



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

FIRST BAPTIST EARLY CHILDHOOD MINISTRY

License #: 1272

Director: KIMBERLY ALLEN

Inspection Date: 08/10/2022

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** Current menu is posted. (Rule 1.4.6(C) Page 18)
2. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
3. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
4. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on review of the facility records, the Fire Survey Form 333 had not been completed prior to the renewal inspection. Person responsible for maintaining compliance will be Mrs. Kimberly Allen, Asst. Director. Compliance due for completion by 09/30/2022.
Person Responsible: Kimberly Allen **Date for Completion:** Due By 09/30/2022
2. **POC:** Based on review of the facility records, the two-week cycle of menus Form 444, had not been completed prior to the renewal inspection. Person responsible for maintaining compliance will be Mrs. Kimberly Allen, Asst. Director. Compliance due for completion by 09/30/2022.
Person Responsible: Kimberly Allen **Date for Completion:** Due by 09/30/2022
3. **POC:** Based on review of the facility records, The licensing official observed staff in need of contact hours for the current licensure year. Person responsible for maintaining compliance will be Mrs. Kimberly Allen, Asst. Director. Compliance due for completion by 10/31/2022.
Person Responsible: Kimberly Allen **Date for Completion:** Due By 10/31/2022
4. **POC:** Base on observations and review of staff and children records, the facility failed to assure that they had a current MSDH 121 on each employee and child. Record review revealed two (2) children record lacked a current MSDH 121 form. Person responsible for maintaining compliance will be Mrs. Kimberly

Kitchen Violations Cited

1. **COS:** A Certified Food Manager or designated person in charge is present who can demonstrate knowledge and perform duties. (FC 2-101.11, 2-102.11, & 2-103.1)

Plan of Correction

1. **POC:** Based on tour of the facility and records review, the facility failed to have a valid food manager certification. Two staff completed online registration for Tummy Safe course. Person responsible for maintaining compliance will be Mrs. Kimberly Allen, Asst. Director. Compliance due for completion by 09/10/2022.

Person Responsible: Kimberly Allen **Date for Completion:** Due By 09/10/2022

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

3 (INFANTS) - Classroom Number: 3

No violations cited.

Infant Classroom - Classroom Number: 3

5 (INFANTS) - Classroom Number: 5

No violations cited.

Infant Classroom - Classroom Number: 5

Toddler Classroom Violations Cited

1 - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

2 - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

Twos Classroom Violations Cited

13- (2 Yr. Olds) - Classroom Number: 13

No violations cited.

Twos Classroom - Classroom Number: 13

12 (2 Yr. Olds) - Classroom Number: 12

No violations cited.

Twos Classroom - Classroom Number: 12

Preschool Classroom Violations Cited

10 - Classroom Number: 10

No violations cited.

Preschool Classroom - Classroom Number: 10

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "Kimberly R. Allen". The signature is fluid and cursive, with the first name being the most prominent.

MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to read "Danyette Smith". The signature is cursive, with the first name being the most prominent.