

# **Child Care Facility Inspection Report**

THE HONEY TREE PRESCHOOL

License #: 4548
Director: LISA WITT

Inspection Date: 10/12/2022 Annual/Mid Inspection

Inspector: Kristen Taylor

## **Program Administration Violations Cited**

1. **Out of Compliance:** All required facility records are present and up-to-date: (1) child and employee attendance records, (2) alphabetical roster of children, (3) alphabetical roster of staff and volunteers, (4) current license, (5) records of monthly fire /disaster drills, (6) medication log, (7) volunteer log, (8) notebook of 121 forms for staff members and children w/roster, (9) notebook with Letters of Suitability for all employees w/roster. (Rule 1.6.3 Page 29)

#### Plan of Correction

1. **POC:** During review of records, CCFI observed four children that need updated 121s. The facility will have updated 121s on file at the facility by October 26th. Once received, facility will send copies to CCFI. If the facility does not have updated 121s on file at the facility by October 26th, the children cannot return until there is.

**Person Responsible:** Director **Date for Completion:** October 26, 2022

### **Kitchen Violations Cited**

No violations cited.

#### **Nutritional Guidelines Violations Cited**

No violations cited.

### **Playground Violations Cited**

No violations cited.

Room 1 - Classroom Number: 1

No violations cited.

Preschool Classroom - Classroom Number: 1

#### Legend

COS: Corrected on SitePOC: Plan of Correction

## **Child Care Director Signature**

**MSDH** Licensure Representative Signature