



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

SANKOFA ACADEMY

License #: 5888

Director: TAMMY WITHERSPOON

Inspection Date: 07/14/2022

Annual/Mid Inspection

Inspector: Tera German

### Program Administration Violations Cited

1. **COS:** Current license is displayed in a conspicuous place. (Rule 1.2.10 Page 11)
2. **COS:** MSDH reporting notice is displayed next to current license. (Rule 1.4.6 Page 18)
3. **Out of Compliance:** Facility has a qualified Director or Director Designee onsite. (Rule 1.5.3 Page 22)
4. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
5. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
6. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)
7. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

### Plan of Correction

1. **POC:** 1. Posting of Current license and MSDH reporting notice was corrected on site. Due to walls being painted those items were not reposted on information board. Director will be sure items are always posted.
2. Director nor Designee was present upon arrival of licensing official. Director arrived 45 minutes after licensing official's arrival. Employee called Owner/Director to inform her of licensing official's presence. Owner/Director stated she would arrange schedule so Director or designee is present at all hours of operation. And Owner/Director is in process of making another employee designee.
3. One staff is missing letter of suitability and MSDH 121. Another staff is missing MSDH 121. These staff shall not return until letter of suitability and MSDH 121 is on file at site. Staff shall not be allowed to begin employment without these two documents.
4. There was no current/up-to-date alphabetical roster for staff nor children. Provider will send rosters to licensing official by Monday, July 18, 2022.
5. Employees records were missing qualifications for three staff and documentation of orientation for five staff. Missing documents will be in staffs' files by Monday, July 18, 2022.

**Person Responsible:** Owner/Director    **Date for Completion:** July 18, 2022

### Kitchen Violations Cited

No violations cited.

## Nutritional Guidelines Violations Cited

No violations cited.

### Plan of Correction

1. **POC:** Children were observed bringing outside food in center. One of the children was eating pizza brought in around the other children. Owner/Director stated she would remind parents outside food is not allowed to be brought in. And she would also remind staff.

**Person Responsible:** Owner/Director    **Date for Completion:** July 14, 2022

## Playground Violations Cited

1. **Out of Compliance:** All bolts on equipment and fences are no more than two threads beyond the nut. (Rule 1.11.9 Page 59)
2. **Out of Compliance:** All toys and equipment is in good repair (i.e., not broken or deteriorating). (Rule 1.10.2(2) Page 46)
3. **Out of Compliance:** Concrete footings are at least six inches below ground surface. (Rule 1.10.2(2) Page 46)

### Plan of Correction

1. **POC:** Bolts will be cut back two threads beneath the nut. Concrete footings will be removed/repared so they are beneath surface. Slide is tearing. Director stated she in process of replacing playground equipment. Director was reminded she must send in picture of equipment and their specifications to licensing official for approval (ASTM 1487) before purchasing.

**Person Responsible:** Owner    **Date for Completion:**

## Infant Classroom Violations Cited

### Infants - Classroom Number: 4

1. **Out of Compliance:** Daily schedule is posted in classroom. (Rule 1.4.6(b) Page 18)
2. **Out of Compliance:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)
3. **Out of Compliance:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)
4. **COS:** Individual hooks or compartments are provided for each child to store personal possessions. Hooks are spaced so belongings do not touch and are at a height suitable to prevent injury. (Rule 1.10.5 Page 47)
5. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)
6. **Out of Compliance:** Daily reports are made available for infants and include: liquid intake, child's disposition, bowel movements, and eating and sleeping patterns. (Rule 1.7.4 Page 35)
7. **Out of Compliance:** Infants are placed on firm mattresses covered by a fitted sheet, and no other items including pillows, blankets, sheepskins, bumpers, soft objects, stuffed toys, loose bedding, etc. is in the crib. (Rule 1.9.4 Page 42)
8. **Out of Compliance:** Employees wash hands before and after each diaper change. Individual or disposable towels are used for drying. Handwashing sink is used for handwashing only. (Rule 1.16.5 Page 77)
9. **Out of Compliance:** A proper diaper changing station is provided which includes: (a) hot & cold running water, (b) smooth, easily cleanable surface, (c) plastic, lined and covered garbage receptacle, (d) sanitizing & disinfecting solution. Handwashing sink is used only for handwashing. (Rule 1.16.1 Page 77)

10. **Out of Compliance:** Formula is labeled with child's name, dated, and placed in refrigerator upon arrival. (Rule 1.18.3 Page 81)

Infant Classroom - Classroom Number: 4

1. **POC:** 1. Unused outlets will have plug-covers by Friday, July 15, 2022. 2. Daily schedule and evacuation route will be posted on wall and thermometer will be placed on wall at child's height by Friday, July 15, 2022. 3. Daily reports had not been started. Reports will be started upon beginning of day. 4. Pillow was observed in crib. Director stated pillow would be removed and not returned. 5. Items were observed in hand-washing sink. Director will remind staff hand-washing sink is for hand washing only. 6. Bottles have initials no full names. No dates were observed on bottles. Director stated bottles will be labeled with names no initials and dates will be placed on bottles by July 15, 2022. 7. Cereal was observed mixed in formula in bottles. Director will inform parents cereal can not be mixed in formula- July 15, 2022.

