



MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Encounter

District 5Date 2.27.2020

|               |                                                    |               |                             |
|---------------|----------------------------------------------------|---------------|-----------------------------|
| Name          | <u>Brushy Creek Head Start</u>                     | License No.   | <u>2456</u>                 |
| Address       | <u>617 N Jackson St. Crystal Springs, MS 39059</u> |               |                             |
| Purpose       | <u>Follow-up - POC</u>                             | Director      | <u>Alice Davis</u>          |
| Mileage Start | <u>                    </u>                        | Mileage End   | <u>                    </u> |
| County        | <u>Copiah</u>                                      | Telephone No. | <u>                    </u> |
| Time In       | <u>                    </u>                        | Time Out      | <u>                    </u> |
|               |                                                    | Total Time    | <u>                    </u> |

Findings/Comments POC on Child Care Encounter dated 1.13.2020  
required facility to submit documentation of 2 weeks  
menu cycle, fire safety form 333, and contact hours for  
staff.

Technical Assistance was also provided to director per phone  
conversation regarding director designee have access to  
facility's files.

Director assured LD that, from now on all office staff  
will have full accessibility to all facility files.

Upon review, POC was followed and all documents  
received

Center Director/Designee/Individual

Child Care Representative