



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

MCINTOSH HEAD START

License #: 2740

Director: SEANTE WILSON

Inspection Date: 03/27/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Rule 1.6.3 (8) states in part, "Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed one (1) child's record lacked a current MSDH 121 form. Person responsible for maintaining compliance on record deficiencies will be Mrs. Seante Wilson, Director. Compliance due for completion by 04/10/2023 (14 days). This is a class II violation that carries a possible monetary penalty of \$50.00. (Note: The child cannot return after compliance deadline if, a valid MSDH Form 121 is not on file at the facility.)
Person Responsible: Seante Wilson **Date for Completion:** Due By 04/10/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Twos Classroom Violations Cited

1- EHS - Classroom Number: 1

No violations cited.

Twos Classroom - Classroom Number: 1

Preschool Classroom Violations Cited

3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2


Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink that reads "Seante Wilcox". The signature is written in a cursive style with a large, stylized 'S' at the beginning.

MSDH Licensure Representative Signature

A handwritten signature in black ink that reads "Danielle Smith". The signature is written in a cursive style with a large, stylized 'D' at the beginning.