**Person Responsible:** Owner/Director **Date for Completion:** Varies

**Toddler Classroom Violations Cited**

Ones - Classroom Number: 5

1. **Out of Compliance:** Room is well lighted, ventilated, and free of hazardous or potentially hazardous conditions. (Rule 1.11.1(9) Page 51)  
2. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)

Toddler Classroom - Classroom Number: 5

1. **POC:** 1. Walls will be cleaned/ painted by August 1, 2022 2. Room was not well lit. Lights would not come on. Director stated she needed to change the bulbs. This will be corrected by July 15, 2022.

**Person Responsible:** Owner/ Director **Date for Completion:** July 15, 2022

**Twos Classroom Violations Cited**

Twos - Classroom Number: 6

1. **Out of Compliance:** Extension cords are not accessible to children. (Rule 1.11.1 Page 53)  
2. **Out of Compliance:** Glass doors, windows, and mirrors, etc. have a protective barrier at least four feet high when measured from floor. (Safety grade glass or polymer (e.g., Lexan) is not required to have a protective barrier. (Rule 1.11.1(11) Page 51)  
3. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)  
4. **Out of Compliance:** Extension cords are not accessible to children. (Rule 1.11.1 Page 53)

Twos Classroom - Classroom Number: 6

1. **POC:** 1. Extension cords will be covered/positioned to where they are inaccessible to children by Monday, July 18, 2022. 2. Walls will be cleaned/painted by August 1, 2022. 3. Glass windows will have protective barrier installed- August 1, 2022

**Person Responsible:** Owner/Director **Date for Completion:** Varies

**Preschool Classroom Violations Cited**

Threes And Fours - Classroom Number: 1

1. **Out of Compliance:** Proper staff to child ratio maintained. (Rule 1.8.1 Page 37)

2. **Out of Compliance:** Daily schedule is posted in classroom. (Rule 1.4.6(b) Page 18)
3. **Out of Compliance:** Evacuation route is posted in classroom. (Rule 1.4.6(d) Page 18)
4. **Out of Compliance:** Thermometers that are not hazardous to children are placed on interior walls at children's height. (Rule 1.11.8(9) Page 58)

Preschool Classroom - Classroom Number: 1

1. **POC:** 1. Daily schedule and evacuation route will be posted on wall July 15, 2022. 2. Thermometer will be placed on wall at child's height July 15, 2022 3. Staff-to-child ratio was not maintained. Director will redo staff schedules to be sure enough staff is at facility to receive children and work through out the day to maintain ratio. One staff was observed with 9 children ages 5 months to 2 years of age. corrected when staff came in and children were separated.

**Person Responsible:** Owner/ Director **Date for Completion:** July 15, 2022

### **School Age Room Violations Cited**

Afterschool - Classroom Number: 2

1. **Out of Compliance:** Glass doors, windows, and mirrors, etc. have a protective barrier at least four feet high when measured from floor. (Safety grade glass or polymer (e.g., Lexan) is not required to have a protective barrier. (Rule 1.11.1(11) Page 51)
2. **Out of Compliance:** Walls are kept clean and free of torn wall covering, chipped paint, broken plaster, and holes. (Rule 1.11.1(12) Page 52)
3. **COS:** Ceiling lighting is shielded completed and encased in shatterproof materials. (Rule 1.11.1(13) Page 52)
4. **Out of Compliance:** Separate bathroom facilities are provided for boys and girls. (Rule 1.22.6 Page 92)

School Age Room - Classroom Number: 2

1. **POC:** 1. Glass windows will have protective barrier installed- August 1, 2022 2. Walls will be cleaned/painted- August 1, 2022 3. Facility does not have separate bathroom facilities for boys and girls- Further discussion with upper management will be done.

**Person Responsible:** Owner/Director **Date for Completion:** August 1, 2022

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**

A handwritten signature in black ink, appearing to read "Janey W. Hester", written in a cursive style.

### **MSDH Licensure Representative Signature**

Lara Norman