



## MISSISSIPPI STATE DEPARTMENT OF HEALTH

# Child Care Facility Inspection Report

KIDDIE CITY CHILD CARE/LEARNING CENTER

License #: 0117

Director: RUTHE LOWE

Inspection Date: 07/12/2022

Annual/Mid Inspection

Inspector: Tera German

### Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
3. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)

### Plan of Correction

1. **POC:** 1. One staff with expired letter of suitability shall not return until a valid letter is on file at site. This staff was not present during inspection. 2. One staff with no letter of suitability on file at facility shall not return until a valid letter is on file at facility. This same staff has no MSDH 121 on file either. She can not return until both letter of suitability and 121 is on file at facility. This staff was informed she had to leave premises. Two additional staff have no MSDH 121 on file. They shall not return without a valid 121. Owner will not allow employees to begin work without a valid letter of suitability and MSDH 121 on file. 3. Provider will have an updated staff roster by Thursday, July 14, 2022. A copy will be emailed to licensing official. 4. Staff files with missing applications, qualifications, and documentation of new employee orientation will have documents in files by Monday, July 18, 2022.

**Person Responsible:** Owner/Director **Date for Completion:** Varies

### Kitchen Violations Cited

No violations cited.

### Nutritional Guidelines Violations Cited

No violations cited.



# Playground Violations Cited

1. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
2. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)
3. **Out of Compliance:** Wood surfaces are smooth and properly treated (documentation is provided of wood treatment). (CPSC 2.5.5 Page 12)

## Plan of Correction

1. **POC:** Provider will have surfacing replenished throughout playground area. Wood on stairs to outdoor playground will be repaired/replaced. Screw visible on stairs will be corrected by Thursday, July 14, 2022.  
**Person Responsible:** Owner/Director **Date for Completion:** August 1, 2022

## Infant Classroom Violations Cited

### Infant - Classroom Number: 3

1. **Out of Compliance:** Space for creeping, crawling, toddling, and walking is available: (a) room not overcrowded with equipment, (b) time spent in strollers, swings, & bouncers is limited for infants who are awake, (c) activities that require extended sitting or standing are limited to 30 minutes, and (d) strollers only used when necessary. (Rule 1.9.6 Page 42)
2. **Out of Compliance:** Formula is labeled with child's name, dated, and placed in refrigerator upon arrival. (Rule 1.18.3 Page 81)

### Infant Classroom - Classroom Number: 3

1. **POC:** Bottles will be labeled with child's name and date. Once infants fall asleep, they will be placed in crib or on mat. Infants are not allowed to sleep in bouncers.  
**Person Responsible:** Owner/Director **Date for Completion:** 7/12/2022

## Toddler Classroom Violations Cited

### Toddler - Classroom Number: 5

1. **Out of Compliance:** Proper staff to child ratio maintained. (Rule 1.8.1)
2. **Out of Compliance:** Proper room capacity maintained. (Rule 1.11.2)
3. **Out of Compliance:** Individual hooks or compartments are provided for each child to store personal possessions. Hooks are spaced so belongings do not touch and are at a height suitable to prevent injury. (Rule 1.10.5 Page 47)
4. **Out of Compliance:** Individual hooks or compartments are provided for each child to store personal possessions. Hooks are spaced so belongings do not touch and are at a height suitable to prevent injury. (Rule 1.10.5 Page 47)

### Toddler Classroom - Classroom Number: 5

1. **POC:** 1. Items touching will be placed/organized so they will not be touching each other- July 13, 2022. 2. Items will not be placed/ stored on diaper changing station- July 13, 2022. 3. One staff was observed in classroom with 12 children ages 8 months to 2 years of age. This class is over staff to child ratio by 7 children. Second staff walked into classroom with one extra child during observation of the classroom. Now there are 13 children with two staff. This corrected the staff to child ratio violation cited. Staff were told to not leave classroom in order to maintain ratio. During inspection, licensing official observed staff leave classroom 3 additional times leaving staff child ratio out of compliance. 4. Room's capacity is 12.



There were 14 children (another child arrived) observed. Classroom is over room capacity by 2 children. This was corrected by one staff taking 3 infants to the infant classroom. Now there are 11 children in this classroom. 5. Now there is one staff with 11 children ages 1 and 2. Staff to child ratio is not maintained. It is over by 2 children. This was corrected when Director arrived and went into classroom. A staff meeting will be held to discuss room capacity, staff to child ratio, etc. Agenda and sign in sheet will be sent in to licensing official by Monday July 18, 2022.

**Person Responsible:** Owner/Director **Date for Completion:** Varies

### **Preschool Classroom Violations Cited**

#### Preschool - Classroom Number: 2

1. **Out of Compliance:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)
2. **Out of Compliance:** Unused electrical outlets are covered by safety plug covers. (Rule 1.11.1 Page 52)

#### Preschool Classroom - Classroom Number: 2

1. **POC:** Unused outlet without plug-covers will have plug covers in by tomorrow July 13, 2022. This is an ongoing observation during inspections.

**Person Responsible:** Owner/Director **Date for Completion:** July 13, 2022

### **School Age Room Violations Cited**

#### Afterschool - Classroom Number: 6

No violations cited.

#### School Age Room - Classroom Number: 6

### **Legend**

- COS: Corrected on Site
- POC: Plan of Correction

### **Child Care Director Signature**



### **MSDH Licensure Representative Signature**



Dora Norma