



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

CLINTON BRANCH - JACKSON METRO YMCA

License #: 1594

Director: SARA COTHRAN

Inspection Date: 07/06/2022

Annual/Mid Inspection

Inspector: Tera German

### Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
3. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
4. **Out of Compliance:** All volunteer records are present and up-to-date. (Rule 1.6.5 Page 31)

### Plan of Correction

1. **POC:** Four Staff with missing Letters of Suitability shall not return until a letter is on file at facility. Staff should not have began employment without a valid letter on file. Two of these staff were not present during inspection. The other two were sent home and shall not return without valid letter. Six staff with missing MSDH 121 shall not return until a valid 121 is on file at facility. Staff should not have began employment without a valid 121 on file. An updated staff roster must be completed by Friday July 8, 2022. CPR/First Aid for staff present expired 6/20/2022. Updated certification must received within 30 days. Other staff is certified but was not present. Director stated she comes in afternoons. Remaining contact hours will be sent in by 9/1/2022. Qualifications and documentation of orientation will be added to staff's files by Monday 7/11/2022. Volunteer roster and hours will be updated/completed by Friday, July 8, 2022. Contacts will be updated in LARS by Friday July 8, 2022

**Person Responsible:** Director    **Date for Completion:** Varies

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

## Playground Violations Cited

1. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
2. **Out of Compliance:** All toys and equipment is in good repair (i.e., not broken or deteriorating). (Rule 1.10.2(2) Page 46)
3. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)

### Plan of Correction

1. **POC:** Ant hills will be treated.- July 11, 2022 Rusted equipment will be painted or replaced July 30, 2022  
Surfacing will be replenished throughout the playground July 30, 2022  
**Person Responsible:** Director **Date for Completion:** July 30, 2022

## School Age Room Violations Cited

### School Age - Classroom Number: 3

1. **Out of Compliance:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)
2. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)

### School Age Room - Classroom Number: 3

### School Age - Classroom Number: 1

1. **Out of Compliance:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)
2. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)

### School Age Room - Classroom Number: 1

1. **POC:** Room 3: Uncovered plugs will be covered by Friday July 8, 2022. Walls will be cleaned by Monday July 11, 2022. Room 1: Thermometer will be placed on wall at child's height by Friday, July 8, 2022. Room 4: Daily Schedule will be posted on wall by Friday, July 8, 2022. One staff with no Letter of Suitability was alone with 17 children. This was corrected during exit review by sending staff with no letter of suitability home and another staff was placed in this class. Staff with no letter of suitability shall not return until a valid letter is on file at facility.

**Person Responsible:** Director **Date for Completion:** varies

### School Age - Classroom Number: 2

No violations cited.

### School Age Room - Classroom Number: 2

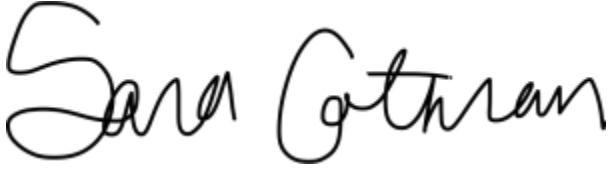
### School Age - Classroom Number: 4

1. **Out of Compliance:** Proper staff to child ratio maintained. (Rule 1.8.1 Page 37)
2. **Out of Compliance:** Daily schedule is posted in classroom. (Rule 1.4.6(b) Page 18)

## Legend

- COS: Corrected on Site
- POC: Plan of Correction

## Child Care Director Signature

A handwritten signature in black ink that reads "Sara Gothram". The script is cursive and fluid, with the first name "Sara" and last name "Gothram" clearly legible.

## MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Lara Agnew". The signature is highly stylized and cursive, with the first name "Lara" and last name "Agnew" clearly legible.