



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

MARSHALL ACADEMY

License #: 7572

Director: TANDRA ORMAN

Inspection Date: 08/11/2021

Annual/Mid Inspection

Inspector: Kristen Taylor

### Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
2. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)

### Plan of Correction

1. **POC:** Facility will update and complete personnel files. All staff files must be updated to include qualifications, 121's and Letters of Suitability. This will be completed by August 25th. CCFI will conduct follow-up visit to check files.  
**Person Responsible:** Director **Date for Completion:** August 25, 2021
2. **POC:** Director will get updated 121's for staff and children by August 25th. CCFI will conduct follow-up visit to check 121's.  
**Person Responsible:** Director **Date for Completion:** August 25, 2021

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

### Playground Violations Cited

No violations cited.

### **Infant Classroom Violations Cited**

Room 4 - Classroom Number: 4

1. **Out of Compliance:** Formula is labeled with child's name, dated, and placed in refrigerator upon arrival.  
(Rule 1.18.3 Page 81)

Infant Classroom - Classroom Number: 4

1. **POC:** As of Thursday, August 12th the facility will ensure all bottles are labeled with child's name. Facility will have parents label the bottles, but if they do not have labels the caregivers will label the bottles before putting in the refrigerator.

**Person Responsible:** Director    **Date for Completion:** Thursday, August 12th

### **Toddler Classroom Violations Cited**

Room 2 - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

### **Preschool Classroom Violations Cited**

Room 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**

A handwritten signature in black ink, appearing to be 'A. Davis', written in a cursive style.

### **MSDH Licensure Representative Signature**

Kristin Taylor

K. Clark