



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

THE TOT SPOT DAY CARE & K 4

License #: 4325

Director: LEIGH ANN HAILEY

Inspection Date: 05/09/2023

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** All staff members have a valid Letter of Suitability on file. (Rule 1.5.2 Page 21)
2. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Rule 1.5.2 (3, b) states in part,??? The facility owner and each employee shall have a criminal history records checks (fingerprint), child abuse registry checks, and sex offender registry checks completed at least every five years.??? Findings: Based on observation during records review, the facility failed to conduct the required criminal history records check, etc. on two (2) employees every five years. (2 X \$50.00) Person responsible for maintaining compliance of record deficiencies will be Mrs. Leigh Ann McMullan, Director. Compliance due for completion prior to the employee's return back to the facility, due by 07/10/2023. The provider was informed the employee's could not return until the letters of suitability were submitted to the licensing official. This violation was corrected immediately the employee leaving the premises.

Person Responsible: Leigh Ann McMullan **Date for Completion:** Due By 07/10/2023

2. **POC:** Rule 1.6.3 (8) states in part, ???Each facility shall maintain a notebook containing copies of the MSDH Certificate of Immunization Compliance (MSDH Form #121) for both staff and children at the facility. The notebook shall contain separate current alphabetical rosters of both staff and children. The certificates shall be filed in alphabetical order to match the current staff and child rosters. Findings: Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed three (3) employee and five (5) child records lacked a current MSDH 121 form. Person responsible for maintaining compliance of record deficiencies will be Mrs. Leigh Ann McMullan, Director. Compliance due for completion by 05/23/2023.

Person Responsible: Leigh Ann McMullan **Date for Completion:** Due By 05/23/2023

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

RM 3 (INFANTS) - Classroom Number: 3

1. **COS:** Television not permitted in infant classroom. (Rule 1.9.6 Page 42)

Infant Classroom - Classroom Number: 3

1. **POC:** Rule 1.9.6 (4) states, "Television viewing, including video tapes and/or electronic media, is not allowed for children under the age of two or for staff in the infant and toddler area. The playing of soothing music in the infant and toddler area is acceptable". Based on observations while touring the facility, in infant classroom observed television on. Person responsible for maintaining compliance regarding indoor activities will be Mrs. Leigh Ann McMullan, Director. Compliance regarding this violation was immediate by caregiver staff.

Person Responsible: Leigh Ann McMullan **Date for Completion:** Immediately

Toddler Classroom Violations Cited

RM 2 - Classroom Number: 2

1. **COS:** Television not permitted in toddler classroom. (Rule 1.9.6 Page 42)

Toddler Classroom - Classroom Number: 2

1. **POC:** Rule 1.9.6 (4) states, "Television viewing, including video tapes and/or electronic media, is not allowed for children under the age of two or for staff in the infant and toddler area. The playing of soothing music in the infant and toddler area is acceptable". Based on observations while touring the facility, in toddler classroom (Rm 2) observed television on. Person responsible for maintaining compliance regarding indoor activities will be Mrs. Leigh Ann McMullan, Director. Compliance regarding this violation was immediate by caregiver staff.

Person Responsible: Leigh Ann McMullan **Date for Completion:** Immediately

Twos Classroom Violations Cited

RM 1 SIDE B - Classroom Number: 1

No violations cited.

Twos Classroom - Classroom Number: 1

Preschool Classroom Violations Cited

RM 1 Bldg. II K-4 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

RM 1 SIDE A - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "Deborah H. Smith". The signature is written in a cursive, flowing style.

MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to read "Jennifer Zinnott". The signature is written in a cursive, flowing style.