



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

GERTRUDE E. ELLIS HEAD START CENTER

License #: 0006

Director: MICHELLE WHITE

Inspection Date: 01/25/2022

Annual/Mid Inspection

Inspector: Azelda Ellis

### Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

#### Plan of Correction

1. **POC:** Director stated notices has already been sent out to parents stating their child needs an updated form 121 on file at the facility. Director will scan copies to the licensing official through email.

**Person Responsible:** Director **Date for Completion:** February 14, 2022

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

### Playground Violations Cited

No violations cited.

### Preschool Classroom Violations Cited

D - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

E - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

G - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

F - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

C - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

B - Classroom Number: 6

No violations cited.

Preschool Classroom - Classroom Number: 6

A - Classroom Number: 8

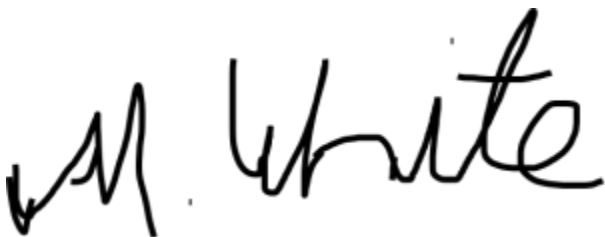
No violations cited.

Preschool Classroom - Classroom Number: 8

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**

A handwritten signature in black ink that reads "M. White". The signature is written in a cursive, flowing style.

### **MSDH Licensure Representative Signature**

A. Ellis