



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

EUPORA HEAD START CENTER

License #: 7407

Director: VIRGINIA THOMAS

Inspection Date: 04/04/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

### Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

#### Plan of Correction

1. **POC:** Rule 1.6.3 (8) states in part, "Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed four (4) child record's lacked a current MSDH 121 form. This is a class II violation that carries a possible monetary penalty of \$50.00 per person. Person responsible for maintaining compliance regarding record deficiencies will be Mrs. Virginia Thomas, Center Director. Compliance due for completion by 04/18/2023. (14 days) (Note: If a valid MSDH Form 121 has not been submitted by the (14 day grace period) the individual's cannot be at the facility).  
**Person Responsible:** Virginia Thomas **Date for Completion:** Due By 04/18/2023

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.

# Playground Violations Cited

No violations cited.

## Toddler Classroom Violations Cited

1 (EHS) - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

## Preschool Classroom Violations Cited

4 - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

3 - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

## Legend

- COS: Corrected on Site
- POC: Plan of Correction

## Child Care Director Signature

A handwritten signature in black ink, reading "Virginia Thomas". The signature is written in a cursive style and is slanted diagonally across the page.

**MSDH Licensure Representative Signature**

*Candice Elliott*