



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

RICHARDSON HEAD START CENTER

License #: 0057

Director: POCAHONTAS BROWN

Inspection Date: 09/08/2021

Annual/Mid Inspection

Inspector: Tiffany Slay

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
2. **Out of Compliance:** All child records are present and up-to-date. (Rule 1.6.7 Page 32)

Plan of Correction

1. **POC:** LO observed while reviewing records 9 students with expired MSDH 121 forms. LO provided TA by explaining that a updated copy of each students 121 form must be on file at all times. Director has been given 14 days to have a copy of students updated 121 form on file by 9.22.21. Copies of students updated 121 form can be emailed to LO.

Person Responsible: Director **Date for Completion:** Sept. 22, 2021

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

1. **Out of Compliance:** Playground area is clean and free of hazards. (Rule 1.11.11 Page 61)
2. **Out of Compliance:** All toys and equipment is in good repair (i.e., not broken or deteriorating). (Rule 1.10.2(2) Page 46)

3. **Out of Compliance:** Appropriate surfacing material is present and meets minimum required compressed loose-fill surfacing depths (e.g., 6 inches for shredded/recycled rubber; 9 inches for sand, pea gravel, wood mulch (non-CCA), and woodchips). (Appendix D 2.4 & 2.5 Page 8-10)
4. **Out of Compliance:** Tree limbs and other suspended hazards at least seven feet above play surfaces. Fence is free of brush and overgrowth. (CPSC 3.5 Page 16)

Plan of Correction

1. **POC:** LO observed on regular playground, tree limb hanging below 7ft along fence-line and back entrance to the playground. Equipment on playground that need to be removed or replaced with playground equipment that is operational. Several area on playground where there is no surfacing under equipment, which equipment needs to be removed, replaced and/or surfacing need to be installed.

Person Responsible: Director **Date for Completion:** Sept. 22, 2021

Infant Classroom Violations Cited

Infants - Classroom Number: 4

1. **COS:** Television not permitted in infant classroom. (Rule 1.9.6 Page 42)

Infant Classroom - Classroom Number: 4

1. **POC:** LO observed in infant classroom monitor on with pictures. LO provided TA by explaining to caregiver that media is prohibited for students under two yrs old. LO instructed cg that the monitor can be use with black screen and for music only. This was corrected on site.

Person Responsible: Director/caregivers **Date for Completion:** Sept 8, 2021

Toddler Classroom Violations Cited

Ones/Twos - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

Ones/Twos - Classroom Number: 3

No violations cited.

Toddler Classroom - Classroom Number: 3

Twos Classroom Violations Cited

Two/Three - Classroom Number: 2

No violations cited.

Twos Classroom - Classroom Number: 2

Preschool Classroom Violations Cited

Three/ Four - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

Three - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

Three - Classroom Number: 3

No violations cited.

Preschool Classroom - Classroom Number: 3

Three - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

1. **POC:** LO observed in classroom #5 stained ceiling tiles. LO provided TA by explaining to director that ceiling tiles should be free of stains. Director stated that she will get her maintenance person to remove and replace stained ceiling tiles. Pictures of corrected violation can be emailed to LO on or before Sept. 22, 2021.

Person Responsible: Director **Date for Completion:** Sept. 22, 2021

Four - Classroom Number: 1

1. **Out of Compliance:** Ceiling, Floor, and/or floor covering is properly installed, kept clean, in good condition, and in good repair. (Rule 1.11.1(8) Page 51)

Preschool Classroom - Classroom Number: 1

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature



MSDH Licensure Representative Signature

