



MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Facility Inspection Report

THE TOT SPOT DAY CARE & K 4

License #: 4325

Director: LEIGH ANN HAILEY

Inspection Date: 11/05/2021

Annual/Mid Inspection

Inspector: Paulette Elliott

Program Administration Violations Cited

1. **Out of Compliance:** Valid, up-to-date fire inspection form (#333) is on file. (Rule 1.2.5 Page 10)
2. **Out of Compliance:** All staff members have mandatory 15 contact hours on file (no more than five hours of in-house training may be provided by the child care facility. Acceptable topics for training may include: (a) health and safety, (b) child growth and development, (c) nutrition, (d) planning learning activities, (e) discipline, (f) linkages with community services, (g) communications with families, (h) detection of child abuse, (i) advocacy for early childhood programs, (j) professional issues. (Rule 1.5.8 Page 25)
3. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

Plan of Correction

1. **POC:** Based on review of records, the facility failed to have the annual Fire Survey Form 333 completed by the renewal inspection. Person responsible for compliance will be Mrs. Delores Goodin. Compliance due by December 31, 2021.
Person Responsible: Delores Goidin **Date for Completion:** Due By 12/31/2021
2. **POC:** Based on review of records, the facility failed to have the annual staff development contact training hour certificates completed by the renewal inspection. Person responsible for compliance will be Mrs. Delores Goodin. Compliance due by January 31, 2022.
Person Responsible: Delores Goodin **Date for Completion:** Due By 01/31/2022
3. **POC:** Based on review of records for staff and children, the facility failed to have MSDH Form 121's in compliance for seventeen (17) children. Person responsible for compliance will be Mrs. Delores Goodin. Compliance due by November 15, 2021.
Person Responsible: Delores Goodin **Date for Completion:** 14 Days

Kitchen Violations Cited

No violations cited.

Nutritional Guidelines Violations Cited

No violations cited.

Playground Violations Cited

No violations cited.

Infant Classroom Violations Cited

Rm 3 - Classroom Number: 1

No violations cited.

Infant Classroom - Classroom Number: 1

Toddler Classroom Violations Cited

2 - Classroom Number: 2

No violations cited.

Toddler Classroom - Classroom Number: 2

1-B - Classroom Number: 1

No violations cited.

Toddler Classroom - Classroom Number: 1

Twos Classroom Violations Cited

1-A - Classroom Number: 1

No violations cited.

Twos Classroom - Classroom Number: 1

Preschool Classroom Violations Cited

Bldg. 2 R, I - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

Legend

- COS: Corrected on Site
- POC: Plan of Correction

Child Care Director Signature

Delores Houston

MSDH Licensure Representative Signature

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