



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

H & H KIDZ ZONE

License #: 7251

Director: LAMIA HAGGARD

Inspection Date: 10/17/2022

Annual/Mid Inspection

Inspector: Tera German

### Program Administration Violations Cited

1. **Out of Compliance:** Current license is displayed in a conspicuous place. (Rule 1.2.10 Page 11)
2. **Out of Compliance:** Current menu is posted. (Rule 1.4.6(C) Page 18)
3. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
4. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
5. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
6. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

### Plan of Correction

1. **POC:** 1. Facility failed to have current license posted. Owner stated she would have to go somewhere to print license and post it. Today, October 17, 2022 2. Facility failed to have approved menus posted. Owner stated she will post menus today. October 17, 2022 3. Facility failed to have staff and children's roster. Owner stated she will have updated rosters to licensing official by Wednesday, October 19, 2022 4. Facility has three staff with no letter of suitability. These three staff have not been fingerprinted. Two of the staff was present during inspection and in classrooms alone with children. These two staff were required to leave facility. Staff shall not return until a cleared letter of suitability is on file at facility. Rule 1.5.2 (1a) Before a prospective staff member may begin work in a child care facility a valid letter must have been issued by the MSDH Criminal Records Check Unit. 5. Facility has three staff with no MSDH 121. These three staff shall not return to facility without a valid MSDH 121. These same staff are the ones with no letter of suitability. Director was reminded staff shall not be allowed to begin work without a letter of suitability and a MSDH 121. 6. Licensing official could not review children's MSDH 121 because a roster was not present and 121s were scattered throughout a binder along with birth certificates and social security numbers. The owner/director will organize binder by Wednesday October 19, 2022. 7. Contacts in LARS is not updated. Director will update contacts in LARS (enter all staff in LARS) by entering all required employees information according to rule 1.6.4 (2a-h). 8. Licensing official is requiring Owner/director and Designee to retake the three mandatory trainings (childcare regulations, directors orientation, and

## Kitchen Violations Cited

No violations cited.

### Plan of Correction

1. **POC:** Menu nor evacuation route is posted in kitchen. Director will post items in kitchen by tomorrow October 18, 2022.  
**Person Responsible:** Owner/Director **Date for Completion:** October 18, 2022

## Nutritional Guidelines Violations Cited

1. **Out of Compliance:** An approved menu posted in the food preparation area.
2. **Out of Compliance:** Are there any substitutions shown on menus? (These shall be of comparable food value and shall be recorded on the menu and dated)

### Plan of Correction

1. **POC:** Facility failed to have their approved menus posted. Owner/director stated she would place menus back up today October 17, 2022. She stated she removed the menus to make corrections. Also, Director was reminded to notate substitutions on menus when necessary.  
**Person Responsible:** Owner/director **Date for Completion:** October 17, 2022

## Playground Violations Cited

No violations cited.

## Infant Classroom Violations Cited

### Infants - Classroom Number: 2

1. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)
2. **Out of Compliance:** Daily reports are made available for infants and include: liquid intake, child's disposition, bowel movements, and eating and sleeping patterns. (Rule 1.7.4 Page 35)
3. **Out of Compliance:** Each infant is placed on a separate bed, crib, or mat. Cribs are labeled so that child's name is visible. (Rule 1.17.1 Page 79)
4. **Out of Compliance:** Formula is labeled with child's name, dated, and placed in refrigerator upon arrival. (Rule 1.18.3 Page 81)

### Infant Classroom - Classroom Number: 2

1. **POC:** 1. Thermometer will be placed on wall at child's height by tomorrow October 18, 2022. 2. Cribs are not labeled. Child's names will be placed on cribs by tomorrow October 18, 2022. 3. Bottles are not labeled. Bottles will be labeled with names and dates by tomorrow October 18, 2022. 4. Daily reports will be started at beginning of day beginning tomorrow October 18, 2022. 5. Once infants are asleep, he/she will be placed in their individual sleeping unit. Infant was observed asleep on floor. The caregiver placed

infant in crib once licensing official instructed her to do so.

**Person Responsible:** Owner/Director **Date for Completion:** October 18, 2022

Infants (Corrected) - Classroom Number: 2

No violations cited.

Infant Classroom - Classroom Number: 2

1. **POC:** 1. Thermometer will be placed on wall at child's height by tomorrow October 18, 2022. 2. Cribs are not labeled. Child's names will be placed on cribs by tomorrow October 18, 2022. 3. Bottles are not labeled. Bottles will be labeled with names and dates by tomorrow October 18, 2022. 4. Daily reports will be started at beginning of day beginning tomorrow October 18, 2022. 5. Once infants are asleep, he/she will be placed in their individual sleeping unit. Infant was observed asleep on floor. The caregiver placed infant in crib once licensing official instructed her to do so.

