1

Greentree Learning Center LLC
188 West Hembree RD
Crystal Springs, MS 39059
(601) 308-5009 (601) 572-9088

STATE DEPARTMENT OF HEALTH

Facility Inspection

County: Copiah

Date: 4/18/19

Facility Name:

License Number:

Purpose: Renewal

Capacity: 21

All Items In Red Are Critical	In	Out	COS	N/A
Qualified director present	☑	☐	☐	☐
Proper staff to child ratio present	☑	☐	☐	☐
Room and playground capacity met	☐	☑	☐	☐
Center capacity met	☐	☑	☐	☐
License/complaint visible	☑	☐	☐	☐
Certified food manager	☑	☐	☐	☐
Sanitation Approved				
Garbage and garbage bins maintained	☑	☐	☐	☐
Vector control maintained	☑	☐	☐	☐
Water system approved and functioning	☑	☐	☐	☐
Waste water system approved and functioning	☑	☐	☐	☐
Food service approved	☑	☐	☐	☐

Possible Monetary Penalty

	Monetary Penalty
1.	$
2.	$
3.	$
4.	$
5.	$

	Age/Child/Staff Name	
1.	Infant	6
2.		
3.	2 yr	10
4.		
5.	4/5	7
6.		
7.		

Other Items - Must be corrected	In	Out	COS	N/A
Children's belongings separated/stored	☑	☐	☐	☐
Evacuation plans posted	☑	☐	☐	☐
Menus posted and served	☑	☐	☐	☐
Plan of activities	☑	☐	☐	☐
Building and Grounds				
Walls, ceilings, floors, toys, equipment clean and in good repair	☑	☐	☐	☐
Lighting approved	☑	☐	☐	☐
Heating/cooling approved	☑	☐	☐	☐
Ventilation adequate	☑	☐	☐	☐
Glass approved and shielded	☑	☐	☐	☐
Telephone on premises, available, and functioning	☑	☐	☐	☐
Electrical outlets protected	☑	☐	☐	☐
Large appliances located properly	☑	☐	☐	☐
Sinks and toilets working properly	☑	☐	☐	☐
Hot water at all sinks, not to exceed 120°	☑	☐	☐	☐
Children barred from kitchen	☑	☐	☐	☐
Vending machine snacks meet nutritional guidelines, if present	☐	☐	☐	☑
Exits, doors and fastening devices single action approved and in good working order	☑	☐	☐	☐
Exits unobstructed	☑	☐	☐	☐
Required smoke detectors, carbon monoxide monitors, fire extinguishers and thermometers placed properly and in good working order	☑	☐	☐	☐
First aid kits stocked and easily accessible	☑	☐	☐	☐
Playground area clean, shaded, well drained and equipped and fence in good repair	☑	☐	☐	☐
Playground equipment meets standards	☑	☐	☐	☐
Pool area clean, fenced, and adequately maintained	☐	☐	☐	☑
Diaper changing stations adequate in number and each fully supplied (number 2)	☑	☐	☐	☐

Center Director/Individual: Jacqulin Wilson

Child Care Representative: Tiffany Lay

White Copy - Facility File *Yellow Copy - Facility Operator*

Mississippi State Department of Health

12-10-08

Form No. 281

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter

District 5 Date ___

Name Greentree Learning Center License No. 15CBPFA-7341

Address 188 West Hem Bree Rd Crystal Springs MS 39059
Center/Organization/Individual

Purpose Renewal Director Jacqueline Wilson

Mileage Start ___ Mileage End ___

County Copiah Telephone No. ___

Time In 9:20 Time Out 12:15 Total Time ___

Findings/Comments Arrived at the facility purpose is to conduct a Renewal inspection.

After a tour of the facility, the following violations was observed.

Subchapter II Building/Grounds

Deficiency: Rule 1.11.2 (1) States in part, "Every license shall set forth the licensed facility's maximum licensed capacity, which shall be based upon a minimum of thirty-five (35) square feet of usable indoor space per child. The capacity for each room where children are kept shall have a minimum of thirty-five (35) square feet of usable space per child."

Findings: Based on observations while touring the facility the facility failed to maintain the required room capacity for Classroom (1/2 yr old). Classroom was measured for 9 (nine) children. There was (10) children present in the room. This resulted in the classroom being over room capacity by (1) child.

Jacqueline Wilson
Center Director/Designee/Individual

Child Care Representative

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Yellow Copy - Operator

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 4/18/19

Facility Name Greentree LC License No. 15CBPFA-7341

Findings: Based on observations while touring the facility, the facility failed to maintain the required room capacity for 3/4 year old classrooms. Classroom was measured for (5) five children. There was (7) children present in the room. This resulted in the classroom being over room capacity by (2) children.

