



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

FIRST METHODIST PRESCHOOL

License #: 0072

Director: PATRICIA DOWNS

Inspection Date: 10/20/2021

Annual/Mid Inspection

Inspector: Kristen Taylor

Program Administration Violations Cited

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)
2. **Out of Compliance:** All personnel records are present and up-to-date (employment application may be acceptable). (Rule 1.6.4 Page 30)

Plan of Correction

1. **POC:** During review of records, CCFI observed that three children needed their shot records transferred to a MS 121 and one child needed an updated 121. The facility must get these updated 121s on file at the facility by November 3, 2021. Once received, send copy to CCFI. If these children do not have updated 121s on file at the facility by November 3, they cannot return to the facility until there is.
Person Responsible: Director **Date for Completion:** November 3, 2021
2. **POC:** During review of records, CCFI observed two caregivers did not have an application or qualifications in their facility file. Facility will have applications and qualifications on file at the facility by November 3, 2021. Once received, send a copy to CCFI. If the caregivers cannot provide proof of diploma, GED, or 3 years of experience in a licensed child care facility they will be considered a caregiver assistant.
Person Responsible: Director **Date for Completion:** November 3, 2021

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Preschool Classroom Violations Cited

Room 5 - Classroom Number: 5

No violations cited.

Preschool Classroom - Classroom Number: 5

Room 4 - Classroom Number: 4

No violations cited.

Preschool Classroom - Classroom Number: 4

Room 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Room 2 - Classroom Number: 2

No violations cited.

Preschool Classroom - Classroom Number: 2

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

A handwritten signature in black ink, appearing to read "B. P. Allen". The letters are stylized and cursive.

MSDH Licensure Representative Signature

A handwritten signature in black ink, appearing to read "Kristin Taylor". The letters are stylized and cursive.

