



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

NOXUBEE COUNTY HEAD START CENTER

License #: 2709

Director: LORETTA WILLIAMS

Inspection Date: 02/22/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on observation during records review, the facility failed to conduct the required criminal history records check, etc. on six (6) employees every five years. (6X \$50.00) Person responsible for maintaining compliance of record deficiencies will be Mrs. Loretta Williams, Director. Compliance of the class II violations immediately in process, fingerprints submitted. Awaiting Child Abuse Central Registry for each staff to be processed. The provider and caregiver staff left the facility. The provider was informed that staff could not return until a current letter of suitability was on file at the facility. The provider will submit the letters of suitability to licensure official prior to the staff returning to the facility. The following classrooms were corrected onsite by substitute and/or additional onsite staff present: Classroom 6 Classroom 2 (EHS) Classroom 4 Classroom 8 FSW Director (replaced by designee present)
Person Responsible: Loretta Williams **Date for Completion:** Immediately

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Toddler Classroom Violations Cited

2-EHS - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

1- EHS - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

3- EHS - Classroom Number: 3

No violations cited.

Toddler Classroom - Classroom Number: 3

Preschool Classroom Violations Cited

6 - Classroom Number: 6

No violations cited.

Preschool Classroom - Classroom Number: 6

4 - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

7 - Classroom Number: 7

No violations cited.

Preschool Classroom - Classroom Number: 7

8 - Classroom Number: 8

No violations cited.

Preschool Classroom - Classroom Number: 8

9 - Classroom Number: 9

No violations cited.

Preschool Classroom - Classroom Number: 9

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Sheela Dickson

MSDH Licensure Representative Signature

Carlyle
Smith