POC. The director will daily monitor that the capacity for each room is in compliance. A review of the MSDH capacity worksheet will be conducted with all staff. Room capacity will be posted in each classroom to ensure compliance. Director called parents to come and pick-up children in rooms that were over capacity.

Jacqueline Wilson
Center Director/Designee/Individual

Tiffany Slay
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator

MISSISSIPPI STATE DEPARTMENT OF HEALTH

Child Care Encounter (Continuation)

Date 4/18/19

Facility Name Greentree LC License No. 15CBPFA-7341

Subchapter 1: General

Deficiency: Rule 1.1.2 (3) state, "The maximum capacity of a child care facility is determined by the indoor square footage, kitchen square footage, outdoor playground area, and the number of toilets, urinals, and hand washing lavatories, with the lowest capacity determination being controlling. The maximum capacity of each room that is utilized by the children in a child care facility is calculated individually and may not be exceeded except provided when in the regulations.

Findings: Based on observation while touring the facility, the facility failed to maintain the required center capacity. The center maximum capacity is Twenty-One (21). There was Twenty Three (23) children present in the facility. This resulted in the facility being over center capacity by two (2) children.

POC: The director will daily monitor that the capacity for the facility is in compliance. A review of the MSDH capacity worksheet will be conducted with all staff. Facility capacity will be posted in facility to ensure compliance. LD recounted all rooms to ensure compliance after children left to bring facility in compliance. Follow-up will be conducted on or before May 3, 2019.

"Class I and II violations may result in a monetary penalty. Repeated violations may result in the doubling of a monetary penalty, suspension, or revocation of the license."

Jacqueline Wilson
Center Director/Designee/Individual

Tiffany Slay
Child Care Representative

White Copy - Facility File
Yellow Copy - Operator

TATE DEPARTMENT OF HEALTH

e Program Review

Greentree Learning Center LLC
188 West Hembree RD
Crystal Springs, MS 39059
(601) 308-5009 (601) 572-9088

_____ License No. _____ Date 4/18/19

	Yes	No	N/A	
1.	☑	☐	☐	**Policies and procedures *(Parent's Handbook)*** {Rule 1.4.1}
2.	☑	☐	☐	Proof of Accident/Liability Insurance or documentation that parent has been notified that no insurance is in effect {Rule 1.4.1 (i) & (j)}
3.	☑	☐	☐	Approved arrival and departure procedures {Rule 1.4.1 (2)}
4.	☑	☐	☐	Letter of suitability for staff {Rule 1.5.2 & Rule 1.6.4 (1) (f)}
5.	☑	☐	☐	Attendance records for children and staff {Rule 1.6.3 (1)}
6.	☑	☐	☐	Current alphabetical roster of children *(includes date of birth)* {Rule 1.6.3 (2)}
7.	☑	☐	☐	Current staff roster *(includes date of birth & date of hire)* {Rule 1.6.3 (3)}
8.	☐	☐	☐	Monthly records of fire/disaster drills {Rule 1.6.3 (5)}
9.	☐	☐	☑	**Medication record with date, time, signature for 90 days** {Rule 1.6.3 (6)}
10.	☑	☐	☐	Immunization Records for Children and Staff {Rule 1.6.3 (8)}
11.	☑	☐	☐	**Personnel records** *(attach employee's records form)* {Rule 1.6.4}
12.	☐	☐	☑	Volunteer records {Rule 1.6.5 & Rule 1.6.6}
13.	☑	☐	☐	**Children records** *(attach children's records form)* {Rule 1.6.7}
14.	☑	☐	☐	**Reports of serious occurences made as required** {Rule 1.7.1}
15.	☑	☐	☐	**Communicable diseases reported as required** {Rule 1.7.3}
16.	☑	☐	☐	Daily written reports provided to parents for infants and toddlers {Rule 1.7.4}
17.	☑	☐	☐	**Staff present who hold valid CPR and First Aid Certification** {Rule 1.8.1 (4) & (5)}
18.	☑	☐	☐	Age appropriate program of activities posted in each room {Subchapter 9}
19.	☑	☐	☐	Required toys present in infant room {Rule 1.10.1 (2)}
20.	☑	☐	☐	Required toys present in toddler room {Rule 1.10.1 (3)}
21.	☑	☐	☐	Required toys present preschool room {Rule 1.10.1 (4)}
22.	☑	☐	☐	Licensed pest control contractor {Rule 1.11.14} Terminix
23.	☐	☐	☑	Pets present *(proof of immunization as required, signed by veterinarian)* {Rule 1.12.6}
24.	☑	☐	☐	**Appropriate discipline policy followed** {Subchapter 14}
25.	☑	☐	☐	**Appropriate transportation policy followed** {Subchapter 15}
26.	☑	☐	☐	Infant feeding schedules posted *(Appendix C, VII)*

