines of the facility.
Rule 1.6.1 Records: Records listed in this section shall be kept within the physical confines of the child care facility and shall be made available to the licensing agency on request. Findings: Based on

observations made while touring the facility, during records review and staff interviews, facility records were not kept within the physical confines of the facility. Facility owner Adrian Crosby has opened a new facility and is going to be transitioning existing staff and children to the new facility. Ms. Joy Carr, Assistant Director for the new facility, arrived on site to assist with the inspection and states she had the records with her to work on transitioning all files into the new facility files. The last day for staff and children at this facility will be Thursday, October 28, 2021.

Person Responsible: Adrian Crosby **Date for Completion:** Immediately

4. **POC:** Ms. Crosby will have the hot water for this restroom adjusted. Children will use hand washing sink located in the hallway restroom in order to wash hands until this situation has been corrected. Rule 1.11.5 (4) states ???All hand washing lavatories shall have both hot and cold running water. Hot water temperature shall not exceed 120 degrees Fahrenheit.??? Findings: The hot water for the hand washing lavatory for the restroom located in classroom #3 was in excess of 120 degrees. It was temped at 132 degrees.

Person Responsible: Adrian Crosby **Date for Completion:** Immediately

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** All bolts on equipment and fences are no more than two threads beyond the nut. (Rule 1.11.9 Page 59)
2. **Out of Compliance:** All bolts and fencing twists and wires are facing away from the playground area. (Rule 1.11.9 Page 59)
3. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Infant Classroom Violations Cited

Infants - Classroom Number: 2

1. **Out of Compliance:** Proper staff to child ratio maintained. (Rule 1.8.1 Page 37)
2. **Out of Compliance:** Infants are placed on firm mattresses covered by a fitted sheet, and no other items including pillows, blankets, sheepskins, bumpers, soft objects, stuffed toys, loose bedding, etc. is in the crib. (Rule 1.9.4 Page 42)
3. **Out of Compliance:** A refrigerator is available and easily accessible to infant room. (Rule 1.18.5 Page 81)
4. **Out of Compliance:** Heating units for warming bottles and food is only accessible to adults. Microwave ovens are not permitted for warming bottles or baby/infant food. (Rule 1.18.6 Page 81)

Infant Classroom - Classroom Number: 2

1. **POC:** Upon arrival to the facility Licensure Officials immediately noted the infant classroom was over staff to child ratio and immediately notified the Director of record Ms. Tonya Watts, who was in a classroom and could not leave the room. Ms. Watts contacted owner Adrian Crosby who sent the Assistant Director of her new facility to assist in the classroom in order to immediately correct the situation. Deficiency: Rule

1.8.1 (1) states ???The staff-to-child ratio shall be maintained at all times, to include when children are arriving and departing the facility.??? Findings: Based on observations while touring the facility, the facility failed to maintain the minimum staff-to-child ratio in classroom #2. There was one (1) staff with six (6) infants. children; Per regulations, the minimum staff-to-child ratio for infants is one staff to five children. This resulted in the facility being one child over ratio. (\$50.00 X 1 = \$50.00)

Person Responsible: Tonya Watts **Date for Completion:** Immediately

2. **POC:** Rule 1.9.4 (5d) Items such as but not limited to pillows, blankets, sheepskins, bumpers, soft objects, stuffed toys, loose bedding, etc., shall not be in the crib. Findings: Based on observations made while touring the facility, there were blankets and loose fitting sheets in multiple beds in the infant room. Additionally, it was observed that some children had pacifiers that were attached to the children's clothes while in the bed sleeping. Ms. Joy Carr and the infant caregiver will remove any loose fitting sheets and blankets in the beds, as well as make sure that pacifiers are not attached to children's clothes while in the bed or sleeping.

Person Responsible: Joy Carr **Date for Completion:** Immediately

3. **POC:** Rule 1.9.6 (1b) states "Providers should limit the use of equipment such as strollers, swings, and bouncer seats/chairs for holding infants while they are awake." Findings: Based on observations while touring the facility, it was observed that a child was sleeping in the swing in the infant room.

Person Responsible: Joy Carr; Adrian Crosby **Date for Completion:** Immediately

4. **POC:** Rule 1.18.5 states "A refrigerator shall be available and easily accessible to the infant or toddler's room(s). " Findings: Based on observations made while touring the facility and staff interviews, bottles are stored in the kitchen and not in the infant classroom. Therefore the caregiver does not have easy access to the bottles.

Person Responsible: Joy Carr; Adrian Crosby **Date for Completion:** Immediely

5. **POC:** Rule 1.18.6 (2) states "Microwave ovens shall not be used for warming bottles or baby/infant food." Findings: Based on staff interviews with the infant room caregiver bottles are heated in the microwave prior to being brought into the classroom from the kitchen. Technical Assistance was provided on appropriate heating methods for bottles. It was stated that the new facility has bottle warmers and one will be brought to this facility for use.

Person Responsible: Joy Carr; Adrian Crosby **Date for Completion:** Immediaely

Twos Classroom Violations Cited

Toddler-Twos Room 3-A - Classroom Number: 3

No violations cited.

Twos Classroom - Classroom Number: 3

Preschool Classroom Violations Cited

Preschool 3-B - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

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MSDH Licensure Representative Signature

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Rinne Gray