**Person Responsible:** Owner/Director **Date for Completion:** October 18, 2022

## **Twos Classroom Violations Cited**

Twos (Ones And Twos Present) - Classroom Number: 1

1. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)
2. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)
3. **Out of Compliance:** Appropriate individual rest equipment is provided and must be: clean, covered with waterproof cover, and sanitized immediately if soiled or at least weekly after child's use. Rest equipment must be spaced a minimum of 24 inches. A minimum of 36 inches is recommended. (Rule 1.10.9 Page 48)
4. **Out of Compliance:** Child's hands are washed: (a) before and after eating, (b) after using the toilet or diaper change, (c) after playing on playground, (d) after handling pets, pet cages, or other pet objects, (e) whenever hands are visibly dirty, (f) before going home. (Rule 1.12.3 & 1.18.1 Page 64)
5. **Out of Compliance:** A proper diaper changing station is provided which includes: (a) hot & cold running water, (b) smooth, easily cleanable surface, (c) plastic, lined and covered garbage receptacle, (d) sanitizing & disinfecting solution. Handwashing sink is used only for handwashing. (Rule 1.16.1 Page 77)
6. **Out of Compliance:** Employees wash hands before and after each diaper change. Individual or disposable towels are used for drying. Handwashing sink is used for handwashing only. (Rule 1.16.5 Page 77)

Twos Classroom - Classroom Number: 1

1. **POC:** 1. Thermometer will be placed on wall at child's height by tomorrow October 18, 2022. 2. Cots will be sanitized after use. Licensing official observed staff changing child's diaper on stack of cots. This classroom currently has non-potty trained students but there is no diaper changing station. Director will get diaper changing station for this room by Wednesday October 19, 2022. Until then, the staff will be required to utilize bathroom in classroom for potty changing. 3. Paint chipping is observed on wall. Wall will be painted/corrected by next Monday, October 24, 2022. 4. During diaper change, employee failed to wash her hands and the child's hands after diaper change. Licensing official walked in during diaper change and is unsure if hands were washed before. Staff and Director will be sure to follow proper diaper changing and hand-washing procedures.

**Person Responsible:** Owner/director **Date for Completion:** October 18-24, 2022

Twos (Ones, Twos And Younger Three Present- Corrected) - Classroom Number: 1

No violations cited.

Twos Classroom - Classroom Number: 1

1. **POC:** 1. Thermometer will be placed on wall at child's height by tomorrow October 18, 2022. 2. Cots will be sanitized after use. Licensing official observed staff changing child's diaper on stack of cots. This classroom currently has non-potty trained students but there is no diaper changing station. Director will get diaper changing station for this room by Wednesday October 19, 2022. Until then, the staff will be required to utilize bathroom in classroom for potty changing. 3. Paint chipping is observed on wall. Wall will be painted/corrected by next Monday, October 24, 2022. 4. During diaper change, employee failed to wash her hands and the child's hands after diaper change. Licensing official walked in during diaper change and is unsure if hands were washed before. Staff and Director will be sure to follow proper diaper changing and hand-washing procedures.

**Person Responsible:** Owner/director **Date for Completion:** October 18-24, 2022

### **Preschool Classroom Violations Cited**

#### Threes Thru Five - Classroom Number: 6

1. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)

#### Preschool Classroom - Classroom Number: 6

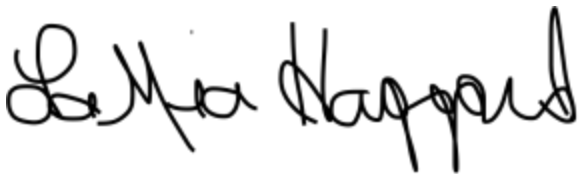
1. **POC:** 1. Licensing official observed an afterschooler in classroom with preschool children. Rule 1.22.2 states school age children shall not be in same area/classroom as preschoolers. This was corrected once parents were called because 2 staff did not have letter of suitabilities and staff to child ratio had to be maintained. This child was picked up from facility. Owner/director was informed this student shall not return to facility until a staff is available to be in after-school classroom with him. 2. Thermometer will be placed on wall at child's height today, October 17, 2022.

**Person Responsible:** Director **Date for Completion:** October 17, 2022

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**



### **MSDH Licensure Representative Signature**

Alma