Comments/Recommendations Pass pending: 2 weeks menu cycle fire safety form 333, contact hrs for staff, will be emailed or fax to LO

☐ Pass pending
License to be issued: ☑ Regular ☐ Probational ☐ Restricted
☐ Fail
☐ Follow-up within _____ days

Jacqueline Wilson ☑ Director ☐ Designee

Jiffany Slay
Child Care Representative

(8)

lity Inspection Results

Greentree Learning Center LLC
188 West Hembree RD
Crystal Springs, MS 39059
(601) 308-5009 (601) 572-9088

	Date
	4/16/19

CRITICAL VIOLATIONS	CORRECTION PLAN AND SCHEDULE
No critical violations during this visit	A issued

☐ 92020 Scheduled	☑ 92010 Permit No Charge
☐ 92030 Followup	☐ 92015 Permit 1 $30.00
☐ 92040 Complaint	☐ 92011 Permit 2 $100.00
☐ 92050 Consultation	☐ 92012 Permit 3 $150.00
☐ 92070 Plan Review/Const.	☐ 92013 Permit 4 $200.00
☐ 92080 No Inspection	
☐ 92090 Restaurant Training	
Permit Date	Environmentalist Code
Please Remit within 10 days to:	

Jacqueline Wilson
Certified Manager

7341
Licence Number

Facility Signature	Jacqueline Wilson
Environmentalist Signature	

White Copy - Facility
Yellow Copy - PIMS
Pink Copy- Environmentalist

Form 301 Revised 2/15/08

Mississippi State Department of Health

9

Greentree Learning Center LLC
188 West Hembree RD
Crystal Springs, MS 39059
(601) 308-5009 (601) 572-9088

ısure Playground Checklist

Inspection Date 4/18/19

YES	NO	N/A		
☑	☐	☐	1.	Playground fence less than 3 ½" from surface. *(Rule 1.11.9 (8), pg 48)* In good repair, with no gaps? *(Rule 1.11.9 (8), pg 48)*
☑	☐	☐	2.	2 entrances/exits, with one being remote from the building? *(Rule 1.11.9 (8), pg 48)*
☑	☐	☐	3.	Is surfacing adequate? If not, where is it inadequate? *(CPSC, 2.4.2, pg8)*
☑	☐	☐	4.	AC units, high-voltage cabling/wires inaccessible? *(Rule 1.11.9 (5), pg 47)*
☑	☐	☐	5.	No standing water present on playground or in/on playground equipment or walkways? *(CPSC 2.4.2.2-5, pg 10)*
☑	☐	☐	6.	Toys & equipment in good repair? (none broken/deteriorating) *(Rule 1.10.2 (2), pg 36)*
☑	☐	☐	7.	Sidewalks provide smooth walking surface? (no trip hazards) *(CPSC 3.6, pg 15)*
☑	☐	☐	8.	All bolts on equipment & fence <2 threads beyond the nut? Are all bolts and fencing twists/wires facing away from the playground area? *(Rule 1.11.9 (5), pg 47)*
☑	☐	☐	9.	Tree limbs at least 7ft. above play surfaces? Is fence free of brush/overgrowth? *(CPSC 3.4, 3.5, pg 15)*
☑	☐	☐	10.	Are use zones adequate? If not, where are they inadequate? *(CPSC 5.3.9, pg 40)*
☐	☐	☑	11.	If swings are present, are S-hooks in good repair? If not, state deficiency *(CPSC 3.2, pg13)*
☐	☐	☑	12.	If slide is present, is exit height/exit zone adequate? If not, state deficiency *(CPSC5.3.6.4-5 pgs 34-35)*
☐	☐	☑	13.	Are spring rockers a minimum of 6 ft. apart? *(ASTM 9.5.1.2, pg 15)*
☐	☐	☐	14.	Is age-appropriate equipment being used? If not, state which pieces are inappropriate *(Rule 1.10.2, pg 36)*
☑	☐	☐	15.	Is playground area clean & free of hazards? If not, state deficiency. *(Rule 1.11.11 (1), pg 49)*
☑	☐	☐	16.	Is adequate shade present on the playground? *(CPSC 2.1.1, pg 5)*
☑	☐	☐	17.	Are concrete footings located at least 6" beneath the surface? *(Rule 1.10.2 (2), pg 36)*
☑	☐	☐	18.	Is wood smooth? Documentation provided that wood has been properly treated. *(CPSC 2.5.5)*

Director Jacqueline Wilson Licensing Official Tiffany Slay