

# Child Care Encounter

District	<u>III</u>	Date	<u>1-11-07</u>
Name	<u>TCC</u>	License No.	<u>Pending</u>
Address	<u>602 Glandia Ave</u>	<u>Mound Bayou</u>	
	Center/Organization/Individual		
Purpose	<u>Initial</u>	Director	<u>Norma Triggs (owner)</u>
County	<u>Bolivar</u>	Telephone No.	<u>(662) 741-2681</u>
Time In	<u>9:20am</u>	Time Out	<u>10:30am</u>
		Total Time	

## Findings/Comments

This is an initial inspection being conducted by Tina Moore and Cynthia Lewis. Met with Norma Triggs, owner.

Completed walk through of facility. Maximum capacity for opening is 10. When hallway is completed maximum capacity will be 15.

- Send in credentials for director.
- Send in certification for cook. Ex. Tummy Safe, Serv Safe
- Also see form 286 for additional items that is to be completed
- Have fire department to tag at least a 5 pound fire extinguisher (for receipt)
- Also send in FBI clearance letters on owner and director
- Send in 121 forms Mississippi Compliance (Shot records)

Norma Triggs Tina Moore  
Center Director/Individual Child Care Representative

White Copy - Facility File  
Yellow Copy - Encounter File  
Pink Copy - Individual





MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Data Sheet

Facility Name TLC Date 1-11-07  
 Physical Address 602  
 Operator Norma Trigg Daytime Telephone Number (002) 741-2081  
☐ Commercial Facility ☒ Occupied Residence 1981/1998 Year Building was constructed  
 Total # of Floors \_\_\_\_\_ # of Floors Used for Child Care \_\_\_\_\_ # of Rooms \_\_\_\_\_ # of Rooms Used for Child Care \_\_\_\_\_  
 Construction: Masonry \_\_\_\_\_ Brick \_\_\_\_\_ Frame \_\_\_\_\_ Metal \_\_\_\_\_ Other \_\_\_\_\_

## I. Building/Grounds

### A. General

- ☐ 1. Install two (2) easily opened outward opening doors (minimum 32 inches wide) equipped with single action opening hardware.
- ☐ 2. Walls – ☐ clean ☐ repair ☐ paint ☐ replace
- ☐ 3. Floors – ☐ clean ☐ repair ☐ paint ☐ replace
- ☐ 4. Ceiling – ☐ clean ☐ repair ☐ paint ☐ replace
- ☐ 5. Install plug covers on all outlets.
- ☐ 6. Barriers installed as needed – ☐ kitchen ☐ stairways ☐ windows ☐ porches ☐ other \_\_\_\_\_
- ☐ 7. Handrails – ☐ steps ☐ landings ☐ toilets ☐ other \_\_\_\_\_
- ☐ 8. Heating/cooling – ☐ gas ☐ electric ☐ other \_\_\_\_\_  
 Note – Non-electric heat/cool systems or appliances require carbon monoxide monitors to be installed as well as smoke detectors. All gas heaters must be vented to outdoors.
- ☐ 9. Unapproved heaters must be removed.
- ☐ 10. Install adequate, proper heating and/or cooling systems.
- ☒ 11. Hang child safe thermometers at child level in every room utilized by children.
- ☐ 12. Install additional lighting. Note – All lights must be shielded.
- ☐ 13. Install telephone accessible to caregivers.
- ☒ 14. Install individual compartments or hooks for each child.
- ☐ 15. Provide diaper changing stations in all rooms housing children who are not toilet trained.  
 Note – Diaper changing stations must have hot and cold water and may not be used for any purpose except diapering. Number of diaper changing stations \_\_\_\_\_
- ☐ 16. Approved – ☐ waste water ☐ water supply
- ☒ 17. Post emergency evacuation plan.
- ☐ 18. Hot and cold running water at all hand washing sinks.
- ☐ 19. Buildings constructed prior to 1977 shall be tested for lead.

### B. Kitchen/Food Preparation Area

- ☐ 1. Install adequate refrigeration with thermometer provided.
- ☐ 2. Install adequate cooking appliances (stoves/microwaves/ovens).  
 Note – Number and type must be based on menu evaluation and number of meals to be prepared.

**B. Kitchen/Food Preparation Area (continued)**

- ☐ 3. Install approved stove hood, vented to outside per fire codes.
- ☐ 4. Install separate freezer when 50+ children are served.
- ☐ 5. Install approved dishwasher. \_\_\_\_\_
- ☐ 6. Install three (3) compartment sink.
- ☐ 7. Install food preparation sink.
- ☐ 8. Install mop sink.
- ☐ 9. Install handwashing sink. Note – All sinks must have hot and cold water.

**C. Grounds**

- ☐ 1. Install an approved play area with fence.
- ☐ 2. Remove all hazards including non-approved playground equipment.
- ☐ 3. Playground equipment must be approved before installation.
- ☐ 4. Playground evaluation must be completed before opening for business.
- ☐ 5. Safe arrival/departure areas.
- ☐ 6. Soil must be tested for lead.
- ☐ 7. Other \_\_\_\_\_

**II. Furniture And Equipment****A. Furniture**

- ☐ 1. Appropriate
- ☐ 2. Child size
- ☐ 3. Adequate number

**B. Furniture**

- ☐ 1. Approved location of laundry equipment
- ☐ 2. Required toys available (see Section X, 10-1, Regulations Governing Licensure of Child Care Facilities)
- ☐ 3. Approved bedding – ☐ cribs ☐ cots ☐ pads

Note – 24 hour and night time care require bedding with minimum 3 inch mattresses.

**III. Other**

- ☒ Comply with local zoning, building and fire safety codes.

**IV. Recommendations**

Operator/Center/Date

Licensing Officer