



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

ICS CENTRAL OFFICE EARLY HEAD START

License #: 7592

Director: ROSIE WILLIAMSON

Inspection Date: 10/12/2021

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** During review of records, CCFI observed that four children need updated 121s. The facility will have updated 121s on file at the facility by October 26, 2021. Once received, send copies to CCFI. If updated 121s are not on file at the facility by October 26th, the children cannot return to the facility until there is.

Person Responsible: Director **Date for Completion:** October 26, 2021

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Plan of Correction

1. **POC:** During walkthrough of playground, CCFI observed some of the playground fence rolled back. Upon arrival, CCFI observed old equipment being removed from playground and new equipment added. The fence had to be rolled back to remove and add equipment. The fence will be put back in place by October 18, 2021. Facility will send pictures to CCFI once fence is back up.
Person Responsible: Director **Date for Completion:** October 18, 2021

Infant Classroom Violations Cited

Room 4 - Classroom Number: 4

No violations cited.

Infant Classroom - Classroom Number: 4

Room 5 - Classroom Number: 5

No violations cited.

Infant Classroom - Classroom Number: 5

Toddler Classroom Violations Cited

Room 1 - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

Room 2 - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Room 3 - Classroom Number: 3

No violations cited.

Toddler Classroom - Classroom Number: 3

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



MSDH Licensure Representative Signature

Kristen Tauber

Kimberly
Clark